



**BOARD OF DIRECTORS REGULAR MEETING MINUTES
December 13, 2022**

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Jim Neumann; Randy Richardville; Chantele Steffens; Dawn Asper (arrived 5:26pm); Gloria Rafko (arrived 5:06pm); John Burkardt; and LaMar Frederick

Excused: Pam Ray, Catherine Bernhold, and Sandy Libstorff, Secretary

Absent:

Staff: Lisa Graham

Guests: 33 guests attended

I. CALL TO ORDER

The Board Chairperson, Mike Humphries, called the meeting to order at 5:00 p.m.

II. ROLL CALL

The Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AMENDED AGENDA AS PRESENTED

John Burkardt moved to adopt the draft amended agenda as presented. Randy Richardville supported. Motion carried unanimously.

V. CONSIDERATION TO APPROVE MINUTES

Chantele Steffens moved to approve the minutes of the November 16, 2022 Regular Meeting and waive the reading thereof. Randy Richardville supported. Motion carried unanimously.

VI. FEEDBACK SUMMARY

Feedback summary from the November 16, 2022 meeting was reviewed.

VII. CITIZEN COMMENTS

Pastor Heather Boone from Oaks of Righteousness commented on the frustration of services available for the severely mentally ill and homeless population in Monroe County.

Chantele Steffens moved to amend the agenda to add under New Business the request of a public report on how CMH responded to a recent situation. Jim Neumann supported. Motion carried unanimously.

VIII. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS

IX. BOARD COMMITTEE REPORTS

a. Motion to Place on File all Written Committee Reports as Written and Waive the Reading Thereof

Dawn Asper moved to place on file all written committee reports as written and waive the reading thereof. Susan Fortney supported. Motion carried unanimously.

Placed on File: Business Operations – December 7, 2022; Bylaws & Policy Committee – November 15, 2022 and December 6, 2022; Clinical Operations – December 7, 2022; Executive – December 7, 2022; and Performance Evaluation Committee – November 22, 2022.

Clinical Operations: Randy Richardville commented on talking with Team Wellness, they are a 24-7 service and provide what we cannot today. They gave a proposal to Randy to review and he has shared it with Lisa Graham requested to review service comparisons. Randy would like to invite Team Wellness to CMH between now and the next committee meeting to discuss how they may help to address the 24-7 coverage to become a CCBHC.

Bylaws & Policy: Susan Fortney commented on continuing the work to amend the Board Governance Policy Manual and will bring to the full Board for review upon completion. Have requested the Business Operations Committee to review a couple Financial Policies.

Performance Evaluation Committee: Mike Humphries commented that the 360 Surveys for the Chief Executive Officer's performance evaluation will be sent out and to watch for that in email. The survey is for feedback purposes.

X. ITEMS FOR BOARD ACTION

a. Motion to Approve the Consent Agenda _____

LaMar Frederick moved to approve the Consent Agenda as presented. John Burkardt supported. Discussion followed. Roll call: In favor: Burkardt, Frederick, Neumann, Richardville, Steffens, Asper, Rafko, Fortney, and Humphries; Opposed: none; motion carried unanimously.

b. Motion to Approve up to Three Board Members to Attend the CMHAM Winter Conference Beginning February 7, 2023 through February 8, 2023 in Kalamazoo, Michigan

Randy Richardville moved to approve up to three Board Members to attend the CMHAM Winter Conference beginning February 7, 2023 through February 8, 2023 in Kalamazoo, Michigan. Chantele Steffens supported. Discussion followed.

Volunteers to attend are Jim Neumann and Mike Humphries

Randy Richardville amended the motion to approve up to four Board Members to attend the CMHAM Winter Conference beginning February 7, 2023 through February 8, 2023 in Kalamazoo, Michigan. Jim Neumann supported. Roll call: Burkardt, Frederick, Neumann, Richardville, Steffens, Asper, Rafko, Fortney, and Humphries; Opposed: none; motion carried unanimously.

XI. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL

a. Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented

- i. **Policy:** n/a
- ii. **Procedure:** n/a
- iii. **Exhibit:** n/a

b. Motion to Approve the Regional Policies as Presented

- i. **Policy:** n/a

There were no authority or regional policies to approve in December.

XII. RELATIONSHIP WITH THE REGION, COUNTY, AND OTHERS

- a. Regional Reports
i. Regional PIHP Board Meeting Minutes – Included in Packet
- b. CMHAM Committee Reports
i. Jim Neumann commented on the CMHAM Board Meeting, that discussion was on how we are going to get the state to pay the people to do their jobs and take the cap off on what we can do. It is a problem in the state of Michigan and across the country. The issue is in Lansing. They need to take the limitations off us or we will never get this solved. This has to be fixed from the top down.

XIII. ITEMS FROM THE EXECUTIVE DIRECTOR

- a. Financial Report – No finance report for December.
- b. Executive Director's Report – Lisa Graham presented on: Learning Collaborative; Independent Surveys; Provider Stabilization; Staffing Updates; Service Challenge; and Community Coalition.

Susan Fortney requested that exit interview data be brought to the next Board Meeting for review.

Chantele Steffens thanked the clinical staff for their hard work on a recent 60 day notice and thankful you found a win.

XIV. NEW BUSINESS

- c. Chantele Steffens requested a public report on how CMH handled a recent situation. Discussion followed amongst Board Members. Lisa Graham proposed to give a case study overview at the next Board Clinical Operations Committee. What is our options, what systems are in place, what can we control and what parts occurred outside of our control. An overall case study as to show how the system is supposed to work.

Chantele Steffens stated we need to know what we can do and what we cannot do.

Randy Richardville tabled the conversation until the case study overview at the next Board Clinical Operations Committee.

XV. MOTION TO GO INTO CLOSED SESSION FOR PURPOSES OF COLLECTIVE BARGAINING PURSUANT TO SECTION 8 (C) OF THE OPEN MEETINGS ACT AND ATTORNEY CLIENT PRIVILEGE

Gloria Rafko moved to go into Closed Session for purposes of Collective Bargaining pursuant to Section 8 (c) of The Open Meetings Act and Attorney Client Privilege. Randy Richardville supported. Roll call: In favor: Burkardt, Frederick, Neumann, Richardville, Steffens, Asper, Rafko, Fortney, and Humphries; Opposed: none; Motion carried unanimously.

The Board went into Closed Session at 6:37pm.

The Board went into Open Session at 8:08pm.

Randy Richardville moved to approve a one-time \$3,000.00 Retention Bonus for Full-Time Non-Union MCMHA Employees hired on or before October 1, 2022. This Retention Bonus shall not be added to any base salary and shall be paid along with the MCMHA's regular payroll scheduled for December 23, 2022. Dawn Asper supported. Roll call: In favor: Burkardt, Frederick, Neumann, Richardville, Steffens, Asper, Rafko, Fortney, and Humphries; Opposed: none; Motion carried unanimously.

Randy Richardville moved to approve a one-time \$1,500 Retention Bonus for permanent Part-Time Non-Union Employees hired on or before October 1, 2022. This Retention Bonus shall not be added to any base salary and shall be paid along with MCMHA's regular payroll scheduled for December 23, 2022. Gloria Rafko supported. Roll call: In favor: Burkardt, Frederick, Neumann, Richardville, Steffens, Asper, Rafko, Fortney, and Humphries; Opposed: none; Motion carried unanimously.

Randy Richardville moved to authorize Administration to negotiate the identical bonus for all Bargaining Unit MCMHA Employees. Jim Neumann supported. Roll call: In favor: Burkardt, Frederick, Neumann, Richardville, Steffens, Asper, Rafko, Fortney, and Humphries; Opposed: none; Motion carried unanimously.

XVI. CITIZEN COMMENTS

There were no citizen comments.

XVII. ANNOUNCEMENTS BY BOARD MEMBERS

Board members wished everyone a Merry Christmas.

XVIII. ADJOURNMENT

Susan Fortney moved to adjourn at 8:23pm. Jim Neumann supported. Motion carried unanimously.

Submitted by,



~~Sandy Libstöff~~

Secretary

- PRO TEM

LG/dp 12/14/22