



**MONROE COMMUNITY MENTAL HEALTH AUTHORITY
BOARD MEETING**

September 25, 2024 – 6:00 p.m. / Aspen Room
Draft Agenda

BOARD VALUES:

- 1.1 Monroe Community Mental Health Authority exists so that individuals with severe and persistent mental illness and intellectual/development disabilities can live, work, and play in their communities to their fullest potential.
- 1.2 Monroe Community Mental Health Authority strives to be the provider of choice for Monroe County by offering the highest quality of treatment with positive measurable outcomes, while maintaining competitive rates with the State.
- 1.3 Monroe Community Mental Health Authority establishes and sustains a culture that values each staff member; holds staff to high standards; is fair and respectful; and values creativity and promotes collaborative thinking.
- 1.4 Monroe Community Mental Health Authority continues to establish collaborative community relationships that enable MCMHA to provide quality service to consumers.

BOARD RULES OF CONDUCT:

- a. Speak only after being acknowledged by the Chair and only to the Chair.
- b. Keep deliberation focused on the issue and don't make it personal.
- c. Divulge all pertinent information related to agenda items before action is taken.
- d. Seek to understand before becoming understood.
- e. Seek to do no harm.

CITIZEN RULES OF CONDUCT:

- a. In order for our Board to move efficiently through the meeting agenda, we ask that everyone present conduct themselves respectfully and with decorum. Anyone who chooses not to comply with this will be asked to leave the building.

MISSION STATEMENT: Enrich lives and promote wellness.

VISION STATEMENT: To be a valued/active partner in an integrated System of Care that improves the health and wellness of our community.

CORE VALUES: Compassion, Authenticity, Trust, and Accountability.

	<u>Guide</u>
I. Call to Order	01 min
II. Roll Call	02 min
III. Pledge of Allegiance	02 min
IV. Motion to Adopt the Agenda as Presented	02 min
V. Motion to Approve the Minutes from the August 28, 2024 Board Meeting and waive the Reading Thereof	02 min
VI. Feedback Summary	02 min
VII. Citizen Comments	03 min/person
<i>"The Board will listen respectfully to any comments you would like to make but will not respond directly tonight. You can expect a follow up contact from the Executive Director or her representative within 24 hours if your comment is about a specific problem or complaint. Comments shall be limited to 3 minutes".</i>	
VIII. Presentations Recognitions, and Celebrations	20 min
a. FY2025 Proposed Draft Budget	
IX. Board Committee Reports	10 min
a. Committee Chair Reports	
i. Business Operations	
ii. Clinical Operations	
iii. Community Relations	
iv. Performance Evaluation	
v. Recipient Rights	
b. Motion to Place on File All Written Committee Reports	
c. Update on Transition to Twice a Month Board Meetings	

- X. Items for Board Action** **20 min**
- a. **Motion to Approve the Consent Agenda Less Item _____**
 - i. Administrative Contracts as Presented
 - ii. Service Contracts as Presented
 - b. **Motion to Approve the FY2025 Proposed Draft Budget**
 - c. **Motion to Approve the Purchase of One 2025 2500 Chevrolet Silverado Crew 4WD at a cost of \$49,783 as Reviewed by the Board Business Operations Committee on September 18, 2024**
 - d. **Motion to Authorize MCMHA to Engage Various Employment Search Firms Allotting up to \$35,000 for a One-Time Placement Fee in the Recruitment of its Next Medical Director as Reviewed by the Business Operations Committee on September 18, 2024**
- XI. Authority and Regional Policy Review/Approval (*Executive Summary -Handout*)** **05 min**
- a. **Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented**
 - i. **Policy:** FCM3047 Non-Medicaid Policy
FCM3046 MCMHA Medicaid Monthly Deductible Policy
HR4045 Student Internship-Practicum Placement Policy
 - ii. **Procedure:** FCM3025-P1 Ability to Pay Procedure
POC7069-P2 Suicide Risk Assessment Procedure
POC7082-P3 Fall Risk Procedure
HR4045-P1 Student Internship Placement Procedure
 - iii. **Exhibit:** FCM3047-E1 Non-Medicaid Tables Exhibit
HR4045-E1 Student-Volunteer Agreement Form Exhibit
HR4045-E2 Learning Agreement Exhibit
HR4045-E3 Student Evaluation Exhibit
 - iv. **Rescind:** N/A
 - v. **Relocate:** N/A
 - b. **Motion to Approve the Regional Policies as Presented**
 - i. **Policy:** POC7031 Self-Directed Services Policy
 - ii. **Exhibit:** N/A
- XII. Relationship with the Region, County, and Others** **05 min**
- a. Regional Reports
 - i. Regional PIHP Board Meeting Minutes – September 11, 2024
 - b. CMHAM Policy and Legislation Committee Report – Rebecca Pasko
- XIII. Items from the Chief Executive Officer** **20 min**
- a. Financial Report – Ken Melvin
 - b. Chief Executive Officer’s Report – Lisa Graham (*handout*)
- XIV. New Business** **00 min**
- XV. Citizen Comments** **03 min/person**
- XVI. Motion to go Into Closed Session for Purposes of Collective Bargaining Pursuant to Section VIII (c) of the Open Meetings Act** **01 min**
- XVII. Adjournment** **01 min**

The next regular scheduled meeting for the Monroe Community Mental Health Authority Board of Directors is on Wednesday, October 16, 2024 beginning at 6:00pm in the Aspen Room.



**BOARD OF DIRECTORS REGULAR MEETING MINUTES
August 28, 2024**

- Present:** Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Catherine Bernhold, Secretary; Rebecca Pasko; Pam Ray; LaMar Frederick; Becca Curley; Dawn Asper; Naomi Stoner; Ken Papenhagen; and Deb Staelgraeve
- Excused:** John Burkardt
- Absent:**
- Staff:** Lisa Graham
- Guests:** 4 guests were present

I. CALL TO ORDER

The Board Chair, Mike Humphries, called the meeting to order at 5:00 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Mike Humphries amended the agenda to remove VIII b. The presentation for Peer Delivered Services will take place at a future Board Meeting.

Dawn Asper requested to amend the agenda to include Board Announcements.

Ken Papenhagen moved to adopt the draft amended agenda as presented. Susan Fortney supported. Motion carried unanimously.

V. CONSIDERATION TO APPROVE THE MINUTES FROM THE JULY 24, 2024 BOARD MEETING AND WAIVE THE READING THEREOF

Pam Ray moved to approve the minutes for the July 24, 2024 Board Meeting and waive the reading thereof. Catherine Bernhold supported. Motion carried unanimously.

VI. FEEDBACK SUMMARY

Mike Humphries reviewed feedback from the July 24, 2024 Board Meeting.

VII. CITIZEN COMMENTS

There were no citizen comments.

IX. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS

- a. **Years of Service Awards** – Lisa Graham recognizes staff for their Years of Service at quarterly All Staff Meetings and would like to recognize them at the Board level for their hard work and dedication. There were four Years of Service awards: Noka Fanola and Elicia Mauldin for 5 years, Diane Copeland for 20 years, and Jayne Jewell for 25 years. The Board thanked the staff for their years of service.

X. BOARD COMMITTEE REPORTS

- a. **Committee Chair Reports**
 - i. **Business Operations** – LaMar Frederick deferred to consent agenda. Pam Ray commented that discussion included the possibility of 2 leases going simultaneously for approximately 9 months. The discussion also included the lease at Benesh. Pam requested to add his information to the minutes as an amendment.
 - ii. **Bylaws & Policy** – Catherine Bernhold deferred to the consent agenda.
 - iii. **Clinical Operations** – Susan Fortney commented that she hopes everyone takes the time to read the notes and if you take the time to read them you will see the things that we deal with in the committee. One of the things is vacancies and pleased with how well we are doing with the crisis mobile. If you have any concerns to contact me and we will address in committee.
 - iv. **Community Relations** – Rebecca Pasko commented that the committee did not meet.
 - v. **Executive** – Mike Humphries commented that committee reviewed the August board agenda.
 - vi. **Performance Evaluation** – Mike Humphries commented that there is another meeting scheduled.

b. Motion to Place on File All Written Reports

Ken Papenhagen moved to place written committee reports and amended Business Operations report on file. Dawn Asper supported. Motion passed unanimously.

Written reports placed on file were Business Operations; Bylaws & Policy; Clinical Operations; Executive; and Performance Evaluation.

XI. ITEMS FOR BOARD ACTION

- a. **Motion to Approve the Consent Agenda Less Item _____.**
 - i. Administrative Contracts as Presented
 - ii. Service Contracts as Presented

LaMar Frederick moved to approve the administrative contracts as presented. Pam Ray supported. Roll call: In favor: Pasko, Ray, Frederick, Humphries, Fortney, Bernhold, Curley, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

LaMar Frederick moved to approve the service contracts as presented. Pam Ray supported. Roll call: Staelgraeve, Papenhagen, Stoner, Asper, Curley, Bernhold, Fortney, Humphries, Frederick, Ray, and Pasko; opposed: none; motion carried unanimously.

- b. **Motion to Approve a 10-Year Lease Agreement Between MCMHA and Monroe Center LLC for the Property Located at 393 North Telegraph Road, Monroe MI, 48162**

LaMar Frederick moved to approve a 10-year lease agreement between MCMHA and Monroe Center LLC for the property located at 393 North Telegraph Road, Monroe MI, 48162. Catherine Bernhold supported. Discussion followed.

LaMar Frederick withdrew the motion.

MCMHA has reached out to the City's Zoning Board to ensure that the commercial site will permit a Clubhouse to operate out of this location and are currently waiting for a response. MCMHA has had legal counsel review the Lease agreement. Legal counsel has made some recommendations / changes to the lease agreement that will require the Landlord to agree to these modifications.

If there are any issues with zoning and/or the modifications to the terms of the agreement are not acceptable to the Landlord, the Board shall be informed.

After much discussion, the Board does not have an issue with the terms, however there is pertinent information still needed from the Zoning Board and landlord for the Board to vote. Lisa Graham commented that if we receive solid information, the Board has agreed to call a Special Meeting.

c. Motion to Appoint Mark Cochran to the CMHPSM Oversight Policy Board (OPB) for an Additional Term Beginning October 1, 2024 Through September 30, 2027

Pam Ray moved to appoint Mark Cochran to the CMHPSM Oversight Policy Board (OPB) for an additional term beginning October 1, 2024 through September 30, 2027. Deb Staelgraeve supported. Roll call: In favor: Pasko, Ray, Frederick, Humphries, Fortney, Bernhold, Curley, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

d. Motion to Approve the Revised Board Bylaws (2/3 vote)

Catherine Bernhold moved to approve the revised Board Bylaws. Pam Ray supported. Discussion followed. Roll call: In favor: Pasko, Ray, Frederick, Humphries, Fortney, Bernhold, Curley, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

e. Motion to Approve the Revised Board Governance Policy Manual (2/3 vote)

Catherine Bernhold moved to approve the revised Board Governance Policy Manual. Pam Ray supported. Discussion followed. Roll call: In favor: Pasko, Ray, Frederick, Humphries, Fortney, Bernhold, Curley, Asper, Stoner, Papenhagen, and Staelgraeve; opposed: none; motion carried unanimously.

Mike Humphries thanked Catherine Bernhold and committee members for their dedication and patience in amending the Board Bylaws and Governance Policy Manual as it has been in review for 2 years.

XII. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL

a. Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented

- i. Policy: EOC2004 Key-Access Proximity Cards Control Policy
- ii. Procedure: POC7084-P1 MCMHA Crisis Mobile Procedure
- iii. Exhibit: RR8034-E6 Confidentiality and Access to Consumer Records Exhibit
RR8036-E1 BTC Presentation Form Exhibit
RR8036-E2 BTPRC Presentation Form Instructions Exhibit
POC7084-E1 Crisis Mobile Intervention Guidance Exhibit
EOC2004-E1 Receipt-Return of Agency Property Form Exhibit
- i. Brochure: CEHR MCMHA Brochure
- ii. Rescind: POC7065 High Risk Medications Policy
- iii. Relocate: N/A

Catherine Bernhold moved to approve the Authority Policy, Procedure, and Exhibits as presented. Pam Ray supported. Motion carried unanimously.

b. Motion to Approve the Regional Policy, Procedure, and Exhibits as Presented

- i. Policy: N/A
- ii. Exhibit: N/A

There were no regional policies to approve for August.

XIII. RELATIONSHIP WITH REGION, COUNTY, AND OTHERS

- a. Regional PIHP Board Meeting Minutes – August 14, 2024 minutes included in the packet.
- b. State Legislation and Policy Committee Report – Did not meet in August.

XIII. ITEMS FROM THE CHIEF EXECUTIVE OFFICER

- a. Finance Report: Ken Melvin presented the June financials, highlighting:
1. Eligibility continues to decline faster than anticipated. Rate adjustments are now in effect and are reflected in the charts to show increased April activity. We have received increases to HSW, SED and CWP as a result. Also have additional funding from the PIHP for DCW.
 2. Cash and Investments are up from prior year primarily from collection of receivables from the PIHP.
 3. Liabilities are also up from prior year primarily related to estimated claims incurred but not reported.
 4. Net income is projected to be down compared to prior year primarily due to GASB 68 & 75 adjustments that are currently unknown and will be available in early 2025 from the actuaries.
 5. Revenue received from the PIHP exceeds expenses by \$1,016,745 this month. Part of the Medicaid and HMP surpluses are due to allowable costs being covered by GF as individuals continue to fall off Medicaid.
 6. The CCBHC program is showing a deficit of \$256,960 through this reporting period. We continue to work with the PIHP to accelerate the reporting of T1040s which will bring in more revenue. As we continue to look at generating more T-1040s on the revenue side, primary focus shifts to expenses.
 7. State General Fund is showing a deficit of \$2,372,096, primarily related to spenddowns, individuals falling off Medicaid and CCBHC non-Medicaid. This deficit is covered by local funds with a reported use of fund balance through this reporting period of \$1,789,196.

Ken Melvin commented that there is a meeting scheduled for September 6, 2024 on 2025 rates. A lot of planning we are doing is contingent upon having the rates from the state. We have submitted our tentative budget request to the PIHP. More information will be available at the September Business Operations Committee meeting and Board Meeting.

- b. Chief Executive Officer's Report Included an Update on: Professional Development Day; Medical Director position; CCBHC Recertification; MCMHA new and improved website; Provider Stabilization; Party in the Park Community Picnic; NAMI Walks; and State Wall-a-Mile.

XIV. NEW BUSINESS

- a. Discussion of Board Committee Structure
- i. Mike Humphries commented that the Board had started conversation on the current committee structure and if it was working well for the Board. The Board had requested Lisa Graham to provide three summarized options of what a committee structure may look like. Lisa Graham provided an overview of strengths and areas of improvement and provided options to review. Board Members shared their ideas and concerns. After much discussion, Deb Staelgraeve suggested option two. Option two includes two Board Meetings per month and Mike Humphries suggested to keep the ad-hoc committees.

Deb Staelgraeve moved to trial option two for a fourth month period and to continue with ad-hoc committees. Ken Papenhagen supported. Discussion followed. Roll call: In favor: Staelgraeve, Papenhagen, Stoner, Bernhold, Ray, Frederick, and Humphries; opposed: Asper, Pasko, Fortney, and Curley. Motion carried.

Mike Humphries moved to suspend the relative Bylaws Articles and Governance Policies related to committee structure for a trial period of four months. Pam Ray supported. Discussion followed. Roll call: In favor: Staelgraeve, Papenhagen, Stoner, Bernhold, Ray, Frederick, Curley, and Humphries; opposed: Asper, Pasko, and Fortney. Motion carried.

Susan Fortney asked how we are going to measure if this change is any better. Mike Humphries commented that in four months we will ask the Board if they feel like they are more informed and efficient.

Mike Humphries and Lisa Graham will discuss Board Meeting dates and inform the Board.

XV. CITIZEN COMMENTS

There were no citizen comments.

XVI. BOARD ANNOUNCEMENTS

Catherine Bernhold commented that there is a new Monthly Board Meeting evaluation tool. Board Members will receive this tool via email the day after the Board Meeting and will have one week to complete.

Pam Ray thanked Lisa Graham for the FY2023 Annual Report.

Susan Fortney mentioned the Fulton County Fair is this weekend and if you are a veteran, you can attend free.

XVII. ADJOURNMENT

Mike Humphries adjourned the meeting at 8:50pm.

Submitted by,

Catherine Bernhold
Board Secretary

LG/dp
9/6/24



MONROE
COMMUNITY
MENTAL
HEALTH

Fiscal Year 2025

Proposed
Budgets

Table of Acronyms

<u>Acronym</u>	<u>Full Description</u>
DAB	Disabled, Aged, & Blind
HMP	Healthy Michigan Plan
HSW	Habilitation Supports Waiver
TANF	Temporary Assistance for Needy Families
CWP	Child Waiver Program
SEDW	Severe Emotional Disturbance Waiver
HHBH	Health Home - Behavioral Health
CMHSP	Community Mental Health Services Program
PIHP	Prepaid Inpatient Health Plan
CCBHC	Certified Community Behavioral Health Clinic

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2025 Proposed Budget

Significant Assumptions and Key Points

I. Medicaid and Healthy Michigan (HMP) - revenue based on expense projections

MDHHS has indicated that revenue for 2025 should be slightly higher than revenue for 2024. Increase in rate per eligible has increased to offset the expected reduction in eligibles. To the extent eligibles decrease more than anticipated the budget will need to be adjusted.

II. Medicaid and Healthy Michigan (HMP) - Expenses

Expanded expenditures are expected for continued service expansion in the Certified Community Behavioral Healthcare Clinic (CCBHC) related to the demonstration. Additionally, we expect additional claims expense as our provider network continues to struggle with funding and staffing issues.

III. MDHHS CMHSP Contract Revenue and Expenses

General Fund budgeted at a flat \$1,729,980, based on FY24.

Use of State general fund dollars expected to continue largely for Medicaid spenddown services and services for those that do not have Medicaid including those who are part of the CCBHC Demonstration.

IV. Provider Network

Provider Network services are expected to continue to grow. We have assumed rate increases for community living supports, specialized residential and community inpatient. We have budgeted a 3% rate increase for all other services.

V. General expense assumptions

Payroll related costs are included based on currently filled positions plus vacant positions at the midpoint pay of the position range. In addition, the budget includes step increases. FY25 budget has added an additional 12 positions compared to FY24 annualized, primarily to meet CCBHC Demonstration program requirements.

General expenses assumed a 5% increase.

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2025 Proposed Budget by Fund Source

Medicaid	2024 Budget	2025 Proposed	Over (Under)
PIHP Revenue	\$ 35,116,485	\$ 44,657,457	\$ 9,540,972
PIHP Redirect to CCBHC	-	(5,577,300)	(5,577,300)
1st/3rd Party Revenue	-	-	-
Expense	34,577,285	37,772,544	3,195,259
Revenue over/(under) expenses	\$ 539,200	\$ 1,307,613	\$ 768,413
Healthy Michigan	2024 Budget	2025 Proposed	Over (Under)
PIHP Revenue	\$ 2,860,301	\$ 3,659,040	\$ 798,739
PIHP Redirect to CCBHC	-	(1,171,834)	(1,171,834)
1st/3rd Party Revenue	-	-	-
Expense	2,789,701	2,305,531	(484,170)
Revenue over/(under) expenses	\$ 70,600	\$ 181,675	\$ 111,075
CCBHC Medicaid	2024 Budget	2025 Proposed	Over (Under)
PIHP Cap Revenue	\$ 6,000,000	\$ 5,070,273	\$ (929,727)
PIHP Supp Receipts (Cash Basis)	6,000,000	7,109,531	1,109,531
1st/3rd Party Revenue	-	42,396	42,396
Expense	12,000,000	12,273,772	273,772
Retain as local	-	1,780,966	1,780,966
Revenue over/(under) expenses	\$ -	\$ (1,832,538)	\$ (1,832,538)
CCBHC Healthy Michigan	2024 Budget	2025 Proposed	Over (Under)
PIHP Cap Revenue	\$ -	\$ 1,065,304	\$ 1,065,304
PIHP Supp Receipts (Cash Basis)	-	1,514,469	1,514,469
1st/3rd Party Revenue	-	-	-
Expense	-	2,641,224	2,641,224
Retain as local	-	311,785	311,785
Revenue over/(under) expenses	\$ -	\$ (373,237)	\$ (373,237)
Total PIHP Sources	2024 Budget	2025 Proposed	Over (Under)
PIHP Revenue	\$ 49,976,786	\$ 56,326,939	\$ 6,350,153
1st/3rd Party Revenue	-	42,396	42,396
Expense	49,366,986	54,993,071	5,626,085
Retain as local in FY 23	-	2,092,751	2,092,751
Revenue over/(under) expenses	\$ 609,800	\$ (716,487)	\$ (1,326,287)

MONROE CMH

2025 Proposed Budget by Fund Source

CCBHC Medicaid	2024 Budget	2025 Proposed	Over (Under)
PIHP Cap Revenue	\$ 6,000,000	\$ 5,070,273	\$ (929,727)
PIHP Supp Revenue (Earned)	6,000,000	8,942,069	2,942,069
1st/3rd Party Revenue	-	42,396	42,396
Expense	12,000,000	12,273,772	273,772
Revenue over/(under) expenses	\$ -	\$ 1,780,966	\$ 1,780,966
CCBHC Healthy Michigan	2024 Budget	2025 Proposed	Over (Under)
PIHP Cap Revenue	\$ -	\$ 1,065,304	\$ 1,065,304
PIHP Supp Revenue (Earned)	-	1,887,706	1,887,706
1st/3rd Party Revenue	-	-	-
Expense	-	2,641,224	2,641,224
Revenue over/(under) expenses	\$ -	\$ 311,785	\$ 311,785
CCBHC NonMedicaid	2024 Budget	2025 Proposed	Over (Under)
State CCBHC Revenue	\$ -	\$ -	\$ -
1st/3rd Party Revenue	-	-	-
Expense	-	1,858,972	1,858,972
Redirect from GF	-	1,858,972	1,858,972
Revenue over/(under) expenses	\$ -	\$ -	\$ -
ALL CCBHC Combined	2024 Budget	2025 Proposed	Over (Under)
All CCBHC Revenue	\$ 12,000,000	\$ 16,965,351	\$ 4,965,351
1st/3rd Party Revenue	-	42,396	42,396
Expense	12,000,000	16,773,968	4,773,968
Redirect from GF	-	1,858,972	1,858,972
Revenue over/(under) expenses	\$ -	\$ 2,092,751	\$ 2,092,751

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2025 Proposed Budget by Fund Source

State General Fund	2024 Budget	2025 Proposed	Over (Under)
Revenue	\$ 1,729,980	\$ 1,634,610	\$ (95,370)
Expense	1,644,960	3,747,623	2,102,663
Redirect to Other Programs	-	(1,858,972)	(1,858,972)
Redirect from Other Programs	-	3,971,985	3,971,985
Revenue over/(under) expenses	\$ 85,020	\$ -	\$ (85,020)

All Other Grants/Local	2024 Budget	2025 Proposed	Over (Under)
Revenue	\$ 2,785,336	\$ 4,133,744	1,348,408
Expense	2,785,336	2,017,302	(768,034)
Redirects	-	(3,971,985)	(3,971,985)
Revenue over/(under) expenses	\$ -	\$ (1,855,543)	\$ (1,855,543)

Total Non PIHP Sources	2024 Budget	2025 Proposed	Over (Under)
Revenue	\$ 4,515,316	\$ 5,768,354	\$ 1,253,038
Expense	4,430,296	7,623,897	3,193,601
CCBHC Retain as local	-	2,092,751	2,092,751
Revenue over/(under) expenses	\$ 85,020	\$ 237,208	\$ 152,188

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2025 Proposed Budget

Mental Health - Budget to Actual

	2024 Actuals Projected	2025 Proposed Budget	Increase (Decrease)
Operating revenue			
Capitation:			
Medicaid	\$ 41,718,085	\$ 44,657,457	\$ 2,939,372
Healthy Michigan	2,860,301	3,659,040	798,739
CCBHC	8,191,388	8,624,000	432,612
Behavior Health Home	366,124	376,937	10,813
State General Funds	1,634,610	1,634,610	-
County appropriations	997,803	997,803	-
Charges for services	47,247	47,247	-
Other grants	1,160,892	1,540,594	379,702
Other revenue	192,157	194,312	2,154
	<u>57,168,608</u>	<u>61,732,000</u>	<u>4,563,392</u>
Operating expenses			
Administration			
Salaries	\$ 2,050,136	2,304,421	254,285
Benefits	2,794,815	4,511,186	1,716,371
Other	2,428,913	2,696,140	267,227
Internal Services			
Salaries	5,944,953	8,550,222	2,605,269
Benefits	2,130,049	3,107,517	977,468
Other	1,710,650	1,796,182	85,532
Provider Network Services	31,469,868	35,738,574	4,268,706
Facility costs	1,092,950	1,248,821	155,871
Vehicle costs	51,735	54,322	2,587
Grant expenses	1,465,349	1,984,628	519,278
Room & Board	488,657	776,755	288,097
	<u>51,628,075</u>	<u>62,768,767</u>	<u>11,140,692</u>
Other Sources (uses) of funds			
Projected use of fund balance	-	1,036,768	1,036,768
Net surplus (deficit)	<u>5,540,533</u>	<u>0</u>	<u>(5,540,533)</u>

MONROE CMH

2025 Proposed Budget by Vendor - Provider Network

Vendor Name	2025 Proposed
ABA INSIGHT, LLC	\$ 486,635
ABLELIGHT, INC.	41,149
ADULT LEARNING SYSTEM, INC	510,781
BCA OF DETROIT, LLC	270,939
BEACON SPECIALIZED LIVING SERVICES, INC.	1,049,147
CENTRIA HEALTHCARE, LLC	261,893
CHITTER CHATTER PC	852,331
CHOICES W/SELF DETERMINATION, LLC	97,069
CHS GROUP, LLC	3,421,159
COMM HLTH CTR OF BRANCH CNTY	40,950
COMMUNITY LIVING NETWORK	425,930
CSDD C/O SAFEGUARD ACCOUNTING	440,850
DEARBORN SPEECH & SENSORY CENTER, INC	183,517
EISENHOWER CENTER	2,869,817
EVEREST, INC.	844,383
FLATROCK MANOR, INC	3,480,439
FOREST VIEW PSYCHIATRIC HOSPITAL	39,474
FRIENDS WHO CARE, INC.	119,199
GOODWILL INDUSTRIES OF SE MICH, INC	384,521
GUARDIANTRAC, LLC	3,314,156
HAVENWYCK HOSPITAL	984,057
HELP AT HOME, LLC	60,099
HENRY FORD HEALTH SYSTEM	84,213
HOME COMMUNITY SUPP LIVING ARRANGEMENTS	261,301
HOPE NETWORK BEHAVIORAL HEALTH	176,026
ILLUMINATE ABA SERVICES LLC	333,240
LIVINGSTON COUNTY COMM MENTAL HEALTH	345,140
MACOMB RESIDENTIAL	4,946,547
MASTROFRANCESCO, A.F.C.	2,333,667
MICHIGAN LEARNING COMMUNITY	56,115
OAKLAND PHYSICIAN MEDICAL CENTER	126,140
PHC OF MI, INC	177,221
PROGRESSIVE RESIDENTIAL SERVICES	3,191,540
PROMEDICA MONROE REGIONAL HOSPITAL	1,923,068
RESIDENTIAL OPPORTUNITIES, INC	111,647
SABRINA R. CORBIN	1,553,052
ST. JOSEPH MERCY HOSPITAL	55,101
TURNING LEAF RESIDENTIAL REHAB SERVICES, INC	26,910
UNIVERSITY OF MICHIGAN - REGENTS OF U M	146,160

MONROE CMH

2025 Proposed Budget by Vendor - Admin/Other

Vendor Name	2025 Proposed
8X8 INC.	\$ 53,052
ACCIDENT FUND INSURANCE COMPANY OF AMERICA	80,263
ADAM J MCLAUGHLIN	145,944
ALLEN CHEVROLET CADILLAC	97,914
AMERGIS HEALTHCARE STAFFING, INC.	98,353
ARA FAMILY HOLDINGS, LLC	28,654
BBH VENTURES, LLC	60,311
BESTCO BENEFIT PLANS, LLC	333,343
BLITZAR REAL ESTATE 1 LLC	55,994
BLUENET	33,876
CMHA	27,699
COUNTY OF WASHTENAW, MICHIGAN	352,367
DELTA DENTAL PLAN OF MICHIGAN	95,902
DTE ENERGY	67,190
DYKEMA GOSSETT, PLLC	91,000
EDP MANAGEMENT, LLC	44,100
GOVCONNECTION, INC	62,925
IRIS TELEHEALTH MEDICAL GROUP, PA	653,982
JASWANT S BAGGA	324,254
LASCALA IT SOLUTIONS, INC	105,940
LENOVO U.S., INC	35,721
LOCUMTENENS.COM	274,598
LOUIS BALOGH	36,153
MAXIM HEALTHCARE SERVICES	152,998
MICH MUNICIPAL RISK MGT AUTHORITY	95,582
MONROE CNTY MUNICIPAL BLDG AUTHORITY	391,418
MONROE COUNTY RHC	2,000,000
MUTUAL OF OMAHA	229,530
NEW DIRECTIONS PEER RECOVERY CENTER	149,800
PRASAD SERVICES , PLLC	53,760
REHMANN LLC	983,400
RELIAS LLC	30,654
REVEL--QONVERGE, LLC	48,395
ROSLUND PRESTAGE & COMPANY PC	42,945
RUNYON'S FURNITURE & FLOOR COVERING	26,565
SNOW CHIU WU	30,618
STATE OF MICHIGAN	416,584
STATE OF MICHIGAN / MDCH	287,812
T MOBILE USA, INC.	28,967
THE SALVATION ARMY	31,368
THERAPEUTICS, LLC	414,659



BOARD BUSINESS OPERATIONS COMMITTEE
Wednesday, September 18, 2024
5:00pm

MAJOR COMMITTEE RESPONSIBILITIES

- Review and monitor the Strategic Plan of the Authority as it relates to Business Operations and Administrative Support including Finances, Contracts, Facilities, Technology Infrastructure, and Customer Service.
- Review and make recommendations to the full Board regarding changes in Services, Contracts, and Budget.
- Monitor the organization's finances and strategies for managing overages and shortfalls.

COMMITTEE MEMBERS

LaMar Frederick, Chair; Rebecca Curley; Susan Fortney (Nov-Apr); Ken Papenhagen; Rebecca Pasko; Pam Ray (May-Oct); and Michael Humphries (Ex-Officio)

DRAFT MINUTES

I. CALL TO ORDER

LaMar Frederick called the meeting to order at 5:00pm. LaMar Frederick, Rebecca Curley, Pam Ray, Ken Papenhagen, Rebecca Pasko, Lisa Graham, Ken Melvin, Bridgitte Gates, Jim Brown, and Alicia Riggs were present. Mike Humphries was excused.

II. BUSINESS OPERATIONS

- a. **Facilities** – No update for September.
- b. **Technology** – No update for September.

III. FINANCE

a. **Items for Board Action (Consent Agenda)**

- i. **Administrative Contacts:** Blitzar Real Estate 1 LLC, ARA Family Holding LLC, B.B.H. Ventures LLC, Louis and Norma Balogh, and Adam J. McLaughlin dba A. McLaughlin Properties LLC were presented (recommend Board approval).
- ii. **Services Contracts:** Adult Learning Systems, Arkay Inc., Choices with Self Determination LLC, CHS Group LLC, Everest Inc., Friends Who Care Inc., Goodwill Industries of Southeastern Michigan Inc, Help at Home, Home Management Corporation DBS Home Inc, Life Enrichment Academy, Macomb Residential Opportunities, Manpower Inc., Mastrofrancesco Inc., Progressive Residential Services Inc., Right at Home of Southeastern Michigan Inc., Samaritas DBA, Lutheran Social Services of Michigan, Serenity 3 Home Health Inc., Beacon Specialized Living Services, Flatrock Manor Inc., Moriah Incorporated DBA Eisenhower Center, Guardian Trac, Community Living Network, Guardian Trac – Petersburg, Eagle Village, Methodist Children's Home Society, SVRC Industries, Livingston County CMH Authority, Lutheran Child and Family Services DBA Wellspring Lutheran Services, Mastrofrancesco – Harbor Home, Psych Resolutions LLC, Psych Resolutions LLC – DCO Agreement, Wallace Psych Services LLC, Advanced Therapeutic Solutions LLC, ABA Insight LLC, Centria Healthcare, Chitter Chatter P.C., Dearborn Speech & Sensory Center Inc DBA Metro Speech Sensory and ABA, Illuminate ABA Service LLC, and Michigan learning Community LLC was presented (recommend Board approval).
- iii. **FY2025 Proposed DRAFT Budget** – Ken Melvin presented the FY2025 draft budget and commented that he has not received the final rates from the state. We submitted the draft budget to the PIHP, and they tacked on 7.5% to all funding streams which is great news. The draft budget is a pretty good estimate until we have confirmed information from the state and PIHP. Lisa Graham commented that a vendor list is attached to the FY2025 budget that has the anticipated funds they will get paid. This list helps to provide a little more detail (recommend Board approval).
- iv. **Board Action Request - Purchase of Maintenance Vehicle:** MCMHA's Facilities Department is recommending replacement of its pick-up truck. The current vehicle is a 2013 Chevrolet Silverado 4WD with approximately 60,000 miles. The vehicle has an issue with its transmission and based upon the repair shop's inspection will minimally need to have the transmission rebuilt/replaced. Estimated repair cost for the transmission is \$5,850. It also needs some additional repair work (brakes, exhaust, struts, knock sensor) that would likely raise repair/maintenance cost to \$7,961. Based upon the current condition of the vehicle, it has a trade-in value of approximately \$7,500. Based upon the agency's vehicle replacement policy this vehicle would meet the guidelines for replacement. The vehicle is 10 or more years old and anticipated maintenance costs exceed the value of the vehicle. Three bids were secured with Allen Chevrolet of Monroe, Williams Bros. Dodge of Dundee, and Friendly Ford of Monroe. The recommendation is to move forward with the lowest bid from Allen Chevrolet of Monroe at \$49,783 for a 2025 2500 Chevrolet Silverado Crew 4WD (recommend Board approval).

Ken Melvin commented that we assumed a 3% increase for codes that are not regionally negotiated. Ken did not communicate this to Alicia Riggs as he was not aware of the level of detail presented with the contracts. Lisa Graham commented that we will bring back the contracts to the full Board where some will have their rates 3% greater than what was presented this evening. The 3% assumption is already built into the FY2025 budget.

- v. **Board Action Request - Employment Search Firm:** MCMHA's current Medical Director has given notice and will be leaving employment with the agency in January 2025. Human Resources has had the position posted since July 17, 2024 and continues to actively recruit for this position. However, at this time there have been no viable candidates. The agency has also attempted to reach out to other CMH's who are also in need of a Medical Director to see if there is interest in sharing/partnering for a Medical Director. Human Resources is recommending the agency engage with employment search firms specializing in psychiatry placements to assist in finding its next Medical Director. Placement fees may range anywhere from \$30,000 to \$35,000. The recommendation is to authorize MCMHA to engage various employment search firms allotting up to \$35,000 for a one-time placement fee in recruitment of its next Medical Director (recommend Board approval).

b. **Financial Reports**

- i. The Fiscal Finance Report for Trends, Comparative Charts, Fiscal Revenues and Expenses by Fund Source, and Basic Financial Statements were provided in the packet for review (recommend Board approval).

Ken Melvin presented the July financial highlights:

1. Eligibility continues to decline faster than anticipated. Rate adjustments are now in effect and are reflected in the charts to show increased April activity. We have received increases to HSW, SED, and CWP as a result. Also, we have additional funding from the PIHP for DCW.
2. Cash and Investments are up from prior year primarily from collection of receivables from the PIHP.
3. Liabilities are also up from prior year primarily related to estimated claims incurred but not reported.
4. Net income is projected to be down compared to prior year primarily due to GASB 68 & 75 adjustments that are currently unknown and will be available in early 2025 from the actuaries.
5. Revenue received from the PIHP exceeds expenses by \$1,593,926 this month. Part of the Medicaid and HMP surpluses are due to allowable costs being covered by GF as individuals continue to fall off Medicaid.
6. The CCBHC program is showing a surplus of \$85,368 through this reporting period. We continue to work with the PIHP to accelerate the reporting of T1040s which will bring in more revenue. As we continue to look at generating more T1040s on the revenue side, primary focus shifts to expenses.
7. State General Fund is showing a deficit of \$2,791,350, primarily related to spenddowns, individuals falling off Medicaid and CCBHC non-Medicaid. This deficit is covered by the local funds with a reported use of fund balance through this reporting period of \$1,791,836.

Pam Ray Pam has concern on how difficult it is to get people back onto Medicaid.

V. INFORMATIONAL ITEMS

VI. PARKING LOT

- a. Review Needs for Agency Growth (Leadership Changes, Staffing Needs, Agency Space) – Lisa Graham

VII. ADJOURNMENT

The meeting adjourned at 6:16pm. The Business Operations Committee's next meeting is to be determined.

Respectfully submitted,

LaMar Frederick (sp)

LaMar Frederick
Business Operations Chair

9/18/24



BOARD CLINICAL OPERATIONS COMMITTEE
Wednesday, September 4, 2024
5:00pm

MAJOR COMMITTEE RESPONSIBILITIES

- Review and monitor the Strategic Plan of the Authority as it relates to Clinical Programs and Psychological Services.
- Review and make recommendations to the full Board regarding Clinical Programs and Psychological Services.

COMMITTEE MEMBERS

Susan Fortney, Chair; John Burkardt; Rebecca Curley; Rebecca Pasko; and Michael Humphries (Ex-Officio).

DRAFT MINUTES

I. CALL TO ORDER

Susan Fortney called the meeting to order at 5:03pm. Susan Fortney, Becca Curley, Rebecca Pasko, Crystal Palmer, Lisa Graham, and Bridgitte Gates were present. John Burkardt and Mike Humphries were excused.

II. CHIEF CLINICAL OFFICER UPDATE

- a. Crystal Palmer presented the Clinical Operations Executive Summary highlighting information under the sections of Staff, Leadership, Community Outreach, and Services from the Strategic Plan.
 1. Staff: MCMHA continues to recruit and hire staff for current vacancies, which is 11 at this time. Once vacancy is a newly created position.
 2. Leadership: The clinical leadership team continues to focus on Compassionate Accountability during the month of August.
 3. Community Outreach: There were 24 universal referrals made in July. 50% received some type of follow-up, services authorized, etc. 17% declined any further intervention, 29% were not engaged, and 4% we are still attempting to engage in services. Certified Peer Supports Specialists (CPSS) continue to provide support at the ALCC. The CPSS did engage in 23 programs/activities and zero (0) 1:1 meeting during the month of July.
 4. Finance: Updates on this strategy will be provided at the Business Operations Meeting.
 5. Services: Crisis Mobile responded to 33 contacts in July, which averaged 1.12 hours of face to face interaction time; the average response time for Crisis Mobile was approximately 16.43 minutes which is likely due to 75% of the calls being in 48161 and 48162 zip codes; there were multiple referral sources for Crisis Mobile, 52% were from the Monroe County Sheriff's Department, 39% were from Monroe City Police, 3% were from Access Department/CMH, and 6% was self referral; enrollment for CCBHC has increased by 268 members this month due to an increase in enrollments. This is a 15% increase in enrollment from the previous month, which is expected; the data for incoming calls being answered is a 98%, which meets MCMHA's goal of 95%; the Clubhouse also received approval from MDHHS to move the Clubhouse location; and MCMHA will be implementing a Transition Age Youth Program utilizing the evidence-supported practice, Transition to Independent Process Model (TIP).
- b. Clubhouse Accreditation – the Clubhouse needs to be settled in a new location by April 2025 according to Clubhouse International. The landlord at Panera Bread is willing to work with CMH. We have completed the “use” application and will be on the October Zoning Board Meeting and will have further information to report in October. CMH has been able to move forward with the process as our Board was agreeable to the terms and cost but cannot move forward without information from the Zoning Board.

III. OPERATIONS DIRECTOR UPDATE

1. Bridgitte Gates presented the Director of Operations Report highlighting the topics: Customer Services, Kiosks, Revel Marketing, and 4th Quarter Grievances.
2. Bridgitte Gates commented that the patient portal will be added to the new website.

IV. FY2024 Quality Metrics Report

- a. The 3rd Quarter CCBHC Quality Metrics Report was presented at the last committee meeting and the 3rd Quarter MDHHS Indicators will not be available until November.

V. PARKING LOT

VI. ADJOURNMENT

The meeting adjourned at 5:57pm. The Board Clinical Operations Committee's next meeting is to be determined.

Respectfully submitted,

Susan Fortney (sp)

Susan Fortney
Clinical Operations Chairperson

9/5/24

Clinical Operations – Executive Summary

September 4, 2024

STAFF

Strategic Plan Goal 1: Recruit and Retain Qualified Staff and Competent Provider Staffing that Meets the Needs of our Community

- MCMHA continues to recruit and hire staff for current vacancies, which is 11 at this time. One vacancy is a newly created position.

LEADERSHIP

Strategic Plan Goal 2: Assure Competent and Accountable Leadership

- The clinical leadership team continues to focus on Compassionate Accountability during the month of August.

COMMUNITY OUTREACH

Strategic Plan Goal 3: Serve as a Responsive and Reliable Community Partner

- There were 24 universal referrals made in July. 50% received some type of follow-up, services authorized, etc. 17% declined any further intervention, 29% were not engaged, and 4% we are still attempting to engage in services.
- Certified Peer Support Specialists (CPSS) continue to provide support at the ALCC. The CPSS did engage in 23 programs/activities and zero (0) 1:1 meeting during the month of July.

FINANCE

Strategic Plan Goal 4: Develop and Implement a Stable yet Agile Financial Strategy that Supports MCMHA's Mission

- Updates on this strategy will be provided at the Business Operations Meeting.

SERVICES

Strategic Plan Goal 5: At All Levels of the Organization, Services Provided Meet the Needs of the Customer

- Crisis Mobile responded to 33 contacts in July, which averaged 1.12 hours of face-to-face interaction time.
- The average response time for Crisis Mobile was approximately 16.43 minutes which is likely due to 75% of the calls being in 48161 and 48162 zip codes.
- There were multiple referral sources for Crisis Mobile; 52% were from the Monroe County Sheriff's Department, 39% were from Monroe City Police, 3% were from Access Department/CMH, and 6% was self-referral.
- Enrollment for the CCBHC has increased by 268 members this month due to an increase in enrollments. This is a 15% increase in enrollment from the previous month, which is expected.
- The data for incoming calls being answered is at 98%, which meets MCMHA's goal of 95%.
- The Clubhouse also received approval from MDHHS to move the clubhouse location.
- MCMHA will be implementing a Transition Age Youth Program utilizing the evidence-supported practice, Transition to Independent Process Model (TIP).

BOARD CLINICAL OPERATIONS COMMITTEE MEETING / ATTACHMENT A

Clinical Updates – September 4, 2024

STAFF

Strategic Plan Goal 1: Recruit and Retain Qualified Staff and Competent Provider Staffing that Meets the Needs of our Community

The Clinical Department still has vacancies and continues to recruit vacant positions. We have the following vacancies as of August 21st:

- Case Service Manager – Child/Family (2 positions)
- Case Service Manager – Intellectual/Developmental Disability
- Children's Therapist/Case Manager
- Crisis Mobile Response Clinician/Peer
- Direct Support Professional
- Evaluation & Admission Specialist
- Evaluation & Admission Specialist Short Term Outpatient Therapist
- Peer Support Specialist (PT – 2 positions)
- Transition Facilitator (NEW)

The Clinical Department continues to have vacancies and is recruiting for open positions. We continue to work with the Human Resources Department to hire the appropriate positions.

CCBHC Program Director continues to share training opportunities with staff who have identified being interested in obtaining MCBAP credentials, allowing them to provide substance use disorder services. There are currently three staff on development plans to secure their credentials.

LEADERSHIP

Strategic Plan Goal 2: Assure Competent and Accountable Leadership

During the month of August, the clinical leadership team discussed items each supervisor identified they wanted to address from their Compassionate Accountability Assessment. The clinical leadership team will continue to address this topic during the month of September.

Leadership met throughout the month of July to review The Joint Commission standards to prepare for accreditation renewal. Attention was paid to the CCHBC standards to ensure we are meeting these standards in addition to the regular standards. Leadership has identified areas of strengths and opportunities and will continue to monitor this leading up to MCMHA's accreditation review.

COMMUNITY OUTREACH

Strategic Plan Goal 3: Serve as a Responsive and Reliable Community Partner

Universal Referral

MCMHA continues to utilize the Universal Referral Form program which allows some of our community partners the opportunity to have a quick and easy way to refer individuals they encounter that they believe to be in need. MCMHA has now has 10 agencies plus law enforcement utilizing the universal referral form. A list of the agencies is as followed:

- Opportunity Center at the ALCC

Updated as of 8/21/24

BOARD CLINICAL OPERATIONS COMMITTEE MEETING / ATTACHMENT A

Clinical Updates – September 4, 2024

- Salvation Army
- Disabilities Network
- Paula's House
- Fairview
- Saleh Center
- Health Department's Maternal and Child Health Services
- Monroe Housing Commission
- YMCA
- Michigan Works!

During July 2024, there have been 24 universal mental health referrals, including law enforcement and community referrals. The outcomes of these cases are as follows:

- 6 were sent to their treatment teams for follow up
- 3 were referred and following through with Access
- 3 sent to jail team for follow up
- 4 declined any further intervention
- 7 were no response
- 1 attempting engagement

Opportunity Center at the ALCC

Monroe Community Mental Health Authority (MCMHA) continues to partner with the Opportunity Center at the ALCC by placing peers' services within the center on a consistent schedule. Certified Peer Support Specialists/Parent Support Partners meet individuals at the Center on Mondays, Wednesdays, and Thursdays from 12-4pm for anyone interested. These days had the highest volume of contacts and services. Appointments will be continuously monitored, and availability will be increased if the need changes.

Peers continue to help link and coordinate services, including engaging those who need community mental health services or those involved in them. In July, MCMHA provided zero (0) 1:1 meetings, one (1) appointment, and the peers did engage in 23 programs/activities within the Opportunity Center.

Outreach Activities

Law Enforcement: Per the request of the Monroe County Sheriff's office, MCMHA is currently working to create a 2-hour mental health training for the entire Sheriff's Office officers to be given before the end of the calendar year.

These items meet objective #3 Increase/Improve Community Presence under "create and implement a strategic community presence plan for each event."

FINANCE

Strategic Plan Goal 4: Develop and Implement a Stable yet Agile Financial Strategy that Supports MCMHA's Mission

Updates on this strategy will be provided at the Business Operations Meeting.

Updated as of 8/21/24

BOARD CLINICAL OPERATIONS COMMITTEE MEETING / ATTACHMENT A

Clinical Updates – September 4, 2024

SERVICES

Strategic Plan Goal 5: At All Levels of the Organization, Services Provided Meet the Needs of the Customer

Crisis Mobile Response Team

Please see the attached report (Attachment #1) regarding July data from the Crisis Mobile Response Team.

Developing and implementing a crisis mobile response team meets objective #1 Enhance Programs for Highly Vulnerable Populations under “mobile crisis unit.”

Benesh Expansion

The data below identifies the individuals' zip codes scheduled at the Benesh building during FY24. Note that the information includes all appointments, whether held in-person or virtually.

Zip Code	Location	23-Oct	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	24-Jul	Total
48101	Ann Arbor	0	1	0	0	0	0	0	0	0	0	1
48103	Ann Arbor	0	0	0	0	0	1	0	0	0	0	1
48105	Ann Arbor	0	0	0	0	0	0	0	0	0	0	0
48111	Belleville	0	0	0	0	0	1	0	0	0	0	1
48117	Carleton	2	3	2	0	1	4	2	3	4	3	24
48131	Dundee	3	2	1	0	1	0	2	4	2	1	16
48133	Erie	4	2	4	1	0	2	3	0	1	0	17
48134	Flat Rock	0	0	0	0	0	2	1	1	1	0	5
48135	Garden City	0	0	0	0	0	0	0	0	0	0	0
48140	Ida	0	0	0	0	0	0	0	1	0	1	2
48144	Lambertville	0	1	0	0	0	2	1	1	1	1	7
48145	LaSalle	1	1	2	0	0	1	5	0	1	0	11
48153	Maybee	0	0	0	0	0	1	0	0	0	0	1
48157	Luna Pier	3	0	0	0	0	0	0	1	0	1	5
48159	Maybee	0	0	0	0	0	0	0	2	0	3	5
48160	Milán	6	3	2	1	1	0	3	1	1	0	18
48161	Monroe	49	27	22	14	18	11	17	17	25	19	219
48162	Monroe	15	16	11	7	6	6	10	11	12	9	103
48164	New Boston	0	0	0	0	0	0	0	0	0	0	0
48166	Newport	9	2	7	3	2	0	6	4	5	13	51
48177	Samaria	0	0	0	0	0	0	0	0	0	0	0
48179	South Rockwood	0	0	0	0	0	0	1	0	0	0	1
48182	Temperance	3	9	2	0	3	9	1	3	1	4	35
48191	Willis	1	0	0	0	0	0	0	0	0	0	1
48198	Ypsilanti	0	0	0	0	0	0	1	0	0	0	1
48214	Detroit	0	0	0	0	0	1	0	0	0	0	1
48336	Fowlerville	1	0	0	0	0	0	0	0	0	0	1
48817	Corunna	0	0	0	0	0	0	1	0	0	0	1
49221	Adrian	0	0	1	0	0	0	0	0	0	0	1
49267	Ottawa Lake	1	0	0	0	0	0	0	0	0	0	1
49270	Petersburg	0	2	1	1	0	0	0	2	2	1	9
49276	Riga	0	0	0	1	0	0	0	0	0	0	1
Total		98	69	55	28	32	41	54	51	56	56	540

Below a table is provided indicating out of the total number appointments scheduled each month for FY24, how many of those appointments were in-person at the Benesh Building; and out of all appointments scheduled, whether in-person or virtual, how many were kept.

BOARD CLINICAL OPERATIONS COMMITTEE MEETING / ATTACHMENT A

Clinical Updates – September 4, 2024

	% Appointments in Office	% Kept Appointments (in-person/virtual)
October	76%	52%
November	75%	48%
December	70%	59%
January	79%	43%
February	81%	66%
March	90%	54%
April	80%	72%
May	71%	63%
June	61%	55%
July	82%	61%

Note that we started having walk-ins in May and are now collecting this as in office appointments.

Crossroad Clubhouse

The Crossroads Clubhouse identified the former Panera Bread Building located at 393 North Telegraph Road in Monroe as the new location to deliver services. On August 8th, MDHHS toured the space, and on August 12th, MCMHA received notification with approval for the relocation of Crossroads Clubhouse. Once approved by MCMHA's Board of Directors, the remodeling process will begin as well as preparing for the move. With this in mind, the Clubhouse members decided that they no longer wish to identify as the Crossroads Clubhouse. Therefore, they made the decision to change their name. Members initially brainstormed 10 names and reduced it down to two (2) which included local, historical and cultural significance of our community. The final two (2) names for consideration were the River Raisin Clubhouse and the Great Lakes Gateway Clubhouse. Members voted on August 14th, and it was determined the winning name would be the River Raisin Clubhouse with a vote of 19-8. They will begin their rebranding campaign once approval is received by the CEO and MCMHA's Board of Directors.

Assertive Community Treatment (ACT) Team

The ACT Team MI FAST review was completed on July 30th. The reviewers stated that we should receive feedback within approximately 30 days of the visit. Results are still pending.

Certified Community Behavioral Health Clinic (CCBHC)

There are 2,090 members currently enrolled in CCBHC through the WSA, which is an increase of 268 enrolls or 15% from last month. This number will continue to fluctuate as consumers enroll and disenroll in services. This remains to be around 80% of our consumers.

In July, the CCBHC Program Director trained supervisors on the Community Electronic Health Record (CEHR), patient portal for implementation with consumers August 1, 2024. The patient portal allows consumers to view upcoming appointments, medications, sign documents, etc. that increases MCMHA's ability to coordinate care.

Leadership met in July to discuss CCBHC quality metrics and develop a plan of action to address deficits. CCHBC quality metrics will continue to be monitored and staff informed of the importance of these metrics.

Updated as of 8/21/24

BOARD CLINICAL OPERATIONS COMMITTEE MEETING / ATTACHMENT A

Clinical Updates – September 4, 2024

CCBHC Implementation meeting was held July 25th. This meeting focused on reviewing CCBHC Quarter 3 quality metrics, the CEHR roll out, and FY25 contract updates from MDHHS. New language was proposed to add to the PIHP contract ensuring conflict free access to care for consumers and formalizing other aspects of the existing contract, specific to access centers and substance abuse services. The major change impacting MCMHA is the language indicating that the PIHP must allow CCBHCs to provide substance use disorder services or contract with a designated collaborating organization (DCO) to provide SUD services.

MCMHA's CCBHC re-certification application is still pending approval. MDHHS has not released a timeline of when the re-certification process will conclude.

Therefore, this allows us to meet/exceed objective #3 for Improve Integration of Physical and Behavioral Health Care and Overall Wellness Services under “access benefits of certified community behavioral health clinic (CCBHC) vs. health home certification and make recommendation.”

Waiver Program Services

The Michigan Department of Health and Human Services (MDHHS) offers several waiver programs. These programs provide a pathway to Medicaid for individuals with the highest medical need for Developmental Disabilities and Serious Emotional Disturbance.

Children's Waiver Program (14 Enrolled) This waiver makes it possible for children, under the age of 18, have a documented developmental disability, meet requirement for Intermediate Care Facility (ICF) and need for habitative medical and/or behavioral care in the home, to receive Medicaid.

Serious Emotional Disturbances Waiver (8 Enrolled) – Another Michigan pathway to Medicaid for children and youth with a Serious Emotional Disturbance (SED) diagnosis and intensive treatment need that meets criteria for inpatient hospitalization or without added behavioral services they would require hospitalization.

Habilitation Supports Waiver (HAB Waiver/121 Enrolled) - This is a cooperative Federal and State agreement allowing for a waiver on certain requirements to allow us to provide services in a community setting rather than in an institution. Enrolled consumers on the HAB waiver must meet specific guidelines to be eligible including a documented developmental disability, living in the community, active Medicaid, need for Intermediate Care Facility, active and ongoing treatment, and assistance to support functioning, and at least one HAB waiver service per month in addition to supports coordination. ***It should be noted that MCMHA has 126 assigned slots for the HAB Waiver. We have four (4) possible candidates at this time.

Certification

MDHHS Children's Trauma Initiative informed Monroe Community Mental Health Authority that we have been accepted into the upcoming MDHHS Components for Enhancing Career Experience and Reducing Trauma (CE-CERT) Learning Collaborative.

Training

A brief screening and comprehensive version of the new Children's Assessment of Needs and Strengths (MichiCANS) replacing the CAFAS/PECFAS, has been taken by most. A few new staff are being added while our newly certified staff attend “Action Steps and Implementation” training. Leadership and

Updated as of 8/21/24

BOARD CLINICAL OPERATIONS COMMITTEE MEETING / ATTACHMENT A

Clinical Updates – September 4, 2024

supervisors will complete an overview training and next steps are being taken to embed the tool into the electronic health record system.

The Wraparound team participated in the annual Wraparound conference for three days at the end of July. This is a required training hosted by MDHHS to provide updates and assistance to the Wraparound programs across the state. The Wraparound facilitators were able to gain firsthand knowledge of some of the upcoming proposed provider changes starting next fiscal year as well as information on updates to the Michigan Wraparound services. Some breakouts included changes in recording outcome data, using the MichiCANS assessment to determine Wraparound phases and the person-centered plan, and changing requirements of wrap participation criteria for youth participating in the SED waiver.

Transition Age Youth Program

MCMHA is creating a specific transition age youth program that will provide age specific mental health services to youth and young adults who are transitioning into adulthood through evidence-supported practice. Although MCMHA has always served this age group, we have a small set of staff that participated in “Transition to Independent Process Model” (TIP) training to offer improved ways to work with this population. The TIP Model emphasizes youth voice and choice and supports youth and young adults with their transition to adulthood. The TIP Model is a strength-based, youth-driven framework that was developed for working with youth and young adults (14-29 years old) with emotional/behavioral difficulties. MCMHA is in the process of hiring the first staff that will be assigned to the Transition Age Youth Program. This Transition Facilitator will provide services to youth and young adults focusing on youth engagement, future planning and skill building through a person-centered approach. The Transition Facilitator will focus on youth voice and choice while supporting the transition to adulthood. The Transition Facilitator will utilize the Transition to Independence Process (TIP) Model. The Transition Age Youth Program can include youth and young adults beginning at age 14 through age 29.

Beginning October 1, 2024, the Transition Age Youth Domain of the MichiCANS will be utilized to assist in identifying which consumers are eligible for the program, as well as identifying areas of strength and need. MCMHA also plans to begin enrolling appropriate consumers within this program to the Behavioral Health Home to improve coordination between youth and young adults' behavioral and physical health care needs.

MISCELLANEOUS

Call Volume Data

Below is the call volume data for Fiscal Year 24.

	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	July-24
Incoming Calls	3929	3967	3418	4124	4390	4177	4484	4264	4291	4628
Incoming calls minus abandon calls	3863	3905	3345	4063	4311	4108	4377	4124	4155	4487
Calls Answered	3653	3680	3135	3815	4048	3832	4128	3816	3810	4165
Missed/Abandoned Calls	66	62	73	61	79	69	107	140	136	141
Abandoned Calls	265	276	280	287	323	325	351	405	459	454
% incoming calls answered	93%	93%	92%	93%	92%	92%	92%	89%	89%	90%
% incoming calls answered minus abandon calls	98%	98%	98%	99%	98%	98%	98%	97%	97%	97%

Key: Abandoned means that no one was on the other line when the call was answered.

Updated as of 8/21/24

BOARD CLINICAL OPERATIONS COMMITTEE MEETING / ATTACHMENT A

Clinical Updates – September 4, 2024

Missed is someone calls in and the call wasn't answered as staff could have been on their phones taking care of others. Duplication of missed and abandoned.

As stated previously, MCMHA is setting an internal goal of 95% of calls answered. As you can see, during Fiscal Year 2024 in the past 10 months, we are at 98%, which is over our goal of 95%.

Caseload Report

This report will be provided quarterly. The next report will be provided in December 2024.

<u>Service</u>	<u>Desired</u>	<u>Current</u>	<u>Notes</u>
	<u>Caseload</u>	<u>Average</u>	
	<u>Size</u>	<u>Caseload</u>	
Case Management (Child SED & I/DD)	45	55	New staff have started taking over caseloads beginning 7/15. Currently 429 youth with SED or IDD diagnosis.
Wraparound Services	8-10	9	Caseload assignment cannot exceed a ratio of one (1) facilitator to ten (10) child/youth and family teams. Currently there are 26 wraparound and 3 CSM cases on this team. The 3 CSM cases will be transitioned to a lower level of care as soon as possible. 8 of the 30 are SED Waiver.
Home Based Services (SED & I/EMH)	12 to 15	12	The intensive home-based services worker-to-family ratio is 1:12. Face-to-face time is adjusted to accommodate the level of care needs for each family. The maximum worker-to-family ratio is fifteen (15) (no more than twelve (12) active and three (3) transitioning to a lower level of care or discharge). The same case limit rules apply to the Infant and Early Childhood (0-6year olds) 'Home-based' team.
Case Management (Adult I/DD)	45	64	Overtime being utilized to meet face to face needs when necessary. One position being covered by supervisor and team due to leave. The previous open position has been filled internally but won't be able to transition until July. 382 cases are held on this team.
Case Management (Child/Adult -I/DD Waiver Teams)	45	47	Continue to identify consumers and families who may qualify for waiver services. Placement needs, due to increased care or complexity, have increased over the past one to two months and continue to be a struggle.
Outpatient Therapy (Child MI)	20-25	22	Targeted case management/outpatient caseloads are managed depending on the frequency of sessions per week/month. This is being evaluated to ensure caseload sizes are appropriate.
Parent Support Partners (PSP)	32	17	Parent support partners are currently finishing recertification.
Youth Peer Support Services	10	4	Building capacity after YPSS received certification.

Updated as of 8/21/24

BOARD CLINICAL OPERATIONS COMMITTEE MEETING / ATTACHMENT A

Clinical Updates – September 4, 2024

Monthly Case Mangers (MI)	55	63	Case managers are averaging 60-65 cases among the three case managers.
Bi-Monthly Case Manager	80	61	One case manager sees transition cases between monthly case management and meds only cases.
Meds Only Case Managers	100	89	Case managers are averaging 87-91 cases among two case managers.
Therapist	40	22	Two new therapists started in June and are building numbers which result in low average numbers. The other two therapists have 33 each but are not 37.5 hours/week. The goal is for this to be 50 once at full capacity.
Certified Peer Support Specialist (FT)	40	36.5	There are two peers in these roles.
Certified Peer Support Specialist (PT)	30	30	There is currently one peer in this role and two open PT positions
ACT	50 for Team	31	This evidence-based practice has a total number for the team which is 50.
Certified Peers	35	49	A majority are on the case manager's caseload with no engagement (MAT program)
Jail Diversion CSMs	30-40	19	These caseloads are within range.

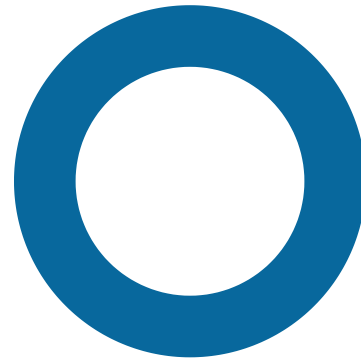
Select Month:: 2024 - 07 (1) ▾



Monroe County CMH Crisis Mobile Utilization Report

Number of encounters, Number of Follow Ups:

Month	Initial or ...	#	%
2024 - 07	Follow-Up	0	0%
2024 - 07	Initial	33	100%



1 - 2 / 2 < >

● Follow-Up ● Initial

Month	Contact Type	Hours
2024 - 07	Indirect Contact (Phone/Email/Other)	1.5
2024 - 07	Contact Attempt	1
2024 - 07	Face-To-Face	30.3

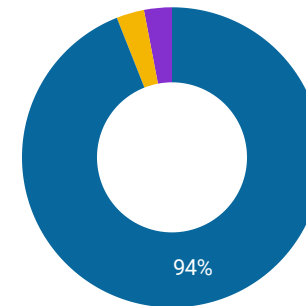
Total Crisis Mobile Deployments

33

Month	Contact Type	#	%
2024 - 07	Indirect Contact (Phone/Email/Other)	1	3%
2024 - 07	Contact Attempt	1	3%
2024 - 07	Face-To-Face	31	94%

1 - 3 / 3 < >

● Face-To-Face ● Indirect Contact (Phone/Email/Other) ● Contact Attempt



Average Face-to-Face Interaction Time

1.12

Month	Avg F2F Contact
2024 - 07	1.12

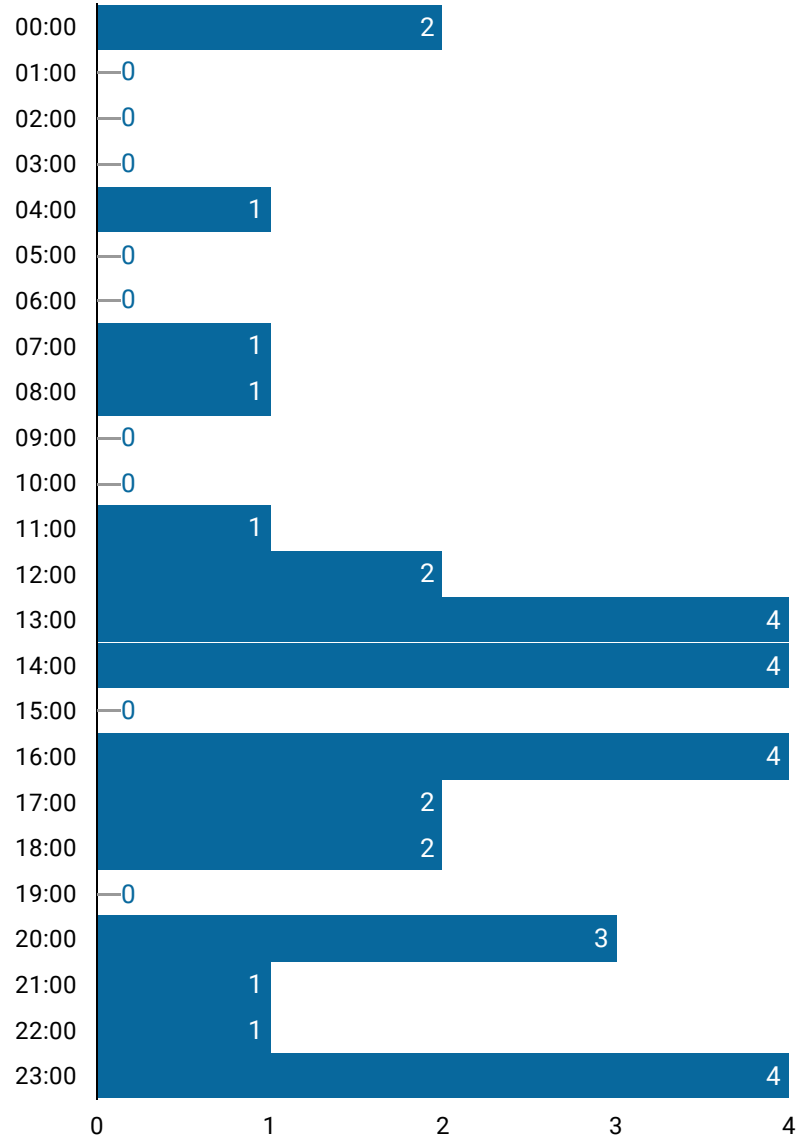
Select Month:: 2024 - 07

(1) ▾

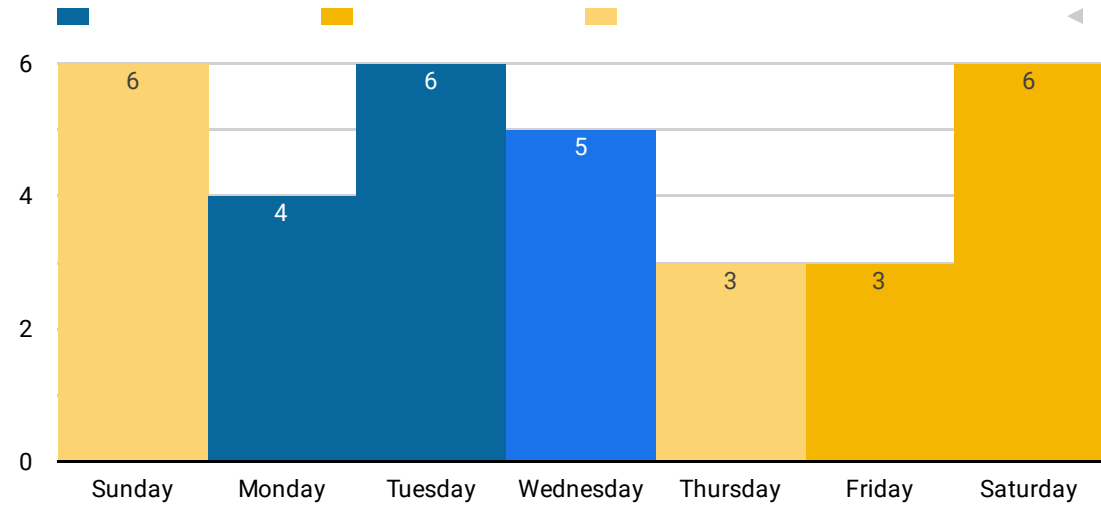
Time of Calls

Calls, by hour:

Calls



Calls, by Weekday:



Length of time to respond from time of call to arriving on scene:

Average Response Time (Minutes)

16.43

Month

Avg. Response Time ▾

2024 - 07

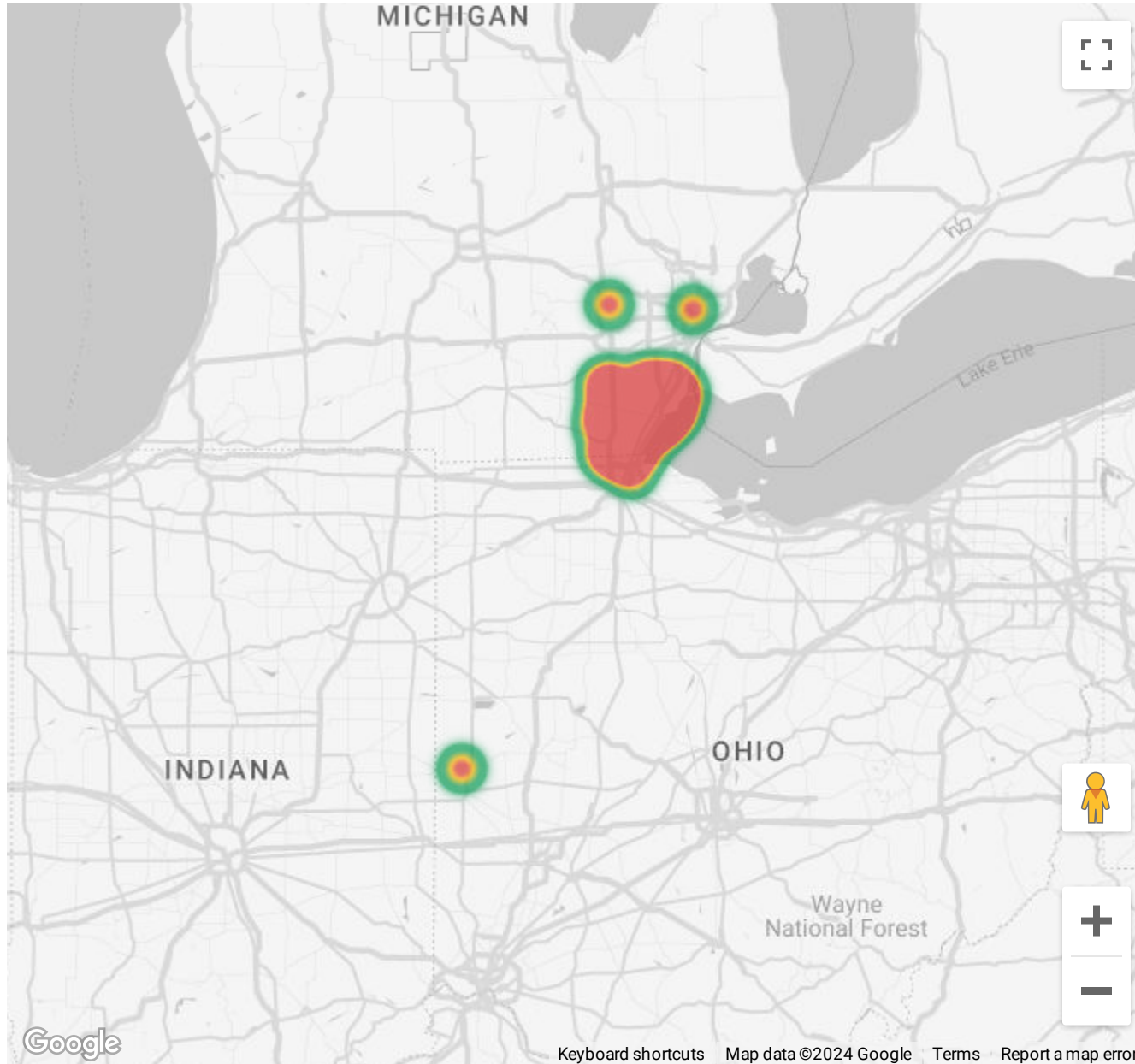
16.43

Select Month:: 2024 - 07

(1) ▾

Location

Mapping of locations deployed to:



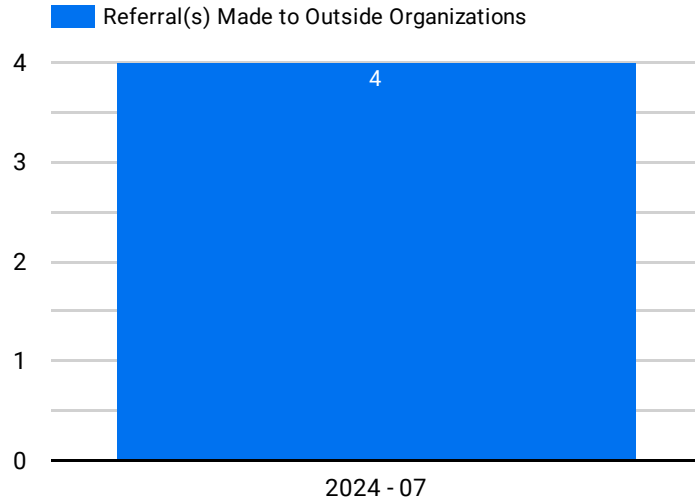
call_Address 0  1

Month	Zipcode	#	%
2024 - 07	48182	4	14%
2024 - 07	48160	1	4%
2024 - 07	48173	0	0%
2024 - 07	48166	0	0%
2024 - 07	48117	0	0%
2024 - 07	48134	0	0%
2024 - 07	48161	11	39%
2024 - 07	48162	10	36%

Select Month:: 2024 - 07

(1) ▾

Number of referrals made and where they were referred to:



Month ① ...	Referred To: ② ▲	#	%
2024 - 07	Arrowhead Behavioral Health	0	0%
2024 - 07	Behavioral Health Treatment	0	0%
2024 - 07	CMH	3	43%
2024 - 07	Family Counseling and Shelter Services of Monroe	0	0%
2024 - 07	Fire Station	0	0%
2024 - 07	Gabby's Ladder	0	0%
2024 - 07	Harbor Light	1	14%
2024 - 07	Henry Ford Wyandotte	0	0%
2024 - 07	Holistic Wellness	0	0%
2024 - 07	Lemon Tree	0	0%
2024 - 07	MCOP	0	0%
2024 - 07	Michigan Works	0	0%
2024 - 07	Monroe County Animal Control	0	0%
2024 - 07	Paula's House	0	0%
2024 - 07	ProMedica ER	2	29%
2024 - 07	Pure Psych	0	0%
2024 - 07	RAW	0	0%
2024 - 07	Resource Flyer	0	0%
2024 - 07	SUD Treatment	0	0%
2024 - 07	Salvation Army Harbor Light	1	14%
2024 - 07	St. Joe's	0	0%

Select Month:: 2024 - 07

(1) ▾

Where Referrals are Coming From:

		Month / # Calls
Deployed by:		2024 - 07
Monroe County Sheriff's Dept.		17
Monroe City Police		13
Self		2
CMH		1
Police Mental Health Referral		0
ACCESS		0
Mobile Crisis Follow Up		0

Primary Issue or Diagnosis:

(New question starting 12/2023)

		Month / #
Issue/Diagnosis		2024 - 07
Thought Disorder		11
Suicidal Ideation		8
Substance Abuse		1
Neurocognitive		4
Homicidal Ideation		3
Environmental		0
Domestic Violence		1

Select Month:: 2024 - 07

(1) ▾

Consumers, New and Repeats:

	Month ⓘ ▲	New or Repeat Consumer...	#
1.	2024 - 07	New	24
2.	2024 - 07	Repeat	9

Select Month:: 2024 - 07

(1) ▾

Number of Narcan Kits Distributed:

Narcan Kits Distributed

0

Number of calls per population - Race

			Month / # / %
			2024 - 07
Race		#	%
White		27	84%
Not Collected		3	9%
Multiracial		1	3%
Asian		1	3%

Select Month:: 2024 - 07

(1) ▾

Number of calls per population - Age

			Month / # / %
			2024 - 07
Age		#	%
0 to 9		0	0%
10 to 17		11	34%
18 to 28		6	19%
29 to 39		5	16%
40 to 50		3	9%
51 to 61		3	9%
62 to 72		3	9%
73 to 83		0	0%
84 to 94		0	0%
95 +		0	0%
Not Collected		1	3%



Director of Operations Report – September 4, 2024

Customer Services:

- Staff donated over 100 jars of Peanut Butter and Jelly to St. Mary's Park Food Drive – will be delivered to community pantries.
- Town Hall has been scheduled for Wednesday, October 23rd from 3 to 5 pm. Hoping to secure the river raisin rooms at the ISD.
- Ongoing presence at community events.

Kiosks

- August – 16 total responses. 8 each from lobby and prescriber hallway. No responses received from Benesh.
- Comments from consumers/guardians at Raisinville
 - Food
 - A bigger play space in waiting area
 - No appointments available for after school appointments

Revel

- Website went live on August 29th
- Begin phase II of community awareness campaign

Quarter 4 Grievances FY23/24 (August)

11 grievances

6 – resolved

- 1 - Request for new prescriber
- 2 – request for new Case Manager
- 1 – clubhouse staff
- 1 – request for new Certified Peer Support Specialist
- 1 – funding needed for new bathroom renovation

4 – pending

- 3 – request for new prescriber
- 1 – request for new case manager

1 – denied

- 1 – request for new case manager

PULSE FOR GOOD DATA

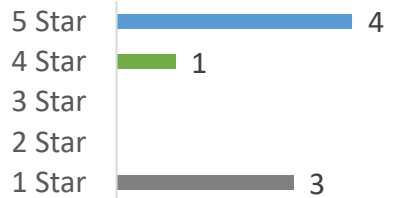
August 2024 / Location - Lobby Kiosk



Overall Rating: 3.56

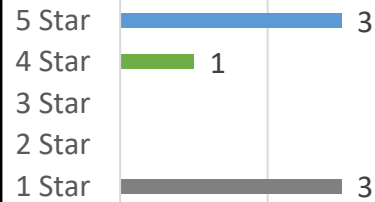
How was your visit?

8 Responses / 3.38 Rating



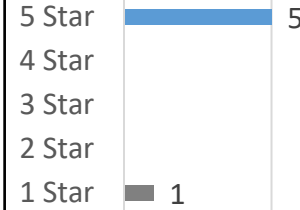
Do you think this agency is a safe place to be?

7 Responses / 3.14 Rating



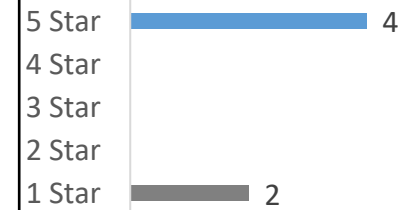
How clean was it?

6 Responses / 4.33 Rating



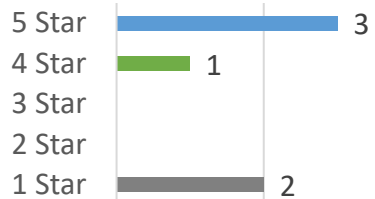
How respectful was the staff?

6 Responses / 3.67 Rating



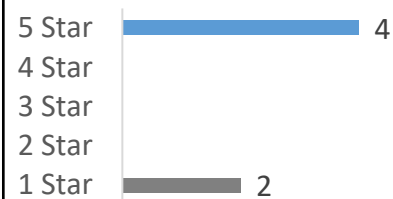
How satisfied were you with scheduling your appointment?

6 Responses / 3.50 Rating



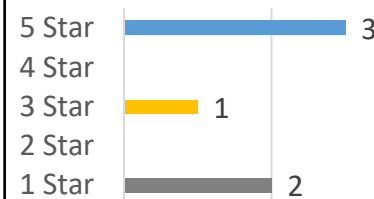
How well did the appointment time work for you?

6 Responses / 3.67 Rating



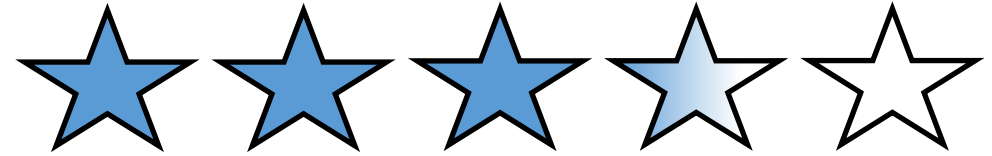
How convenient is our location?

6 Responses / 3.33 Rating



PULSE FOR GOOD DATA

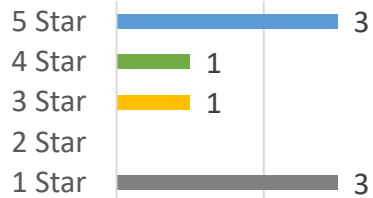
July 2024 / Location – Prescriber



Overall Rating: 3.62

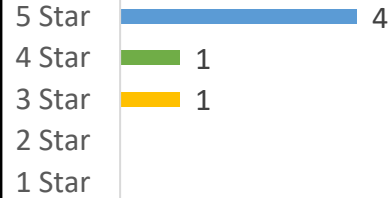
How was your visit?

8 Responses / 3.13 Rating



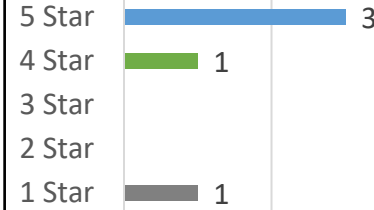
Do you think this agency is a safe place to be?

6 Responses / 4.50 Rating



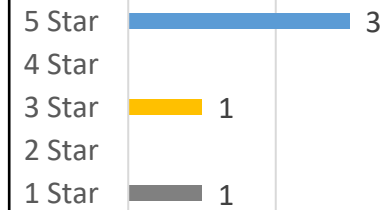
How clean was it?

5 Responses / 4.00 Rating



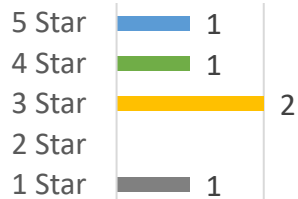
How respectful was the staff?

5 Responses / 3.80 Rating



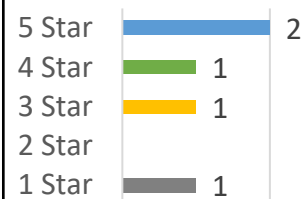
How satisfied were you with scheduling your appointment?

5 Responses / 3.20 Rating



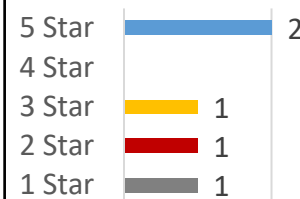
How well did the appointment time work for you?

5 Responses / 3.60 Rating



How convenient is our location?

5 Responses / 3.20 Rating





BOARD COMMUNITY RELATIONS AD-HOC COMMITTEE
Thursday, September 19, 2024
4:00pm

MAJOR COMMITTEE RESPONSIBILITIES

1. To foster a trusting relationship between MCMHA and the community it serves.

COMMITTEE MEMBERS

Rebecca Pasko, Chair; Dawn Asper; Rebecca Curley; Susan Fortney; Naomi Stoner; and Michael Humphries (Ex-Officio)

DRAFT MINUTES

I. CALL TO ORDER

Rebecca Pasko called the meeting to order at 5:00pm. Rebecca Pasko, Dawn Asper, Rebecca Curley, Susan Fortney, Naomi Stoner, and Lisa Graham were present. Mike Humphries was excused. Guests: Shelley Koyl and Coy Hernandez, Recipient Rights Officers.

II. RECIPIENT RIGHTS COMPLAINT PROCESS

- a. Committee members welcomed Shelley Koyl and Coy Hernandez, Recipient Rights Officers, and made introductions.
- b. Shelley Koyl and Coy Hernandez provided an overview of what is required by the Recipient Rights Office, their structure within the region, discussed their process and timeline for complaints, investigations and appeals, their advisory role with Chief Executive Officer, and the role of the Recipient Rights Advisory Council (RRAC). Coy Hernandez commented on accountability through their processes, audits, and oversight of the RRAC. Shelley commented that we have a rights culture and system to have confidence in.
- c. Rebecca Pasko thanked the Rights Officers for their overview of processes, that we as a Board want to support the Authority and Chief Executive Director and to understand how the Office of Recipient Rights system works and that consumers are protected.
- d. Shelley Koyl and Coy Hernandez thanked the Board for what they do, they are appreciated.

III. REVEL MARKETING / STATUS REPORT

- a. Community Awareness Campaign – Lisa Graham suggested to table this discussion until the next meeting. Lisa provided committee members with the Revel Marketing Next Steps presentation highlighting that the back page of the presentation is the template for the 18x24 poster that will be placed where we are able to provide rack cards. The poster will have a QR code. We are in the process of working on this.

IV. NEXT STEPS

- a. Next Meeting Agenda
 - i. Revel Marketing – Community Awareness Campaign

V. PARKING LOT

- a. Outline for Committee Introduction
- b. Customer Services Complaint Process – Invite Amber Ellerman

VI. AJOURNMENT

The meeting adjourned at 5:02pm.

VII. NEXT MEETING

The Next Meeting of the Board Community Relations Ad-hoc Committee is scheduled for **Thursday, October 17, 2024** at 4:00pm.

Respectfully submitted,
Rebecca Pasko (dp)

Rebecca Pasko
Committee Chair

9/20/24



BOARD PERFORMANCE EVALUATION COMMITTEE

Monday, September 16, 2024

5:00pm

MAJOR COMMITTEE RESPONSIBILITIES

1. Compile quarterly performance measures for Chief Executive Officer.
2. Compile quarterly performance measures for the Board.

COMMITTEE MEMBERS

Board Chair
Business Operations Chair
Bylaws & Policy Chair
Clinical Operations Chair

DRAFT MINUTES

I. CALL TO ORDER

The meeting was called to order by Mike Humphries at 5:04pm. Mike Humphries, Susan Fortney, LaMar Frederick, and Catherine Bernhold were present. Lisa Graham was excused.

II. 3rd QUARTER PERFORMANCE FEEDBACK

- a. The Performance Evaluation Committee requested to table this discussion for the next scheduled meeting on October 15, 2024 meeting.

III. REVIEW PERFORMANCE EVALUATION TOOLS

- a. The committee reviewed the Likert scale across all performance evaluation tools and made amendments.
- b. The committee reviewed the Performance Evaluation Committee Comparison Tool questions and made amendments.

IV. NEXT STEPS

- a. The Performance Evaluation Committee will review the amendments to all the performance evaluation tools and be prepared to discuss at their next meeting.

V. ADJOURNMENT

The meeting adjourned at 6:41pm. The next meeting is scheduled for Tuesday, October 15, 2024 beginning at 5:00pm.

Respectfully submitted,

Michael Humphries (dp)

Mike Humphries
Performance Evaluation Committee Chair

9/17/24



**RECIPIENT RIGHTS ADVISORY COMMITTEE
MEETING MINUTES
August 15, 2024 3p.m. – 4:30 p.m.**

Present: Pam Ray (Chair), Susan Fortney, Ilene Dussia, Desirae Poupard, Cat Farnham, Sondra Thorn, Mary Ball, Coy Hernandez, and Shelley Koyl

I. CALL TO ORDER

The meeting was called to order at 3:04 pm by Pam. Roll call complete. Pam welcomed everybody to the meeting.

II. REVIEW AND APPROVE

Meeting Minutes: Cat made a motion to accept the meeting minutes from May 9, 2024. Susan seconded. All in favor.

Coy reviewed the Semi-Annual ORR Data Report. During the review period there were a total of thirty-six allegations investigated by ORR and a total of thirty-two violations substantiated. The top categories were Neglect Class-III with six violations, and Mental Health Services Suited to Condition and Safe/Sanitary/Humane Treatment Environment with five violations each. Top providers with substantiated violations were Macomb Residential Opportunities (MRO) and Self Determination Providers (SDP) each with seven violations, and MCMHA with six violations. SDP process was explained, clarifying that the consumer/guardian becomes the employer of record and is therefore responsible for all the activities a traditional staffing Provider handles (e.g. hire/training staff, scheduling staff for service provision, etc.). There were no trends noted and the data is consistent with prior years regarding the top violations. Discussion occurred around the types of remedial action that occur in response to violations and if there is a “good number” of violations that should be expected within a review period. Shelley noted there are no “good numbers” and the focus is more on whether or not there are any trends or repeat violations with specific providers. Additionally, there is ongoing communication occurring between ORR, other departments, and MCMHA Leadership if/when there are any trends or significant concerns as it relates to contracted providers and any contract renewals. Sondra made a motion to accept/approve the Semi-Annual ORR Data Report. Cat seconded. All in favor.

III. RIGHTS OFFICE UPDATES

Coy and Shelley provided miscellaneous updates. ORR will be attending the State Rights Conference between 9/24/24-9/27/27. Washtenaw ORR will be going through their Triennial Assessment by the State ORR between 11/19/24-11/21/24. One of the ORRs in Livingston County recently retired, and the position was filled as of 8/12/24.

Coy informed the group on a big confidentiality investigation involving an MCMHA staff accessing records for many individuals that were not assigned to the staff. The staff did not have a need to know the information since there was no indication that records were accessed for the purpose of service provision. The staff’s access to the electronic medical record was suspended while the investigation was conducted, and they are no longer with the Agency as a result. Although the issue was identified as a rights violation under the Mental Health Code, there was no indication that the security of any confidential information was compromised or disclosed outside the Agency, so did not meet the criteria for being a HIPAA breach. The Agency has taken several steps in response to the identified concerns to prevent the issue from occurring moving forward.

Shelley updated the group on a big investigation involving missing funds at a licensed group home. The problem resulted from a systems issue allowing the home manager to have sole responsibility over consumer funds without oversight by upper management. The Contracts Department was made aware and has been following up with all providers to identify any obligations of ensuring checks and balances are in place to safeguard any consumer funds managed by staff.

Shelley informed the group of ongoing issues with Vivian Group Home. There have been issues with internal practices and how the site was being managed by the provider. Contracts was made aware and identified areas needing resolution. The provider is actively making changes to reorganize and retrain staff. Things are improving with additional oversight by Contracts and Clinical.

Coy reviewed a mini training on Voting Rights (handout).

IV. PUBLIC COMMENT

There were no audience comments.

V. PARKING LOT

None

VI. ADJOURNMENT / Next Meeting – Pam made a motion to adjourn the meeting at 4:29p.m. The next meeting is scheduled for December 12, 2024 at 3pm in Sycamore.

Respectfully submitted,

Pam Ray (dp)

Pam Ray, Chairperson
Recipient Rights Advisory Committee

PR/ch

Action Requested: Approval Requested for the Mental Health Service Contracts Listed Below:

Provider Name	Contract Term	Service Description(s) include	CPT code	FY 22-24 Rate/Unit	FY 24-26 Rate/Unit	Additional Information/ Background
Hospitals:						
Community Living Supports/Supported Empl/Respite						
Adult Learning Systems Arkey, Inc. Choices with Self Determination LLC CHS Everest, Inc. Friends Who Care, Inc. Goodwill Industries of Southeastern Michigan Inc Help at Home Home Management Corporation DBS Home Inc. Life Enrichment Academy Macomb Residential Opportunities Manpower Inc Mastrofrancesco, Inc. Progressive Residential Services Inc. Right at Home of Southeastern Michigan Inc. Samaritas DBA Lutheran Social Services of Michigan Serentiy 3 Home Health Inc.	10/01/24-9/30/26	Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 H2015/T2027 UN H2015/T2027 UP H2015/T2027 UQ H2015/T2027 UR H2015/T2027 US	\$4.37 per 15 minute unit \$2.19 per 15 minute unit \$1.53 per 15 minute unit \$1.15 per 15 minute unit \$0.92 per 15 minute unit \$0.76 per 15 minute unit	\$6.35 per 15 minute unit \$3.18per 15 minute unit \$2.22 per 15 minute unit \$1.67 per 15 minute unit \$1.33 per 15 minute unit \$1.11 per 15 mminute unit	The new rates are inclusive of all DCW and Regional rate increases.
Arkay, Inc. CHS Group LLC Goodwill Industries of Southeastern Michigan Inc. Life Enrichment Academy, Inc.	10/01/24-9/30/26	Skills Training and Development	H2104 H2104 UN H2014 UP H2014 UQ H2014 UR H2014 US	\$3.92 per 15 minute unit \$2.37 per 15 minute unit	\$8.01 per 15 minute unit \$4.19 per 15 minute unit \$2.91 per 15 minute unit \$2.27 per 15 minute unit \$1.89 per 15 minute unit \$1.63 per 15 minute unit	
Adult Learning Systems Arkay Inc. CHS Group LLC Goodwill Industries of Southeastern Michigan Inc. Help at Home Michigan LLC. Life Enrichment Academy Inc. Macomb Residential Opportunities Mastrofrancesco Inc. Progressive Residential Services Inc.	10/01/24-9/30/26	Respite	T1005 T1005 UN/UP/UQ/UR/US	\$3.34 per 15 minute unit \$1.36 per 15 minute unit	\$3.40 per 15 minute unit \$1.39 per 15 minute unit	
Arkay Inc. Choices with Selt Determination LLC. CHS Group LLC. Life Enrichment Academy Inc.	10/01/24-9/30/26	Supported Employment	H2023 1Y, 2Y, 3Y, 4Y H2025	\$5.16 per 15 minute unit \$5.16 per 15 minute unit	\$5.22 per 15 minute unit \$5.31 per 15 minute unit	
Beacon Specialized Living Services	10/01/24-9/30/26	Licensed Residential Children's Crisis Residential Psychiatric Evaluation Medication Review Group Therapy Medical Injection	H2106/T1020 H0018 90791, 90792 99212, 99213, 99214 90853 96372	\$259.62 per diem \$595.30 per diem \$408.00 per encounter \$204.00 per encounter \$71.40 per encounter \$25.08 per encounter	\$310.00 per diem \$672.11 per diem \$480.00 per encounter \$245.00 per encounter \$85.00 per encounter \$35.00 per encounter	Licensed residential rates are inclusive of DCW increase.

Flatrock Manor, Inc	10/01/24-9/30/26	Licensed Residential Licensed Residential (enhanced 1:1 service 8hrs/day) Licensed Residential (enhanced 1:1 service 16hrs/day) Licensed Residential (enhanced 1:1 service 24hrs/day) Community Living Supports Mental Health service plan development by non-physician Mental Health service plan development monitoring	H2016/T1020 H2016/T1020 H2016/T1020 H2016/T1020 H2015/T2027 H0032 H0032 TS	\$525.52 Per diem \$1,130.98 per diem \$5.47 per 15 minutes \$231.75 per encounter \$77.25 per encounter	\$539.24 per diem \$748.68 per diem \$958.12 per diem \$1,167.56 per diem \$5.62 per 15 minutes \$231.75 per encounter \$77.25 per encounter	DCW is TBD
Hope Network Behavioral Health	10/01/24-9/30/26	Licensed residential- Harbor Point Lapeer Licensed residential- Harbor Point Dearborn Heights Crisis residential- Robert Brown Crisis Center Group therapy Medication review Medication injection Health services- patient education Nursing Assessment RN Services Targeted Case Management Home or residence visit for E&M new/established patient	H2016/T1020 H2016/T1020 H0018 90853 UN 90853 UP 90853 UQ 90853 UR 90853 US 99211 99212 99213 99214 99215 96370 S9445 S9446 T1001 T1002 T1017 99341 99342 99344 99345 99347 99348 99349 99350	 \$8.40 per encounter \$7.90 per encounter \$7.43 per encounter \$6.98 per encounter \$6.56 per encounter \$41.72 per encounter \$75.23 per encounter \$115.73 per encounter \$158.61 per encounter \$264.33 per encounter \$59.60 per encounter \$102.92 per encounter \$51.46 per encounter \$230.54 per encounter \$52.03 per 15 minutes \$65.39 per 15 minutes \$114.08 per encounter \$159.73 per encounter \$273.81 per encounter \$342.26 per encounter \$91.25 per encounter \$136.90 per encounter \$205.33 per encounter \$227.43 per encounter	\$544.97 per diem \$548.16 per diem \$636.11 per diem \$9.35 per encounter \$8.79 per encounter \$8.27 per encounter \$7.77 per encounter \$7.30 per encounter \$46.43 per encounter \$99.50 per encounter \$132.67 per encounter \$181.83 per encounter \$294.20 per encounter \$66.33 per encounter \$114.54 per encounter \$57.27 per encounter \$291.88 per encounter \$57.91 per 15 minutes \$88.88 per 15 minutes \$126.97 per encounter \$177.78 per encounter \$304.78 per encounter \$380.94 per encounter \$101.56 per encounter \$152.37 per encounter \$228.53 per encounter \$253.13 per encounter	
Moriah Incorporated DBA Eisenhower Center	10/01/24-9/30/26	Licensed Residential Psychological Testing Psychological Testing Service plan development Behavior treatment plan review Family training	H2106/T1020 96130 HO, SA 96130 AH 96130 HP, AG, AF 96131 AH, HO, SA 96131 HP, AG, AF H0032 H0032 TS H2000 TS S5111 S5111HM	\$435/\$225 per diems \$100 per hour \$125 per hour \$180 per hour \$161.36 per hour \$180.00 Per hour \$116.68 per encounter \$120.00 per encounter \$387.16 per encounter \$185.00 per encounter \$80.00 per encounter	\$435/\$225 per diems \$100 per hour \$125 per hour \$180 per hour \$161.36 per hour \$180.00 Per hour \$116.68 per encounter \$120.00 per encounter \$387.16 per encounter \$185.00 per encounter \$80.00 per encounter	
Chocies with Self Determination LLC	10/01/24-9/30/26	Skills Training and Development Skills Training and Development Targeted Case Management	H2104 H2104 UN/UP/UQ/UR/US T1017	\$3.82 per 15 minutes \$1.91 per 15 minutes \$57.00 per 15 minutes	\$3.88 per 15 minutes \$1.94 per 15 minutes \$58.71 per 15 minutes	
Guardian Trac	10/01/24-9/30/26	Fiscal Intermediary Services	T2025	\$283.25 initial fee \$106.09 per month	\$291.75 initial fee \$109.27 per month	
Community Living Network	10/01/24-9/30/26	Fiscal Intermediary Services	T2025	\$275.00 initial fee \$100.00 per month	\$275.00 initial fee \$110.00 per month	

Community Living Network Guardian Trac	10/01/24-9/30/26	Comprehensive Community Support/Overnight Health and Safety	H2015/T2027	\$3.96 per 15 minutes	\$5.92 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 UN	\$1.98 per 15 minutes	\$2.96 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 UP	\$1.39 per 15 minutes	\$2.07 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 UQ	\$1.04 per 15 minutes	\$1.55 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 UR	\$.83 per 15 minutes	\$1.24 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 US	\$.69 per 15 minutes	\$1.04 per 15 minutes	
		Music, Art and Recreation Therapy	G0176	\$66.54 per encounter	\$66.54 per encounter	
		Respite	T1005	\$3.50 per 15 minutes	\$3.56 per 15 minutes	
		Respite	T1005 UN/ UP / UQ/ UR / US		\$1.78 per 15 minutes	
		Skills Training and Development	H2104	\$4.74 per 15 minutes	\$4.80 per 15 minutes	
		Skills Training and Development	H2104 UN / UP / UQ / UR / US	\$2.37 per 15 minutes	\$2.40 per 15 minutes	
		Supported Employment	H2023 1Y, 2Y, 3Y, 4Y	\$3.44 per 15 minutes	\$3.54 per 15 minutes	
		Supported Employment	H2025	\$3.44 per 15 minutes	\$3.44 per 15 minutes	
		Occupational Therapy	97110	\$15.93 per 15 minutes	\$16.41 per 15 minutes	
		Occupational Therapy	97124	\$12.70 per 15 minutes	\$13.08 per 15 minutes	
		Goods and Service	T5999		Per item and per consumer budget	
Services and Supports Broker	T1017	\$26.00 per 15 minutes	\$26.78 per 15 minutes			
Occuational/Physical Therapy	97530	\$16.58 per 15 minutes	\$17.08 per 15 minutes			
Guardian Trac - Petersburg	10/01/24-9/30/26	Comprehensive Community Support/Overnight Health and Safety	H2015/T2027	\$9.70 per 15 minutes	\$11.84 per 15 minutes	This is an enhanced site where the consumer has 2:1 care
Eagle Village	10/01/24-9/30/26	Respite Care	H0045			Rates are based on specific camp chosen and staffing requirements for the consumer.
		Respite Care Camp overnight waiver/session:SEDW only	T2036			
Methodist Children's Home Society	10/01/24-9/30/26	Respite	H0045			Per consumers individualized budget
SVRC Industries	10/01/24-9/30/26	Supported Employment	H2023 1Y, 2Y, 3Y, 4Y	\$4.58 per 15 minutes	\$4.64 per 15 minutes	
			H2025	\$4.85 per 15 minutes	\$5.00 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027	\$4.58 per 15 minutes	\$6.35 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 UN	\$2.50 per 15 minutes	\$3.18 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 UP	\$1.75 per 15 minutes	\$2.22 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 UQ	\$1.31 per 15 minutes	\$1.67 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 UR	\$1.05 per 15 minutes	\$1.33 per 15 minutes	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 US	\$.88 per 15 minutes	\$1.11 per 15 minutes	
Livingston County CMH Authority	10/01/24-3/31/25	Emergency Response System	S5160	\$1,440.27 initial setup fee	\$1,336.69 initial setup fee	
		Service fee	S5161	\$2,475.33 monthly	\$3,186.09 monthly	
Lutheran Child and Family Services DBA Wellspring Lutheran Services	10/01/24-9/30/26	Licensed Residential	H2016	\$74.69 per diem	\$78.42 per diem	
			T1020	\$35.15 per diem	\$36.91 per diem	

Mastrofranceso - Harbor Home	10/01/24-9/30/26	Repsite	H0045	\$74.60 per diem	\$76.84 per diem	
PsychResolutions, LLC.	10/01/24-9/30/26	Psychotherapy Individual therapy Family Psychotherapy without patient present Family Psychotherapy with patient present Group Therapy Psychological Testing Behavior Treatment Plan Review Family Psycho-education Home Care training Non family training Interpretation of testing results Treatment planning	90837 90834 90832 90846 90847 90853 96116 96121 96130 96131 H2000 H2000 TS S5110 S5111 S5111 HS S5116 90887 H0032 H0032 TS	\$130.00 per encounter \$97.50 per encounter \$65.00 per encounter \$85.00 per encounter \$85.00 per encounter \$45.00 per session \$80.00 first hour \$80.00 per additional hour \$80.00 first hour \$80.00 per additional hour \$15.00 per encounter \$15.00 per encounter \$20.00 per 15 minutes \$80.00 per encounter \$80.00 per encounter \$80.00 per encounter \$75.00 per encounter \$97.50 per encounter \$97.50 per encounter	\$133.90 per encounter \$100.43 per encounter \$66.95 per encounter \$87.55 per encounter \$87.55 per encounter \$46.35 per session \$82.40 first hour \$82.40 per additional hour \$82.40 first hour \$82.40 per additional hour \$15.45 per encounter \$15.45 per encounter \$20.60 per 15 minutes \$82.40 per encounter \$82.40 per encounter \$82.40 per encounter \$77.25 per encounter \$100.43 per encounter \$100.43 per encounter	
PsychResolutions, LLC.- DCO agreement	10/01/24-9/30/25	Psychotherapy Individual therapy Family Psychotherapy without patient present Family Psychotherapy with patient present Group Therapy Psychological Testing Behavior Treatment Plan Review Family Psycho-education Home Care training Interpretation of testing results Treatment planning	90837 90834 90832 90846 90847 90853 96116 96121 96130 96131 H2000 H2000 TS S5110 S5111 S5111 HS 90887 H0032 H0032 TS		\$136.50 per encounter \$102.38 per encounter \$68.25 per encounter \$89.25 per encounter \$89.25 per encounter \$47.25 per session \$131.25 first hour \$131.25 per additional hour \$84.00 first hour \$84.00 per additional hour \$15.75 per encounter \$15.75 per encounter \$21.00 per 15 minutes \$84.00 per encounter \$84.00 per encounter \$78.75 per encounter \$102.38 per encounter \$102.38 per encounter	5% increase in rates for the DCO agreement

Wallace Psychservices, LLC.	10/01/24-9/30/26	Psychotherapy	90837	\$294.88 per encounter	\$303.73 per encounter	
		Psychological Testing	96116	\$80.00 first hour	\$82.40 first hour	
			96121	\$80.00 per additional hour	\$82.40 per additional hour	
			96130	\$75.00 first hour	\$77.25 first hour	
			96131	\$75.00 per additional hour	\$77.25 per additional hour	
		Behavior Treatment Plan Review	H2000	\$15.00 per encounter	\$15.45 per encounter	
		Family Psycho-education	H2000 TS	\$15.00 per encounter	\$15.45 per encounter	
			S5110	\$20.00 per 15 minutes	\$20.60 per 15 minutes	
		Home Care training	S5111	\$80.00 per encounter	\$82.40 per encounter	
			S5111 HS	\$80.00 per encounter	\$82.40 per encounter	
Interpretation of testing results	90887	\$75.00 per encounter	\$77.25 per encounter			
Treatment planning	H0032	\$97.50 per encounter	\$100.43 per encounter			
	H0032 TS	\$97.50 per encounter	\$100.43 per encounter			
Autism/Waiver Services						
Advanced Therapeutic Solutions, LLC	10/01/24-9/30/26	Music, Art and Recreation Therapy	G0176	\$66.54 per encounter	\$66.54 per encounter	

ABA Insight LLC Centria Healthcare Chitter Chatter P.C. Dearborn Speech & Sensory Center Inc dba Metro Speech Sensory and ABA Illuminate ABA Service LLC Michigan Learning Community LLC	10/01/24-9/30/26	ABA Behavior Identification Assessment	97151 U5 Modifier HP/HO/HN	\$38/\$38/\$38 per 15 minutes	\$38/\$38/\$38 per 15 minutes
		ABA Adaptive Behavior Follow-up Assessment	0362T Modifier HP/HO/HN	\$30/\$30/\$21.25 per 15 minutes	\$30/\$30/\$21.25 per 15 minutes
		ABA Adaptive Behavior Treatment	97153 Modifier HP/HO/HN/HM	\$13.75/\$13.75/\$13.75/\$12.50 per 15 minutes	\$14.81/\$14.81/\$14.81/\$13.56 per 15 minutes
		ABA Group Adaptive Behavior Treatment	97154 Modifier HP/HO/HN/HM	\$4.25/\$4.25/\$4.25/\$3.93 per 15 minutes	\$4.79/\$4.79/\$4.79/\$4.47 per 15 minutes
		ABA Clinical Observation and Direction of Adaptive Behavior Treatment	97155 Modifier HP/HO/HN	\$30.00/\$30.00/\$21.25 Per 15 minutes	\$30.00/\$30.00/\$21.25 Per 15 minutes
		ABA Family Behavior Treatment Guidance	97156 Modifier HP/HO/HN	\$30.00/\$30.00/\$21.25 per 15 minutes	\$30.00/\$30.00/\$21.25 per 15 minutes
		ABA Multiple Family Behavior Treatment Guidance	97157 Modifier HP/HO/HN	\$12.00/\$12.00/\$8.00 per 15 minutes	\$12.00/\$12.00/\$8.00 per 15 minutes
		ABA Adaptive Behavior Treatment Group	97158 Modifier HP/HO/HN	\$8.57/\$8.57/\$6.07 per 15 minutes	\$8.57/\$8.57/\$6.07 per 15 minutes
		ABA Exposure Adaptive Behavior Treatment	0373T Modifier HP/HO/HN	\$30.00/\$30.00/\$30.00	\$31.06/\$31.06/\$31.06
		Treatment planning Mental health service plan development by non-physician	0373T H0032/H0032 TS	\$25.00 per 15 minutes \$125.00 per encounter	\$26.06 per 15 minutes \$125.00 per encounter
		Psychotherapy	90837	\$294.88 per encounter	\$294.88 per encounter
		Speech and Language therapy	92507 individual 92508 group	\$74.20 per encounter \$15.00 per encounter	\$74.20 per encounter \$15.00 per encounter
		Speech and Language			
		<i>Evaluation of speech fluency</i>	92521	\$70.00 per encounter	\$70.00 per encounter
		<i>Evaluation of sound production</i>	92522	\$60.00 per encounter	\$60.00 per encounter
		<i>Evaluation of language comprehension</i>	92523	\$127.20 per encounter	\$127.20 per encounter
		<i>Behavioral and qualitative analysis of voice</i>	92524	\$105.00 per encounter	\$105.00 per encounter
		<i>Individual C&I therapy</i>	07576	\$55.00 per encounter	\$55.00 per encounter
		Speech and Language			
		<i>Evaluation for a speech device</i>	92607	\$60.00 first hour	\$60.00 first hour
		<i>Add on code each additional 30 min</i>	92608	\$30.00 each additional 30 min.	\$30.00 each additional 30 min.
		<i>Therapy for use of speech device</i>	92609	\$75.00 per encounter	\$75.00 per encounter
		Occupational Therapy			
		Therapeutic procedure	97110	\$18.39 per 15 minutes	\$18.39 per 15 minutes
		Neuromuscular re-education	97112	\$17.05 per 15 minutes	\$17.05 per 15 minutes
		Gait training	97116	\$12.79 per 15 minutes	\$12.79 per 15 minutes
		Massage, including effleurage	97124	\$15.25 per 15 minutes	\$15.25 per 15 minutes
		OT evaluation	97165 97166 97167	\$75.14 per encounter	\$75.14 per encounter
		OT re-evaluation	97168	\$29.38 per encounter	\$29.38 per encounter
		Therapeutic activities	97530	\$20.41 per 15 minutes	\$20.41 per 15 minutes
Sensory Integrative Techniques	97533	\$14.86 per 15 minutes	\$14.86 per 15 minutes		
Home Management Training	07535	\$18.30 per 15 minutes	\$18.30 per 15 minutes		
Assessments and evaluations to determine eligibility for ABA	90791, 90792, 90785 Modifier U5 & Provider Level	Enc. / \$125.00	Enc. / \$125.00		
Assessments and evaluations to determine eligibility for ABA	96130/+96131 Modifier U5 & Provider Level 96132/+96133 Modifier U5 & Provider Level 96136/+96137 Modifier U5 & Provider Level	Hour / \$125.00	Hour / \$125.00		

RECOMMENDATION: As reviewed by the MCMHA Board Business Operations Committee on September 18, 2024 approval of the contract(s) listed on MCMHA Board Action Mental Health Service Contract(s) / Amendments on or before September 25, 2024.

MCMHA Board Action Request Mental Health Administrative Contract(s) / Amendments	FY24-27	September 18, 2024
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Action Requested: Approval Requested for the Mental Health Administrative Contracts Listed Below:

Contractor name	Department	Request	Budget	Contract Term	Service Description
Blitzar Real Estate 1 LLC		Renewal of leases for the Huron and Rosewood properties	Huron- \$2,244.22 per month Rosewood- \$2,244.22 per month	10/1/24-9/30/27	These will be three year leases with a 1% rent increase per year.
ARA Family Holding LLC		Renewal of lease for the Borg property	\$2,296.87 per month	10/1/24-9/30/27	This will be three year leases with a 1% rent increase per year.
B.B.H. Ventures LLC		Renewal of leases for the Granby and Vivian properties	Granby- \$2,404.32 per month Vivian- \$2,430.17 per month	10/1/24-9/30/27	These will be three year leases with a 1% rent increase per year.
Louis and Norma Balogh		Renewal of lease for the Ninth St property	\$1,713.47 per month	10/1/24-9/30/27	This will be three year leases with a 1% rent increase per year.
Adam J. McLaughlin dba A. McLaughlin Properties LLC		Renewal of leases for the Binkley, Harbor, John L, Lewis and S. Dixie properties	Binkley- \$2,307.47 per month Harbor- \$1,907.39 per month John L- \$2,448.24 per month Lewis- \$2,451.68 per month S. Dixie- \$2,583.91 per month	10/1/24-9/30/27	These will be three year leases with a 1% rent increase per year.

RECOMMENDATION: As reviewed by the MCMHA Board Business Operations Committee on September 18, 2024 approval of the contract(s) listed on MCMHA Board Action Mental Health Administrative Contract(s) / Amendments on or before September 25, 2024.

Board Action Request:

PURCHASE OF MAINTENANCE VEHICLE

ACTION REQUESTED:

To purchase and replace a pick-up truck to be used by the Facilities Department.

Background:

MCMHA's Facilities Department is recommending replacement of its pick-up truck. The current vehicle is a 2013 Chevrolet Silverado 4WD with approximately 60,000 miles. The vehicle has an issue with its transmission and based upon the repair shop's inspection will minimally need to have the transmission rebuilt/replaced. Estimated repair cost for the transmission is \$5,850. It also needs some additional repair work (brakes, exhaust, struts, knock sensor) that would likely raise repair/maintenance cost to \$7,961. Based upon the current condition of the vehicle, it has a trade-in value of approximately \$7,500.

Based upon the agency's vehicle replacement policy this vehicle would meet the guidelines for replacement. (Vehicle is 10 or more years old and anticipated maintenance costs exceed the value of the vehicle.)

Because this vehicle is used in the winter by facilities to plow the parking lots, facilities is recommending upgrading and purchasing a medium duty rated pick-up truck. The current pick-up truck is rated light duty.

Quotes:

Dealer	Vehicle	Cost
Allen Chevrolet of Monroe	2025 2500 Chevrolet Silverado Crew 4WD	\$49,783
Williams Bros. Dodge of Dundee	2500 Dodge Tradesman Crew 4WD	\$50,505
Friendly Ford of Monroe	2024 Ford F-250 Crew 4WD	\$55,758

RECCOMENDATION:

Consideration to approve the purchase of one 2025 2500 Chevrolet Silverado Crew 4WD at a cost of \$49,783 as reviewed by the Board Business Operations Committee on September 18, 2024.

Board Action Request:

EMPLOYMENT SEARCH FIRM

ACTION REQUESTED:

Engage various employment search firms to assist in MCMHA finding its next Medical Director.

Background:

MCMHA's current Medical Director has given notice and will be leaving employment with the agency in January 2025. Human Resources has had the position posted since July 17, 2024 and continues to actively recruit for this position. However, at this time there have been no viable candidates for the position. The agency has also attempted to reach out to other CMH's who are also in need of a Medical Director to see if there is interest in sharing/partnering a Medical Director.

Human Resources is recommending the agency engage with employment search firms specializing in psychiatry placements to assist in finding its next Medical Director. Placement fees may range anywhere from \$30,000 to \$35,000.

RECOMMENDATION:

Consideration to authorize MCMHA to engage various employment search firms allotting up to \$35,000 for a one-time placement fee in the recruitment of its next Medical Director as reviewed by the Business Operations Committee on September 18, 2024.

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
September 11, 2024**

Members Present for In-Person Quorum: Judy Ackley, Patrick Bridge, Rebecca Curley, LaMar Frederick, Bob King, Molly Welch Marahar, Rebecca Pasko, Mary Pizzimenti, Mary Serio, Holly Terrill,

Members Not Present For In-Person Quorum: Alfreda Rooks, Annie Somerville (phone), Ralph Tillotson

Staff Present: Stephannie Weary, James Colaianne, Matt Berg, Nicole Adelman, Lisa Graham, Trish Cortes, CJ Witherow, Michelle Sucharski, Connie Conklin, Kathryn Szewczuk

Guests Present:

- I. Call to Order
Meeting called to order at 6:01 p.m. by Board Chair Bob King.
- II. Roll Call
 - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented
Motion by M. Welch Marahar, supported by M. Serio, to approve the agenda
Motion passed
- IV. Consideration to Approve the Minutes of the August 14, 2024 Meeting and Waive the Reading Thereof
Motion by R. Pasko, supported by M. Welch Marahar, to approve the minutes of the 08/14/2024 meeting and waive the reading thereof
Motion passed
- V. Audience Participation
None
- VI. Old Business
 - a. Information: FY2024 Finance Report through July 31, 2024
 - M. Berg presented. Discussion followed.
 - b. Information: Board Conflict of Interest Forms
 - Almost all board members have completed their conflict of interest forms. S. Weary will follow up with the last board member.
- VII. New Business
 - a. Board Action: FY2025 Annual Budget
 - J. Colaianne presented.
 - The Board discussed different options for the cost of living adjustment (COLA), above the proposed 3%, including a higher COLA for the lowest tier on the pay scale.
Motion by L. Frederick, supported by R. Pasko, adopt the proposed FY2025 annual budget, to include the updated cost of living adjustments of 6% for Tier A positions,

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

and 5% for Tiers B - E positions, as well as the 2% retirement employer match increase

Motion passed

Roll Call Vote

Yes: J. Ackley, P. Bridge, R. Curley, L. Frederick, B. King, M. Welch Marahar, R. Pasko, M. Pizzimenti, M. Serio, H. Terrill

No:

Not present for in-person vote: A. Rooks, A. Somerville, R. Tillotson

- b. Board Action: Authorization for CEO to Execute FY2025 Contracts
Motion by M. Serio, supported by M. Pizzimenti, to authorize the CMHPSM CEO to sign the FY2025 contracts as presented
Motion passed
- c. Board Action: Authorization for CEO to Execute FY2025 MDHHS/PIHP Contract
Motion by L. Frederick, supported by R. Curley, to authorize the CMHPSM CEO to strike three proposed clauses from the FY2025 MDHHS/PIHP prior to partially executing on behalf of the CMHPSM
Motion passed
- J. Colaianne will send the the finalized draft with the struck changes to the Board.
- d. Board Action: September 2025 Regional Board Meeting Potential Reschedule
Motion by R. Curley, supported by R. Pasko, to approve the revised FY2025 Regional Board meeting schedule which moves the September 10, 2025 meeting to September 17, 2025
Motion passed
- The changed meeting date will allow for more budget preparation time to account for MDHHS capitation rate information delays.
- e. Board Action: SUS Program Coordinator Position Reclassification
Motion by M. Pizzimenti, supported by R. Pasko, to approve the reclassification of positions #G123 and G124 Grant Coordinator (Tier B) to Program Coordinator (Tier C) effective September 30, 2024
Motion passed
- f. Board Action: Financial Stability & Risk Reserve Management Policy
Motion by M. Serios, supported by H. Terrill, to approve the updated Financial Stability & Risk Reserve Management Board Governance Policy
Motion passed
- The policy typographical error will be corrected in the finalized version.
- g. Board Action: FY2025 Employee Handbook
Motion by L. Frederick, supported by M. Serio, to approved the CMHPSM employee handbook with the included revisions
Motion passed
- h. Board Action: Board Office Election Chair or Committee Appointment
Motion by R. Curley, supported by M. Pizzimenti, to install the current slate of Board officers for FY2025
Motion passed
FY2025 CMHPSM Regional Board Officers:

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.

Chair: Bob King
Vice-Chair: Judy Ackley
Secretary: Rebecca Pasko

VIII. Reports to the CMHPSM Board

a. Information: SUD Oversight Policy Board (OPB)

- The OPB's focus at its August meeting was the FY2025 PA2 funding recommendations to the Regional Board.

b. Information: CEO Report to the Board

- There was an all-staff retreat on August 26, 2024, which focused on the organization's mission, vision and values, and a potential rebrand for the organization.
- Katie Rasmussen joined the organization in August as the new Compliance Manager.
- J. Colaianne's written report includes additional updates from staff, regional and state levels. Please see the report in the board packet for details.

IX. Adjournment

**Motion by M. Serio, supported by M. Pizzimenti, to adjourn the meeting
Motion passed**

- The meeting was adjourned at 7:27 p.m.

Rebecca Pasko, CMHPSM Board Secretary

CMHPSM Mission Statement

Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.



MONROE
COMMUNITY
MENTAL
HEALTH

July 2024

Board Report

Table of Acronyms

<u>Acronym</u>	<u>Full Description</u>
DAB	Disabled, Aged, & Blind
HMP	Healthy Michigan Plan
HSW	Habilitation Supports Waiver
TANF	Temporary Assistance for Needy Families
CWP	Child Waiver Program
SEDW	Severe Emotional Disturbance Waiver
HHBH	Health Home - Behavioral Health
CMHSP	Community Mental Health Services Program
PIHP	Prepaid Inpatient Health Plan
CCBHC	Certified Community Behavioral Health Clinic

Monthly Highlights

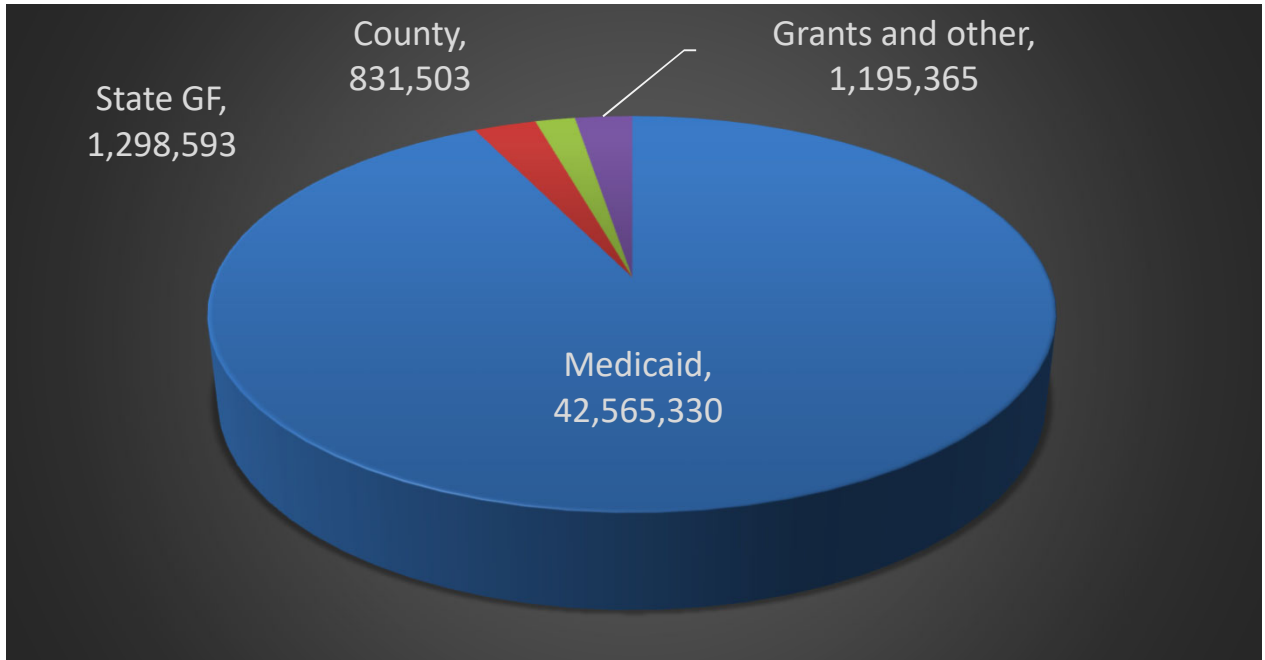
- Page 4 - Eligibility continues to decline faster than anticipated. Rate adjustments are now in effect and are reflected in the charts to show increased April activity. We have received increases to HSW, SED and CWP as a result. Also have additional funding from the PIHP for DCW.
- Page 5 - Cash and Investments are up from prior year primarily from collection of receivables from the PIHP.
- Page 5 - Liabilities are also up from prior year primarily related to estimated claims incurred but not reported.
- Page 6 - Net income is projected to be down compared to prior year primarily due to GASB 68 & 75 adjustments that are currently unknown and will be available in early 2025 from the actuaries.
- Page 8 - Revenue received from the PIHP exceeds expenses by \$1,593,926 this month. Part of the Medicaid and HMP surpluses are due to allowable costs being covered by GF as individuals continue to fall off Medicaid.
- Page 9 - The CCBHC program is showing a surplus of \$85,368 through this reporting period. We continue to work with the PIHP to accelerate the reporting of T1040s which will bring in more revenue. As we continue to look at generating more T-1040s on the revenue side, primary focus shifts to expenses.
- Page 10 - State General Fund is showing a deficit of \$2,791,350, primarily related to spenddowns, individuals falling off Medicaid and CCBHC non-Medicaid. This deficit is covered by local funds with a reported use of fund balance through this reporting period of \$1,791,836.

MONROE CMH

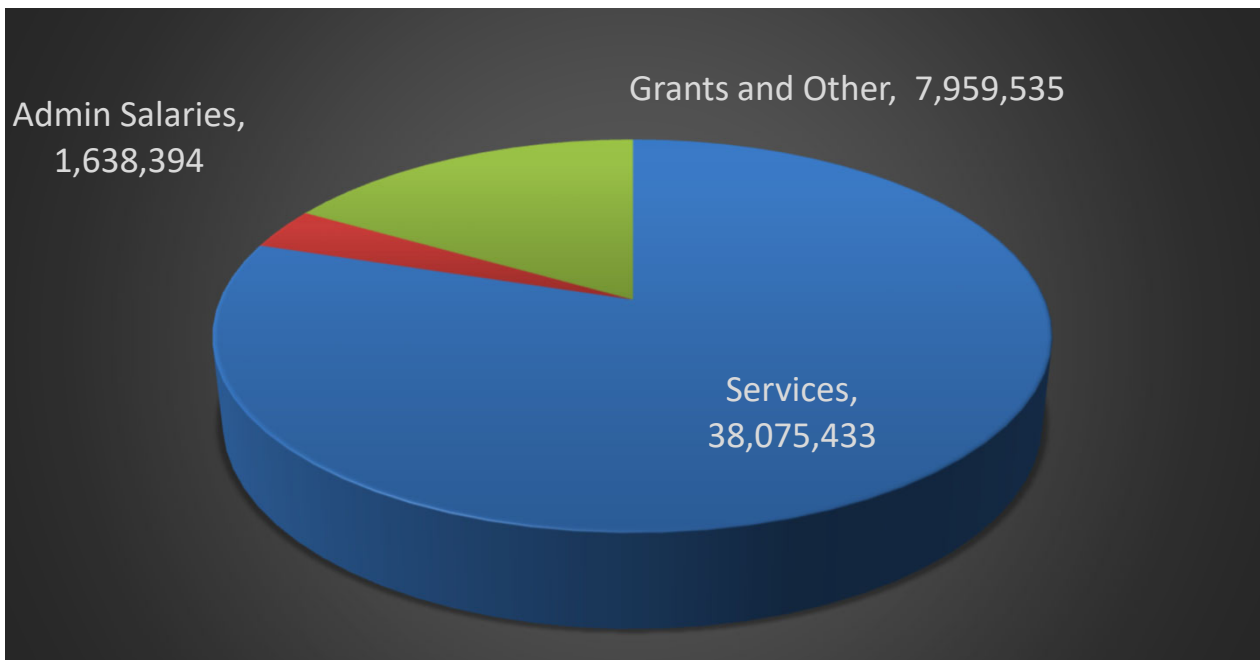
July 2024 Trends

Sources and Uses

Revenues by Source



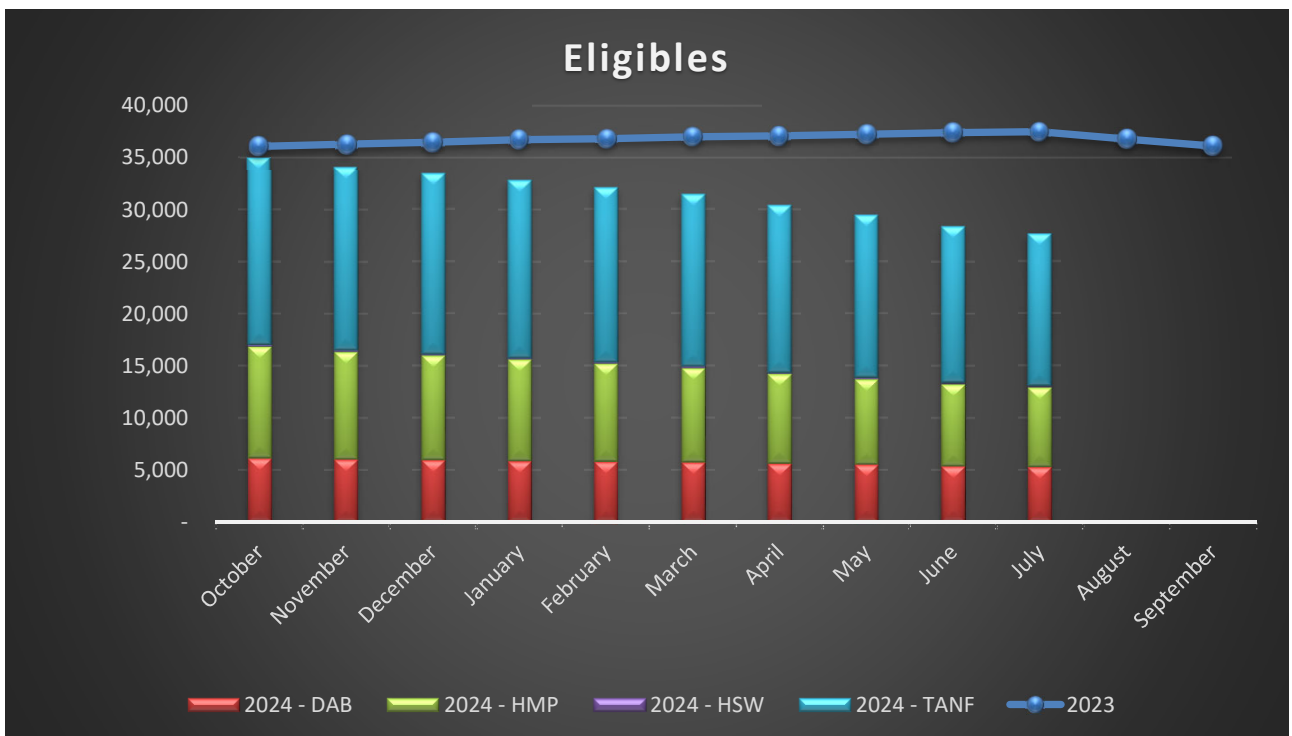
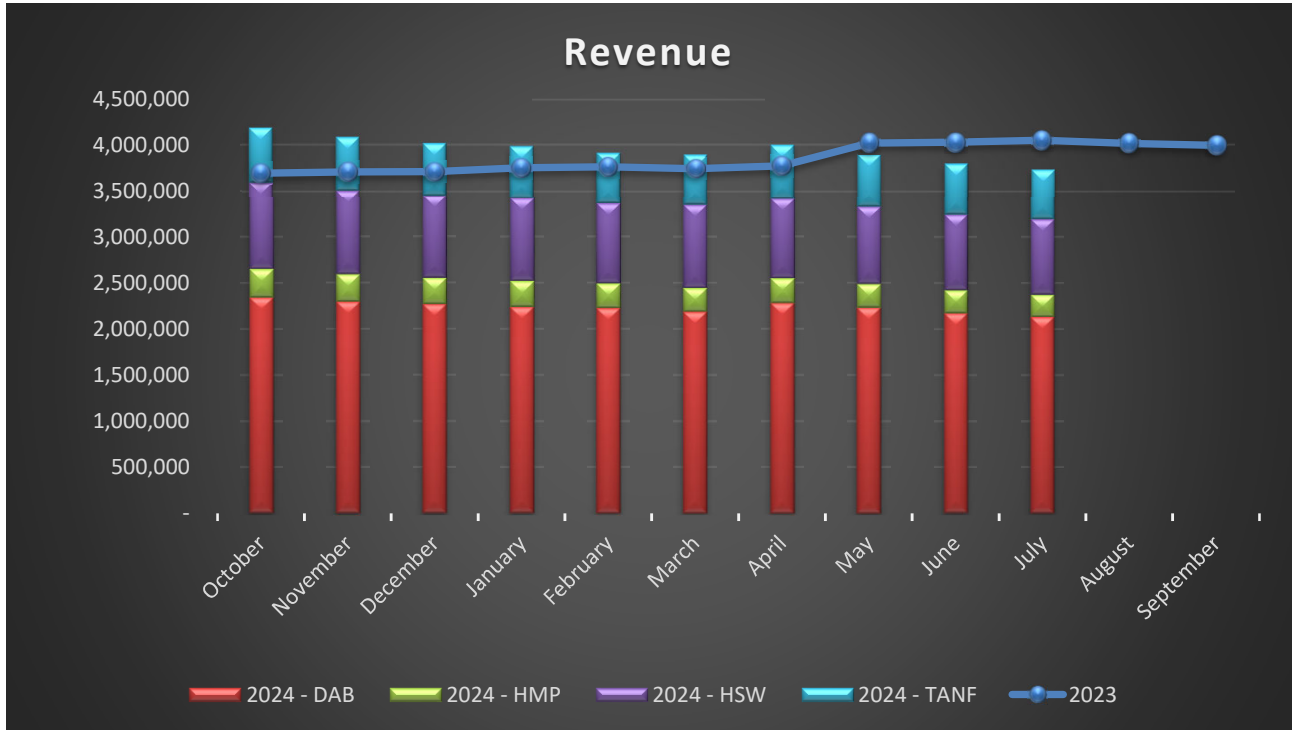
Expenditures by Category



MONROE CMH

July 2024 Trends

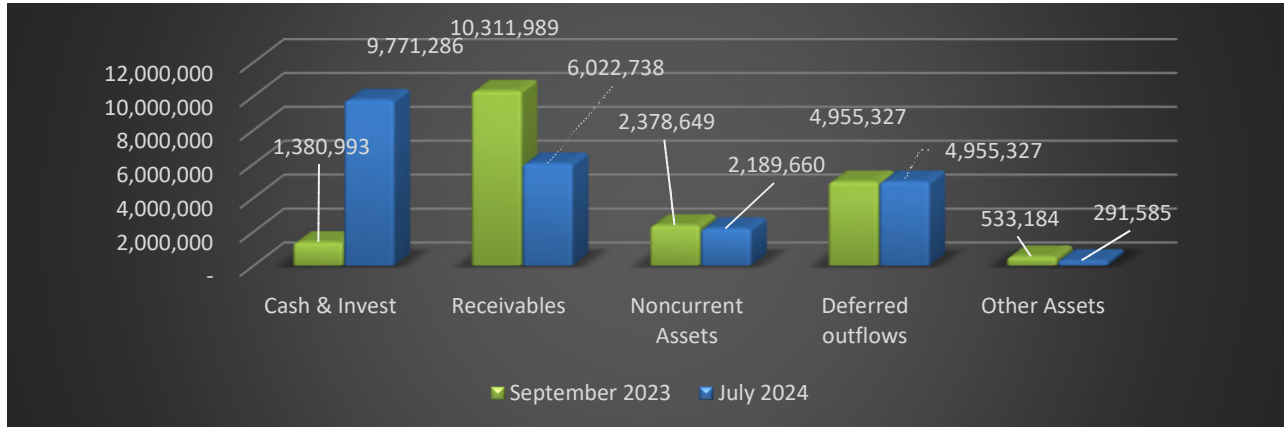
MDHHS Payments



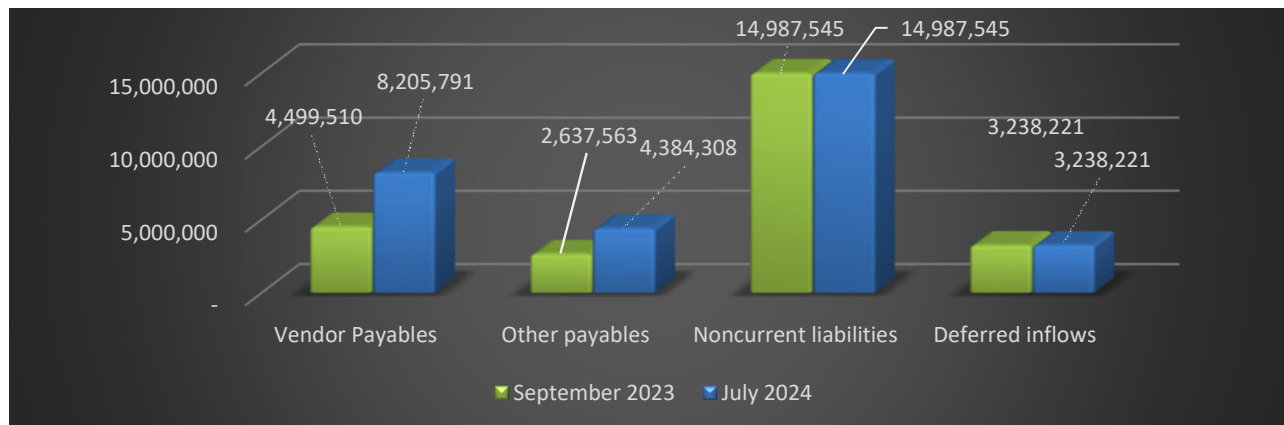
MONROE CMH

Comparative Charts September 2023 & July 2024

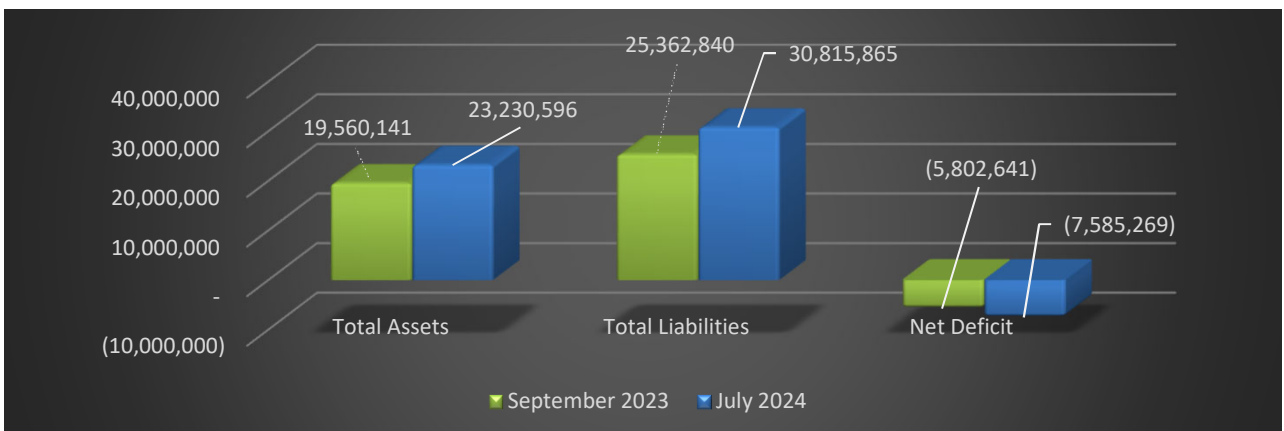
Assets



Liabilities



Net Position

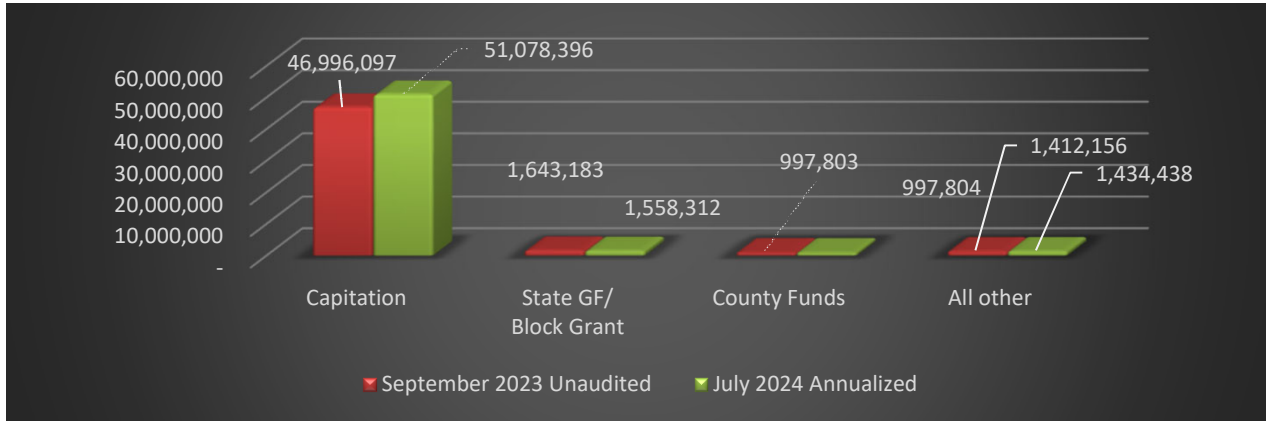


MONROE CMH

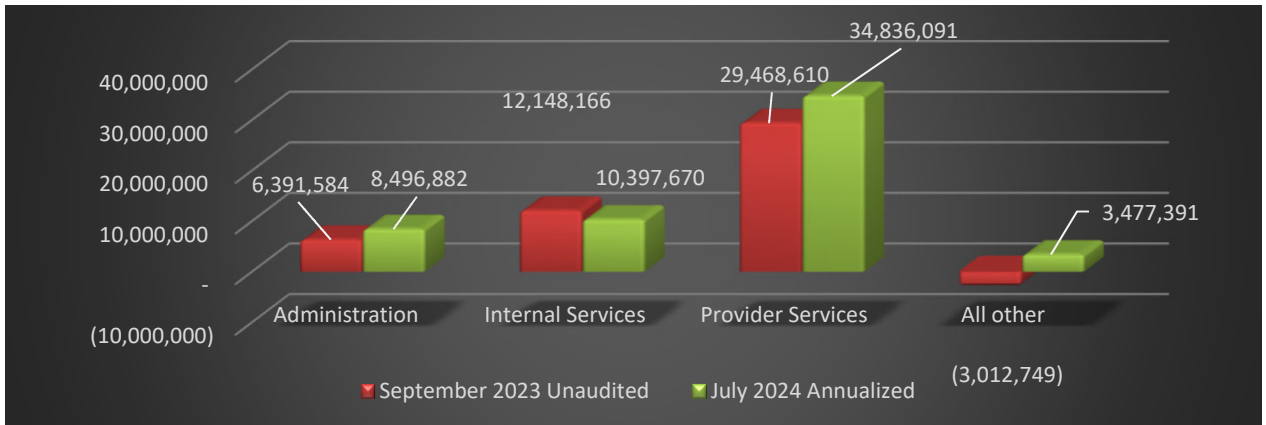
Comparative Charts

September 2023 Unaudited & July 2024 Annualized

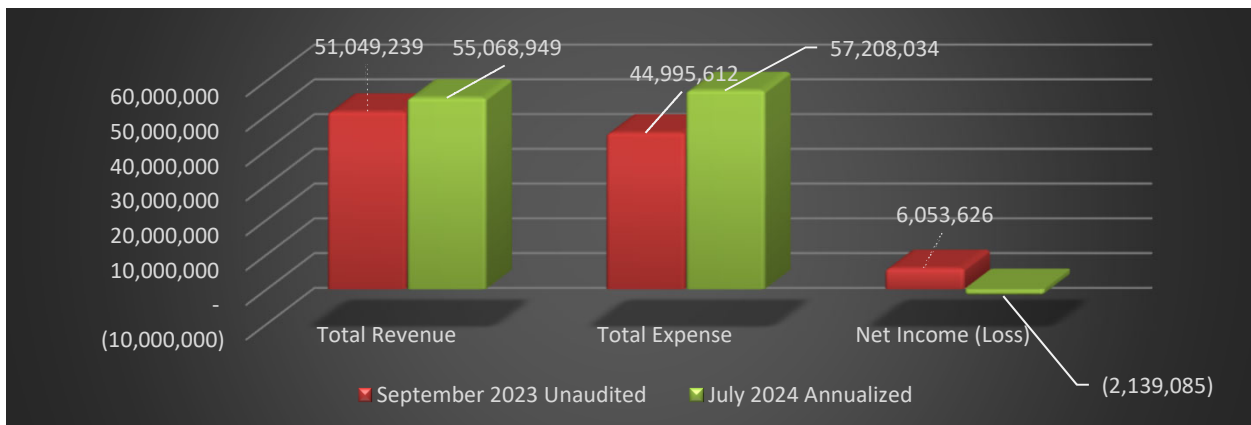
Revenues



Expenses



Net Income



INCOME STATEMENT BY FUND SOURCE

MONROE CMH

Fiscal 2024 Revenues and Expenses by Fund Source

October 2023 through July 2024

Medicaid	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Revenue	\$ 80,784,191	\$ 67,320,159	\$ 34,674,759	\$ (32,645,400)
PIHP Redirect to CCBHC	-	-	(2,197,797)	(2,197,797)
1st/3rd Party Revenue	-	-	-	-
Expense	\$ 80,784,191	67,320,159	30,541,424	(36,778,735)
Revenue over/(under) expenses	\$ -	\$ -	\$ 1,935,538	\$ 1,935,538

Healthy Michigan	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Revenue	\$ 6,316,186	\$ 5,263,488	\$ 2,383,584	\$ (2,879,904)
PIHP Redirect to CCBHC	-	-	(460,341)	(460,341)
1st/3rd Party Revenue	-	-	-	-
Expense	\$ 6,316,186	5,263,488	1,981,797	(3,281,691)
Revenue over/(under) expenses	\$ -	\$ -	\$ (58,554)	\$ (58,554)

CCBHC Medicaid	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Cap Revenue	\$ -	\$ -	\$ 2,197,797	\$ 2,197,797
PIHP Supp Revenue	5,657,701	4,714,751	6,835,490	2,120,739
1st/3rd Party Revenue	-	-	36,010	36,010
Expense	5,657,701	4,714,751	7,808,084	3,093,333
Retain as local	-	-	217,132	217,132
Revenue over/(under) expenses	\$ -	\$ -	\$ 1,044,081	\$ 1,044,081

CCBHC Healthy Michigan	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Cap Revenue	\$ -	\$ -	\$ 460,341	\$ 460,341
PIHP Supp Revenue	1,849,551	1,541,293	-	(1,541,293)
1st/3rd Party Revenue	-	-	-	-
Expense	1,849,551	1,541,293	1,919,244	377,952
Retain as local	-	-	(131,764)	(131,764)
Revenue over/(under) expenses	\$ -	\$ -	\$ (1,327,138)	\$ (1,327,138)

Total PIHP Sources	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Revenue	\$ 94,607,629	\$ 78,839,691	\$ 43,893,833	\$ (34,945,858)
1st/3rd Party Revenue	-	-	36,010	36,010
Expense	94,607,629	78,839,691	42,250,549	(36,589,142)
Retain as local in FY 23	-	-	85,368	85,368
Revenue over/(under) expenses	\$ -	\$ -	\$ 1,593,926	\$ 1,593,926

MONROE CMH

Fiscal 2024 Revenues and Expenses by Fund Source

October 2023 through July 2024

CCBHC Medicaid	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Cap Revenue	\$ -	\$ -	\$ 2,197,797	\$ 2,197,797
PIHP Supp Revenue	5,657,701	4,714,751	5,791,409	1,076,658
1st/3rd Party Revenue	-	-	36,010	36,010
Expense	5,657,701	4,714,751	7,808,084	3,093,333
Revenue over/(under) expenses	\$ -	\$ -	\$ 217,132	\$ 217,132

CCBHC Healthy Michigan	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Cap Revenue	\$ -	\$ -	\$ 460,341	\$ 460,341
PIHP Supp Revenue	1,849,551	1,541,293	1,327,138	(214,154)
1st/3rd Party Revenue	-	-	-	-
Expense	1,849,551	1,541,293	1,919,244	377,952
Revenue over/(under) expenses	\$ -	\$ -	\$ (131,764)	\$ (131,764)

CCBHC NonMedicaid	2024 Budget	YTD Budget	2024 Actual	Over (Under)
State CCBHC Revenue	\$ -	\$ -	\$ -	\$ -
1st/3rd Party Revenue	-	-	-	-
Expense	608,257	506,881	1,479,145	972,264
Redirect from GF	608,257	506,881	1,479,145	972,264
Revenue over/(under) expenses	\$ -	\$ -	\$ -	\$ -

ALL CCBHC Combined	2024 Budget	YTD Budget	2024 Actual	Over (Under)
All CCBHC Revenue	\$ 7,507,252	\$ 6,256,043	\$ 9,776,686	\$ 3,520,642
1st/3rd Party Revenue	-	-	36,010	36,010
Expense	8,115,509	6,762,924	11,206,473	4,443,549
Redirect from GF	608,257	506,881	1,479,145	972,264
Revenue over/(under) expenses	\$ -	\$ -	\$ 85,368	\$ 85,368

MONROE CMH

Fiscal 2024 Revenues and Expenses by Fund Source

October 2023 through July 2024

State General Fund	2024 Budget	YTD Budget	2024 Actual	Over (Under)
Revenue	\$ 2,460,914	\$ 2,050,762	\$ 1,298,593	\$ (752,169)
Expense	1,852,657	1,543,881	2,610,798	1,066,917
Redirect to Other Programs	-	-	(1,479,145)	(1,479,145)
Redirect from Other Programs	-	-	2,791,350	2,791,350
Revenue over/(under) expenses	\$ 608,257	\$ 506,881	\$ -	\$ (506,881)
All Other Grants/Local	2024 Budget	YTD Budget	2024 Actual	Over (Under)
Revenue	\$ 8,084,789	\$ 6,737,324	\$ 2,231,491	(4,505,833)
Expense	8,595,411	7,162,843	1,317,345	(5,845,498)
Redirects	-	-	(2,791,350)	(2,791,350)
Revenue over/(under) expenses	\$ (510,622)	\$ (425,518)	\$ (1,877,204)	\$ (1,451,686)
Total Non PIHP Sources	2024 Budget	YTD Budget	2024 Actual	Over (Under)
Revenue	\$ 10,545,703	\$ 8,788,086	\$ 3,530,084	\$ (5,258,002)
Expense	11,056,325	9,213,604	5,407,288	(3,806,316)
CCBHC Retain as local	-	-	85,368	85,368
Revenue over/(under) expenses	\$ (510,622)	\$ (425,518)	\$ (1,791,836)	\$ (1,366,318)

BASIC FINANCIAL STATEMENTS

MONROE CMH

Statement of Position

October 1, 2023 through July 31, 2024

	July 31 Balance	Balance September 30 2023	Over (Under)
ASSETS & DEFERRED OUTFLOWS			
Current:			
Cash and cash equivalents	\$ 9,771,286	\$ 1,380,993	\$ 8,390,293
Accounts receivable, net	115,549	248,633	(133,084)
Due from PIHP	5,756,801	9,954,592	(4,197,791)
Due from State of Michigan	102,965	61,136	41,829
Due from other governmental units	47,423	47,628	(205)
Prepaid items	291,585	533,184	(241,599)
Total current	16,085,609	12,226,165	3,859,444
Noncurrent:			
Capital assets not being depreciated	47,000	47,000	-
Capital assets being depreciated, net	2,142,660	2,331,649	(188,989)
Deferred outflows - Pension & OPEB	4,955,327	4,955,327	-
Total noncurrent	7,144,987	7,333,976	(188,989)
Total assets and deferred outflows	23,230,596	19,560,141	3,670,455
LIABILITIES & DEFERRED INFLOWS			
Current			
Accounts payable	8,205,791	4,499,510	3,706,281
Accrued liabilities	2,253,256	1,681,957	571,299
Due to State of Michigan	2,044,553	869,107	1,175,446
Unearned revenue	86,499	86,499	-
Long-term debt, due within one year	-	-	-
Compensated absences, due within one year	49,458	49,458	-
Total current liabilities	12,639,557	7,186,531	5,453,026
Noncurrent			
Long-term debt, due beyond one year	1,096,535	1,096,535	0
Compensated absences, due beyond one year	322,163	322,163	(0)
Lease liability	456,473	456,473	(0)
Net pension liability	6,754,198	6,754,198	-
Net OPEB liability	6,308,718	6,308,718	-
Deferred inflows - leases	7,997	7,997	0
Deferred inflows - Pension/OPEB	3,230,224	3,230,224	-
Total noncurrent liabilities	18,176,308	18,176,308	(0)
Total liabilities and deferred inflows	30,815,865	25,362,840	5,453,025
NET POSITION			
Net investment in capital assets	1,725,190	1,914,179	188,989
Unrestricted	(9,310,459)	(7,716,819)	1,593,640
Total net position	\$ (7,585,269)	\$ (5,802,641)	\$ (1,782,628)

MONROE CMH

Statement of Activities

October 1, 2023 through July 31, 2024

	Mental Health YTD	Projected Annual Activities	Prior Year Total Activities	Over (Under)
Operating revenue				
Capitation:				
Medicaid	\$ 34,674,759	\$ 41,609,711	\$ 40,219,271	\$ 1,390,440
Medicaid - Settlement	(1,935,538)	(2,322,646)	3,239,791	(5,562,437)
Healthy Michigan	2,383,584	2,860,301	3,008,142	(147,841)
Healthy Michigan - Settlement	58,554	70,265	375,265	(305,000)
CCBHC	6,835,490	8,202,588	-	8,202,588
CCBHC - Settlement	283,057	339,668	-	339,668
Behavior Health Home	265,424	318,509	153,628	164,881
State General Funds	1,298,593	1,558,312	1,813,773	(255,462)
State General Funds - Carryover	-	-	(170,590)	170,590
County appropriations	831,503	997,804	997,803	1
Charges for services	49,806	59,767	178,711	(118,944)
Other grants	984,982	1,181,978	1,157,291	24,687
Other revenue	160,577	192,692	76,154	116,539
Total operating revenue	45,890,791	55,068,949	51,049,239	4,019,711
Operating expenses				
Administration				
Salaries	1,638,394	1,966,073	2,081,999	(115,926)
Benefits	3,146,786	3,776,143	1,503,538	2,272,605
Other	2,295,555	2,754,666	2,806,047	(51,381)
Internal Services				
Salaries	4,922,286	5,906,743	5,614,573	292,170
Benefits	2,130,049	2,556,059	4,094,150	(1,538,091)
Other	1,612,390	1,934,868	2,439,443	(504,575)
Provider Network Services	29,030,076	34,836,091	29,468,610	5,367,481
Facility costs	1,043,630	1,252,356	917,802	334,554
Vehicle costs	42,785	51,342	38,488	12,854
Grant expenses	1,430,779	1,716,935	1,454,666	262,269
Room & Board	380,632	456,758	111,186	345,572
GASB 68 & 75 Adjustment	-	-	(5,534,891)	5,534,891
Total operating expenses	47,673,362	57,208,034	44,995,612	12,212,422
Change in net position	(1,782,571)	(2,139,085)	6,053,626	\$ (8,192,711)
Net position, beginning of year	(5,802,698)	(5,802,698)	(11,856,267)	
Net position, end of year	\$ (7,585,269)	\$ (7,941,783)	\$ (5,802,641)	

MONROE CMH

Statement of Activities

Mental Health - Budget to Actual

October 1, 2023 through July 31, 2024

	Annual Budget	YTD Budget	YTD Actual	Over (Under) YTD Budget
Operating revenue				
Capitation:				
Medicaid	\$ 35,116,485	\$ 29,263,738	\$ 34,674,759	\$ 5,411,022
Medicaid - Settlement	(635,700)	(529,750)	(1,935,538)	(1,405,788)
Healthy Michigan	2,860,301	2,383,584	2,383,584	(0)
Healthy Michigan - Settlement	(70,600)	(58,833)	58,554	117,387
CCBHC	12,000,000	10,000,000	6,835,490	(3,164,510)
CCBHC - Settlement	-	-	283,057	283,057
Behavior Health Home	96,500	80,417	265,424	185,007
State General Funds	1,729,980	1,441,650	1,298,593	(143,057)
State General Funds - Carryover	(85,020)	(70,850)	-	70,850
County appropriations	997,803	831,503	831,503	1
Charges for services	217,870	181,558	49,806	(131,752)
Other grants	1,484,505	1,237,088	984,982	(252,106)
Other revenue	85,158	70,965	160,577	89,612
Total operating revenue	53,797,282	44,831,068	45,890,791	1,059,723
Operating expenses				
Administration				
Salaries	2,777,641	2,314,701	1,638,394	(676,307)
Benefits	1,387,182	1,155,985	3,146,786	1,990,801
Other	2,029,359	1,691,133	2,295,555	604,423
Internal Services				
Salaries	7,489,941	6,241,618	4,922,286	(1,319,332)
Benefits	4,775,202	3,979,335	2,130,049	(1,849,286)
Other	2,034,208	1,695,173	1,612,390	(82,783)
Provider Network Services	30,363,290	25,302,742	29,030,076	3,727,334
Facility costs	795,455	662,879	1,043,630	380,751
Vehicle costs	88,775	73,979	42,785	(31,194)
Grant expenses	1,488,493	1,240,411	1,430,779	190,368
Other expenses	20,288	16,907	-	(16,907)
Room & Board	547,448	456,207	380,632	(75,575)
Total operating expenses	53,797,282	44,831,068	47,673,362	2,842,294
Change in net position	-	-	(1,782,571)	(1,782,571)
Net position, beginning of year	(5,802,698)	(5,802,698)	(5,802,698)	-
Net position, end of year	<u>\$ (5,802,698)</u>	<u>\$ (5,802,698)</u>	<u>\$ (7,585,269)</u>	<u>\$ (1,782,571)</u>