



BOARD OF DIRECTORS REGULAR MEETING MINUTES
July 26, 2023

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Catherine Bernhold, Secretary; John Burkardt; Deb Staelgraeve; Rebecca Curley; Chantele Steffens; Dawn Asper; Rebecca Pasko; Ken Papenhagen; and LaMar Frederick

Excused: Pam Ray

Absent:

Staff: Lisa Graham

Guests: Christina Schaub, Roslund, Prestage & Company, PC; Kayla Slager, Revel Marketing; and 13 guests attended

I. CALL TO ORDER

The Board Chairperson, Mike Humphries, called the meeting to order at 5:02 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Chantele Steffens requested to amend the agenda to add Board Chairperson Performance under Section XIV. New Business. The Board Chairperson requested it be in Closed Session.

Catherine Bernhold moved to adopt the amended draft agenda as presented. Susan Fortney supported. Discussion followed. Motion carried unanimously.

V. CONSIDERATION TO APPROVE THE MINUTES FROM THE JUNE 28, 2023 BOARD MEETING AND WAIVE THE READING THEREOF

Deb Staelgraeve moved to approve the minutes from the June 28, 2023 Board Meeting and waive the reading thereof. Rebecca Curley supported. Motion carried unanimously.

VI. FEEDBACK SUMMARY

Mike Humphries reviewed feedback from the June 28, 2023 Board Meeting.

VII. CITIZEN COMMENTS

Sandy Libstorff commented on a Joint Commission complaint and a Recipient Rights complaint..

Judy Greene commented on the lack of mental health care for those with the greatest need; not having a 24/7 crisis center and giving Team Wellness a chance; and the mission and vision statements regarding a valued active partner.

VIII. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS

- a. FY2022 Finance Audit, Single Audit, and Compliance Audit – Christina Schaub, Roslund, Prestage & Company, PC, presented the fiscal year 2022 financial statements. There were no findings for the Financial Audit or Single Audit. There were two findings with the Compliance Audit: FSR Examination Adjustments (changes to the FSR due to the Compliance Audit), and Ability to Pay related to non-Medicaid consumers (common finding for CMHs across the state and is an ongoing issue). This is not a reflection of services; it is on the paperwork filed.

LaMar Frederick commented, some Board Members received the Financial Audit a couple of days ago. Ms. Schaub presented the Audits and would like to give Board Members time to review.

LaMar Frederick moved to postpone accepting the Financial Audit, Single Audit, and Compliance Audit until the August 23, 2023 Board Meeting. Rebecca Pasko supported. Discussion followed. Motion carried unanimously.

- b. Revel Marketing Agency – Kayla Slager, Revel Marketing Agency, presented a comprehensive marketing communications plan highlighting six areas for marketing strategies on internal communication and recognition among current employees; increase job applications by positioning MCMHA as an employer of choice; improve community perception through effective storytelling of consumer outcomes; remove barriers for accessing care by educating consumers on services and procedures; leverage support from community partners to improve awareness of services; and attract and train Board Members to get the most out of their participation. Each strategy has multiple marketing tactics.

IX. BOARD COMMITTEE REPORTS

- a. **Motion to Place on File All Written Reports**

John Burkardt moved to place on file all written reports. Dawn Asper supported. Motion carried unanimously.

Written reports on file: Business Operations, Bylaws & Policy, Clinical Operations, and Executive.

Board Bylaws & Policy - Susan Fortney commented she is pleased with the work the committee is doing

Clinical Operations – Chantele Steffens commented on: the clinical report; 8 positions posted for Mobile Crisis to be 24/7 by 10/1/23; Team Wellness proposal was not what we thought we were going to get; and the Benesh Building.

- b. **Board Committee and Committee Chair Appointments**

Mike Humphries presented the official Committee List and Scope and appointed all membership.

Guidelines for Participation – Mike Humphries commented that at the last Board Meeting, Board Members were asked for their opinion on committee structure and how we want committee meetings to work. Mike took into consideration all opinions and, with adhering to the Open Meetings Act, wants committees to be efficient and effective. Committee membership for standard committees will be limited to 5 appointed members and ex-officio. Those appointed may claim a stipend and mileage. If Board Members want to attend other committee meetings, they are to be treated as a guest.

X. ITEMS FOR BOARD ACTION

- a. Motion to Approve the Consent Agenda Less Item _____**
i. Administrative Contracts as Presented

LaMar Frederick moved to postpone approving the Revel Administrative Contract to identify priorities and a timeline to roll out. Susan Fortney supported. Discussion followed. Roll call: In favor: In favor: Burkardt, Frederick, Steffens, Pasko, Curley, Asper, Papenhagen, Bernhold, Fortney; and Humphries; opposed: Staelgraeve; motion carried.

- b. Motion to Request the Benesh Building Doors be Open Between 8am-5pm, Monday through Friday, for Walk-ins**

Chantele Steffens moved to request the Benesh Building doors be open between 8am-5pm, Monday through Friday, for walk-ins. Deb Staelgraeve supported. Discussion followed. Chantele Steffens withdrew the motion.

XI. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL

- a. Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented**

- i. Policy: Vehicle Use, Maintenance and Replacement Policy
ii. Procedure: Vehicle Use, Maintenance and Replacement Procedure
Vehicle Reservation Procedure
iii. Exhibit: N/A
iv. Rescind: N/A

Suan Fortney moved to approve the Authority Policy, Procedure and Exhibits Presented. Rebecca Curley supported. Motion carried unanimously.

- b. Motion to Approve the Regional Policies as Presented**

- i. Policy: CMHPSM LIP Credentialing Policy
Consumer Appeals Policy
Customer Services Policy
Notice of Privacy Practices Policy
Organizational Credentialing, Recredentialing, and Monitoring Policy

LaMar Frederick moved to approve the Regional Policies presented. Susan Fortney supported. Motion carried unanimously.

XII. RELATIONSHIP WITH REGION, COUNTY, AND OTHERS

- a. Regional Reports**
i. Regional PIHP Board Meeting Minutes – Did not meet

XIII. ITEMS FROM THE CHIEF EXECUTIVE OFFICER

- c. Financial Report – Richard Carpenter commented that the end of the public emergency is underway. The decision of the eligibles was in July. We received communication from MDHHS and they did not hit their cut off in July for their payment so we will have more information next month. August will be 2 months' worth of reductions. We will start to get a sense of what this will mean for us. We are monitoring closely.
- d. Chief Executive Officer's Report included: MDHHS CCBHC Demonstration Expansion; Crisis Mobile Unit; Benesh Expansion; Consumer Satisfaction; FY2024 Budget; and Community Coalition Follow-Up.

XIV. CITIZEN COMMENTS

Sandy Libstorff commented on services; exit interviews; and the Benesh building.

XV. NEW BUSINESS

Motion to go into Closed Session for the Purpose of Board Chair Performance Pursuant to Section 8 (a) of the Open Meetings Act

Chantele Steffens moved to go into Closed Session for the purpose of Board Chair Performance pursuant to Section 8 (a) of the Open Meetings Act. LaMar Frederick supported. Roll call: In favor: Burkardt, Frederick, Steffens, Pasko, Staelgraeve, Curley, Asper, Papenhagen, Bernhold, Fortney; and Humphries; opposed: none; motion carried.

The Board went into Closed Session at 7:25pm.

The Board went into Open Session at 8:16pm.

XVI. BOARD ANNOUNCEMENTS

XVII. ADJOURNMENT

Mike Humphries adjourned the meeting at 8:18pm.

Submitted by,

_____

Catherine Bernhold
Board Secretary

LG/dp 8/4/23