



**BOARD OF DIRECTORS REGULAR MEETING MINUTES
May 22, 2024**

- Present:** Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Catherine Bernhold, Secretary; Rebecca Pasko; Pam Ray; John Burkardt; Rebecca Curley; Dawn Asper; Naomi Stoner; Deb Staelgraeve; and Ken Papenhagen
- Excused:** LaMar Frederick
- Absent:**
- Staff:** Lisa Graham
- Guests:** Drew Van de Grift, Dykema, and 6 guests attended

I. CALL TO ORDER

The Board Chairperson, Mike Humphries, called the meeting to order at 5:03 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Mike Humphries requested to add discussion for the date and time of June Board Meeting under Section XIII. New Business.

Ken Papenhagen moved to adopt the draft amended agenda as presented. Rebecca Pasko supported. Motion carried unanimously.

V. CONSIDERATION TO APPROVE THE MINUTES FROM THE APRIL 24, 2024 BOARD MEETING AND WAIVE THE READING THEREOF

Deb Staelgraeve moved to approve the minutes for the April 24, 2024 Board Meeting and waive the reading thereof. Rebecca Curley supported. Motion carried unanimously.

VI. FEEDBACK SUMMARY

Mike Humphries reviewed feedback from the April 24, 2024 Board Meeting.

VII. CITIZEN COMMENTS

There were no citizen comments.

VIII. ELECTION OF OFFICERS

Dawn Pratt, Nominating Committee, took the Chair.

The Nominating Committee announced that all Board Members have been contacted regarding their interest in running for an office.

Election of Board Chairperson:

The Nominating Committee acknowledged that Mike Humphries has an interest in the Board Chairperson position.

The Nominating Committee recommended Mike Humphries for Board Chairperson. Mike Humphries accepted.

Nominations were opened to the floor for Board Chairperson. Hearing no further nominations, nominations were closed.

Mike addressed the Board as to why he would like to be considered as the Board Chairperson.

Pam Ray moved to cast a unanimous vote for Mike Humphries as Board Chairperson. Ken Papenhagen supported. Roll call: In favor: Pasko, Curley, Ray, Burkardt, Humphries, Fortney, Bernhold, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

Dawn Pratt announced Mike Humphries as the Board Chairperson for 2024-2025.

Election of Board Vice Chairperson:

The Nominating Committee acknowledged there were two Board Members showing interest in the board Vice Chairperson position. Board Members showing interest are Deb Staelgraeve and Susan Fortney.

The Nominating Committee recommended Deb Staelgraeve for Board Vice Chairperson. Deb Staelgraeve accepted.

The Nominating Committee recommended Susan Fortney for Board Vice Chairperson. Susan Fortney accepted.

Nominations were opened to the floor for Board Vice Chairperson. Hearing no further nominations, nominations were closed.

Deb Staelgraeve addressed the Board as to why she would like to be considered for Board Vice Chairperson.

Susan Fortney addressed the Board as to why she would like to be considered for Board Vice Chairperson.

All those in favor of Deb Staelgraeve as Board Vice Chairperson, raise your hand.

Vote: Staelgraeve, Curley, Papenhagen, and Humphries

All those in favor of Susan Fortney as Board Vice Chairperson, raise your hand.

Vote: Pasko, Ray, Asper, Burkardt, Fortney, Bernhold, and Stoner

Dawn Pratt announced Susan Fortney as the Board Vice Chairperson for 2024-2025.

Election of Board Secretary:

The Nominating Committee acknowledged that Catherine Bernhold has interest in the Board Secretary position.

The Nominating Committee recommended Catherine Bernhold for Board Secretary. Catherine Bernhold accepted.

Nominations were opened to the floor for Board Secretary. Hearing no further nominations, nominations were closed.

Catherine Bernhold addressed the Board as to why she would like to be considered as Board Secretary.

Dawn Asper moved to cast a unanimous vote for Catherine Bernhold as Board Secretary. John Burkardt supported. Roll call: In favor: Pasko, Curley, Ray, Burkardt, Humphries, Fortney, Bernhold, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

Dawn Pratt announced Catherine Bernhold as the Board Secretary for 2024-2025.

IX. RECOMMENDATION TO CMHPSM BOARD

The Nominating Committee announced that all Board Members have been contacted regarding their interest in being appointed to the CMHPSM Board of Directors.

The Nominating Committee acknowledged that there are two Board Members showing interest in being appointed to the CMHPSM Board of Directors. Board Members showing interest are Ken Papenhagen and LaMar Frederick. The Term for consideration begins July 1, 2024 through June 30, 2027.

The Nominating Committee recommended Ken Papenhagen be considered for appointment to the CMHPSM Board of Directors. Ken Papenhagen declined.

The Nominating Committee recommended LaMar Frederick be considered for appointment to the CMHPSM Board of Directors. LaMar Frederick accepted verbally with the Nominating Committee prior to the Board Meeting as he could not be present.

Mike Humphries moved for LaMar Frederick to be considered for appointment to the CMHPSM Board of Directors. Ken Papenhagen supported. Roll call: In favor: Pasko, Curley, Ray, Burkardt, Humphries, Fortney, Bernhold, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

Dawn Pratt announced LaMar Frederick as being the CMHPSM Board Representative to serve the Term beginning July 1, 2024 through June 30, 2027.

Mike Humphries took the Chair, thanked the Nominating Committee, and congratulated the new officers and representative.

X. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS

- a. **Veteran Services** – Lisa Graham presented Veteran Services, one of the 9 core Certified Community Behavioral Health Clinic (CCBHC) services. All individuals inquiring about CCBHC services must be asked whether they have served in the US Military. CCBHC assists veterans in enrolling in VHA for the delivery of physical and behavioral health services. Veterans who decline or who are ineligible will be served by the CCBHC. Behavioral health services for veterans must be recovery-oriented, and include additional recovery principles of privacy, security, and honor. Staff must be specifically trained on military and veteran culture. All Monroe CMH clinical staff have been trained on military culture and all new staff are required to take two trainings within 90 days of hire. The trainings are: Improving Clinical Competency through Understanding of Military Culture and Addressing Substance Use in Military and Veteran Populations. Monroe CMH has a formal care coordination agreement pending signature with the VA. Monroe CMH employs at least two veterans, a therapist and a peer. Monroe CMH partners with the PIHP's Veteran Navigators to provide education to staff and the community and to assist in service provision when appropriate and are assisting Monroe CMH on crisis mobile deployment. Next steps are to reach out to veteran organizations and continue to monitor service usage by veterans.

Dawn Asper asked if the trainings for Veterans could be given to Board Members. Lisa Graham commented that the online trainings in Relias could be added to Board Member transcripts.

- b. **Conflict Free Case Management** – Lisa Graham commented that the Michigan Department of Health and Human Services (MDHHS) has recently announced the concept of conflict free case management. It has been talked about for many years and now they are moving forward and want to have this implemented by October 1, 2024. The way our system is set up in Michigan is that we assess and provide treatment. What they are interpreting in the federal guidelines, is that we cannot do both, assess and provide the treatment, as it is a conflict of interest. Across the state of Michigan, almost every PIHP, CMH, and the Community Mental Health Association of Michigan (CMHAM) have been immediately opposing this to MDHHS. They are still moving ahead. Number one, our position is that there is no conflict of interest for CMHs for assessing and providing care. Telling us to do one and not the other implies there is profit. Lisa Graham asked the MCMHA Board of Directors to adopt the Resolution to oppose the MDHHS Decisions to Implement Conflict Free Access and Planning in Michigan. Lisa also requested for the Board to consider recommending the Resolution to the Monroe County Board of Commissioners for support in opposing the Resolution as well.

Discussion by the Board followed.

Dawn Asper called Point of Order, asking if the Board needs to take a vote. Mike Humphries responded that there is a consideration under Section XII. Items for Board Action.

XI. BOARD COMMITTEE REPORTS

a. Committee Chair Reports

Business Operations - Ken Melvin provided an update from the Business Operations Committee. The committee has had a lot of discussion on CCBHC. Sabrina Bergman and Ken Melvin have been digging into the data and hope to have some positive information next month. We continue to run a Medicaid surplus at the PIHP. General Fund is another topic and will address this in a later presentation.

Clinical Operations – Susan Fortney commented that every month we include in your packet what takes place at the committee meeting. Please take the time to review it. This committee reviews and monitors the Strategic Plan. It takes a lot of work and effort. Crystal Palmer and Bridgitte Gates are phenomenal in their reporting and Lisa Graham has been supportive.

Community Relations – Rebecca Pasko commented that the committee is in the process for preparing a presentation. We are not able to get this done before the Town Hall and will do this in the future. We spent a lot of time of rack card placements and connecting to townships on their websites. We are hoping to talk with Revel at the next meeting to get an update on what they are working on and next steps.

Dawn Asper thanked Rebecca Pasko for her leadership. Any work we are trying to create we are trying to do ourselves, so we are not putting more work on Lisa Graham and Revel. We identified 16 locations for rack cards and asking to have a QR code. Having the ability to print off a rack card. Gave the links to all of the cities and townships in our county.

b. Motion to Place on File All Written Reports

Dawn Asper moved to place all written committee reports on file. Rebecca Pasko supported. Motion passed unanimously.

Written reports placed on file were Business Operations; Clinical Operations; Community Relations; and Executive.

XII. ITEMS FOR BOARD ACTION

- a. **Motion to Approve the Consent Agenda Less Item _____.**
 - i. Service Contracts as Presented
 - ii. Administrative Contracts as Presented

Ken Papenhagen requested to pull the K&B Asphalt contract as the amount falls under the Chief Executive Officer to approve. The Board does not need to approve this contract.

Ken Papenhagen moved to approve the Consent agenda. Dawn Asper supported. Roll call: In favor: Pasko, Curley, Ray, Burkardt, Humphries, Fortney, Bernhold, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

- b. **Motion for the Monroe Community Mental Health Authority Board of Directors to Oppose the Resolution for the Michigan Department of Health and Human Services (MDHHS) Decisions to Implement Conflict Free Access and Planning in Michigan**

The Board is to “adopt” the opposed Resolution and will include this language in the motion.

Pam Ray moved for the Monroe Community Mental Health Authority Board of Directors to adopt the Resolution to oppose the Michigan Department of Health and Human Services (MDHHS) Decisions to Implement Conflict Free Access and Planning in Michigan. Roll call: In favor: Pasko, Curley, Ray, Burkardt, Humphries, Fortney, Bernhold, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

- c. **Motion to Recommend the Resolution to the Monroe County Board of Commissioners to Oppose the Resolution for the Michigan Department of Health and Human Services (MDHHS) Decisions to Implement Conflict Free Access and Planning in Michigan**

The request is for the Monroe County Board of Commissioners to “adopt” the opposed Resolution and will include this language in the motion.

Pam Ray moved to recommend the Resolution to the Monroe County Board of Commissioners to consider adopting the Resolution to Oppose the Michigan Department of Health and Human Services (MDHHS) Decisions to Implement Conflict Free Access and Planning in Michigan. Rebecca Pasko supported. Roll call: In favor: Pasko, Curley, Ray, Burkardt, Humphries, Fortney, Bernhold, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

XIII. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL

- a. **Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented**

- i. Policy: EOC2022 Service Animals Policy
- ii. Procedure: N/A
- iii. Exhibit: N/A
- iv. Rescind: N/A
- i. Relocate: N/A

Catherine Bernhold moved to approve the Authority Policy, Procedure, and Exhibits as presented. Susan Fortney supported. Motion carried unanimously.

- b. **Motion to Approve the Regional Policy, Procedure, and Exhibits as Presented**

- i. Policy: POC7024 Person Centered Planning Policy
- ii. Exhibit: POC7024-E2 Process for Person Centered Planning Exhibit A
POC7024-E9 Engagement Examples Exhibit B
POC7024-E6 IPOS Outcome Statement Guidelines Exhibit C
POC7024-E5 Outcome Improvement Exercise Exhibit D

Catherine Bernhold moved to approve the Regional Policy, Procedure, and Exhibits as presented. Ken Papenhagen supported. Motion carried unanimously.

Lisa Graham addressed the Board letting them know that the Policy Executive Summary is a new document in the Board Packet. Lisa asked if this was valuable to the Board and if they would like her to continue. The Board agreed that the Policy Executive Summary is very helpful and to continue providing it.

XIV. RELATIONSHIP WITH REGION, COUNTY, AND OTHERS

- a. Regional Reports
 - i. Regional PIHP Board Meeting Minutes – Did Not Meet
 - ii. State Legislation and Policy Committee Report – Did Not Meet

XIII. ITEMS FROM THE CHIEF EXECUTIVE OFFICER

- a. Finance Report: Revenue and eligibility continue to decline faster than anticipated. Rate adjustments are not in effect. We have received increases to HSW, SED, and CWP as a result. Also, we have additional funding from the PIHP for DCW. Cash and Investments are up from prior year primarily from collection of receivables from the PIHP. Liabilities are also up from prior year primarily related to estimated claims incurred but not reported. Net income is projected to be down compared to prior year primarily due to GASB 68 & 75 adjustments that are currently unknown and will be available in early 2025 from the actuaries. Revenue received from the PIHP exceeds expenses by \$772,672 this month. Part of the Medicaid and HMP surpluses are due to allowable costs being covered by GF as individuals continue to fall off Medicaid. The CCBHC program is showing a deficit of \$179,9912 through this reporting period. We continue to work with the PIHP to accelerate the reporting of T1040s which will bring in more revenue. Additionally, CCBHC non-Medicaid continues to grow causing part of this deficit. State General Fund is showing a deficit of \$1,312,191, primarily related to spenddowns, individuals falling off Medicaid, and CCBHC non-Medicaid. This deficit is covered by the local funds with a reported use of fund balance through this reporting period of \$999,951.

Susan Fortney asked how long the agency can survive if there is only 2.5 million in the Fund Balance. Ken Melvin commented that he can provide a Fund Balance Analysis at the next Business Operations Committee.

Managing General Fund Deficit – Lisa Graham commented that MCMHA is experiencing a significant non-Medicaid deficit that is expected to continue to grow. Contributing factors are Medicaid disenrollment, Medicaid Spend Down (deductible), and CCBHC Non-Medicaid enrollees. Other contributing factors is that the state General Fund and local dollars are the sources of revenue available to fund non-Medicaid services; CCBHC allows/requires us to provide CCBHC services to non-Medicaid consumers AND requires that we contribute some General Fund dollars to do that; and General Fund is currently spent in the following categories: consumers who “fall off” Medicaid; consumer spend downs; and CCBHC non-Medicaid. The plan is to continue to work on a detailed list of non-Medicaid consumers and make every effort to re-enroll them into Medicaid; verify that spend downs are met and communicated to MDHHS; and limit discretionary General Fund spending. Lisa Graham will present the plan to the full Board at the May 22, 2024 Board Meeting.

- b. Chief Executive Officer's Report included an update on: CCBHC Recertification; Conflict Free Case Management; General Fund/Non-Medicaid Services; Community Living Supports/Rates; Labor/Management Contract Negotiations; Community Presentations.

Lisa Graham requested to refer to the Clinical Operations packet for detailed clinical and operations updates.

XIII. NEW BUSINESS

Mike Humphries commented that he will be out of town for the June 26, 2024 Board Meeting. Mike would like to participate in the June Board Meeting and asked if the Board would consider pulling the meeting ahead to Thursday, June 13, 2024.

Board consensus was to leave the Board Meeting scheduled for June 26, 2024 and the Vice Chair will lead the meeting in the Chairperson's absence.

XIV. CITIZEN COMMENTS

There were no citizen comments.

XV. BOARD ANNOUNCEMENTS

Susan Fortney commented on everyone participating in Memorial Day events. There will be a parade in Monroe and the Daughters of the American Revolution (DAR) will be involved. Come out and waive at us.

John Burkardt recommended having Board Stipend forms available at the Board Meeting. John would like to be kept in the loop about CLS and if it works out with his schedule, he would like to go to the Regional PIHP to advocate for that.

Dawn Asper commented on transgender challenges, shared her concerns, and asked for everyone to be compassionate and accepting to promote a pathway that causes that person to have to change themselves. When we are accepting and compassionate, we accept them as they are. Dawn commented that when you change language, you change the way people think.

Pam Ray commented it felt good to be back with the Board of Directors.

Mike Humphries thanked the Board for continued faith in him as the Board Chair. Mike stated that there will be some challenges ahead and look forward to meeting them. People are paying attention to what we are doing here and that is a good thing. After the last meeting I received an earful of information as we just talked about being 3 million in deficit and made some decisions following that, that were questionable. We need to pay attention to what that looks like to the community. Mike apologized for missing the June Board Meeting and looks forward to working with everyone in the capacity as Chair.

XVII. ADJOURNMENT

Mike Humphries adjourned the meeting at 6:58pm.

Submitted by,



Catherine Bernhold
Board Secretary

LG/dp
5/30/24