



MONROE COMMUNITY MENTAL HEALTH AUTHORITY

BOARD MEETING

October 16, 2024 – 6:00 p.m. / Aspen Room

Draft Agenda

BOARD GUIDING PRINCIPLES:

- 1.1 Monroe Community Mental Health Authority (“Authority”) exists to help individuals with mental illnesses and/or intellectual/developmental disabilities so they can live, work, and play in their communities to their fullest potential. As a Certified Community Behavior Clinic (CCBHC), the Authority will provide mental health and/or substance use care/services, regardless of ability to pay, place of residence, or age, including developmentally appropriate care for children and youth.
- 1.2 Monroe Community Mental Health Authority strives to be the provider of choice for Monroe County by offering the highest quality of treatment with positive measurable outcomes, while maintaining competitive service rates with the State.
- 1.3 Monroe Community Mental Health Authority establishes and sustains a culture that values each staff member; holds staff to high standards; is fair and respectful; values creativity, and promotes collaborative thinking.
- 1.4 Monroe Community Mental Health Authority continues to establish collaborative community relationships that enable MCMHA to provide quality service to consumers.

BOARD RULES OF CONDUCT:

- a. Speak only after being acknowledged by the Chair and only to the Chair.
- b. Keep deliberation focused on the issue and don’t make it personal.
- c. Divulge all pertinent information related to agenda items before action is taken.
- d. Seek to understand before becoming understood.
- e. Seek to do no harm.

CITIZEN RULES OF CONDUCT:

- a. In order for our Board to move efficiently through the meeting agenda, we ask that everyone present conduct themselves respectfully and with decorum. Anyone who chooses not to comply with this will be asked to leave the building.

MISSION STATEMENT: Enrich lives and promote wellness.

VISION STATEMENT: To be a valued/active partner in an integrated System of Care that improves the health and wellness of our community.

CORE VALUES: Compassion, Authenticity, Trust, and Accountability.

I.	Call to Order	<u>Guide</u> 01 min
II.	Roll Call	02 min
III.	Pledge of Allegiance	02 min
IV.	Motion to Adopt the Agenda as Presented	02 min
V.	Motion to Approve the Minutes from the September 25, 2024 Board Meeting and waive the Reading Thereof	02 min
VI.	Citizen Comments <i>“The Board will listen respectfully to public comments but will not respond directly during the meeting. You can expect a follow up contact from the Chief Executive Officer or representative within 24 hours if your comment is about a specific problem or complaint. Comments shall be limited to 3 minutes”.</i>	03 min/person
VII.	Items for Board Consideration a. Administrative Contracts b. Service Contracts c. Provider Stabilization	10 min
VIII.	Presentations a. Attorney Written Opinion on Parliamentary Rule	05 min

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| IX. | Financial Reports | 20 min |
| | a. Fiscal Finance Report | |
| | i. Monthly Highlights | |
| | i. Trends | |
| | ii. Comparative Charts | |
| | b. Income Statement by Fund Source | |
| | i. Fiscal Revenues and Expenses by Fund Source | |
| | c. Basic Financial Statements | |
| | i. Statement of Position | |
| | ii. Statement of Activities | |
| | iii. Statement of Activities – Budget to Actual | |
| X. | New Business | 00 min |
| XI. | Citizen Comments | 03 min/person |
| XII. | Motion to go into Closed Session for Attorney Written Opinion Pursuant to Section VIII (d) of the Open Meetings Act | 02 min |
| XIII. | Items for Board Action | 5 min |
| | a. Motion to Approve a 10-Year Lease Agreement Between MCMHA and Monroe Center LLC for the Property Located at 393 North Telegraph Road, Monroe MI, 48162 | |
| | b. Motion to Approve the Purchase of Property Located at 3267 2nd Street, Monroe, MI 48162 in the Amount of \$220,000 | |
| XIV. | Adjournment | 01 min |

The next regular scheduled meeting for the Monroe Community Mental Health Authority Board of Directors is on Wednesday, October 23, 2024 beginning at 6:00pm in the Aspen Room.

LG/dp 2:35 p.m.



**BOARD OF DIRECTORS REGULAR MEETING MINUTES
September 25, 2024**

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Catherine Bernhold, Secretary; Rebecca Pasko; John Burkardt; Pam Ray; LaMar Frederick; Becca Curley; Dawn Asper; Naomi Stoner; and Deb Staelgraeve

Excused: Ken Papenhagen

Absent:

Staff: Lisa Graham

Guests: 8 guests were present

I. CALL TO ORDER

The Board Chair, Mike Humphries, called the meeting to order at 5:00 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Catherine Bernhold moved to adopt the draft amended agenda as presented. Deb Staelgraeve supported. Motion carried unanimously.

V. CONSIDERATION TO APPROVE THE MINUTES FROM THE AUGUST 25, 2024 BOARD MEETING AND WAIVE THE READING THEREOF

Becca Curley moved to approve the minutes for the August 25, 2024 Board Meeting and waive the reading thereof. Pam Ray supported. Motion carried unanimously.

VI. FEEDBACK SUMMARY

Mike Humphries reviewed feedback from the August 25, 2024 Board Meeting.

Catherine Bernhold commented that the intent of the Bylaws & Policy Committee when amending the monthly meeting evaluation was for it to be more meaningful. As of this month and going forward, Board members will receive the evaluation the day after the Board Meeting with instructions on how to complete the evaluation and the deadline to submit. Last month, five evaluations were submitted. The information was compiled and available for review in the Board handout. The Bylaws & Policy Committee will meet in October and discuss the evaluation process.

Dawn Asper showed concern on how the votes were taken at the August 25, 2024 Board Meeting, stating the Bylaws cannot be suspended, they must be changed, that the Board should have addressed the changes to the Bylaws. The Board voted on having two Board Meetings a month and then voted on suspending the Bylaws. Dawn suggested to look up parliamentary procedures.

Lamar Frederick requested to go back to item IV on the agenda. In the handout there is a new Administrative Contract to consider that was not included in Board Packet. This contract should be considered with other administrative contracts.

LaMar Frederick moved to amend the agenda to reflect the additional Administrative Contract to be considered with the other Administrative Contracts. Becca Curley supported. Discussion followed. Motion carried unanimously.

VII. CITIZEN COMMENTS

There were no citizen comments.

IX. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS

- a. FY2025 Proposed Draft Budget – Ken Melvin presented the details of the FY2025 Proposed Draft Budget. Since the Business Operations Committee on September 18, 2024, information on the PPS1 rate split from the state was received and the PIHP did budget 7.5% on top of what we originally requested. The budget is fairly presented and based on the best information we have at this time. Next year a spend comparison will be presented along with the FY2026 proposed budget to provide more transparency.

Lisa Graham commented that EDP Management is to be removed from the list as we do not expect to contract with them.

Lisa Graham commented that we have been trying to purchase two homes to develop two group homes as we would like to bring people back into the community.

Lamar Frederick moved to adopt the FY2025 Proposed Budget as presented. Deb Staelgraeve supported. Discussion followed.

Lamar Frederick withdrew his motion.

X. BOARD COMMITTEE REPORTS

- a. Committee Chair Reports
 - i. Business Operations – LaMar Frederick deferred to consent agenda. Pam Ray commented that discussion included the MDHHS contract and requested it be added to the minutes.
 - ii. Clinical Operations – Susan Fortney commented on not wanting to lose the information presented at the Clinical Operations Committee in the transition to the trial with no committees. Susan thanked those that served on the Clinical Operations Committee.
 - iii. Community Relations – Rebecca Pasko commented that the Recipient Rights Officers provided an overview on their process and timeline for complaints to help the committee members on what we need to be outlining at the Town Hall next month.
 - iv. Performance Evaluation – Mike Humphries commented that the committee met and formed up the tool that will be used for this year's CEO performance evaluation. We have been working hard to make all of the tools the same scoring system.
 - v. Recipient Rights – Pam Ray commented that the committee reviewed the semi-annual report for Recipient Rights violations. There was also a mini training on voting rights and our consumers rights to vote this year. Pam is pleased with the Recipient Rights Committee and have a lot of consumer participation now. The next meeting is in December where we will review the annual report that is presented to the Board in January.

b. Motion to Place on File All Written Reports

John Burkardt moved to place written committee reports and amended Business Operations report on file. Pam Ray supported. Motion passed unanimously.

Written reports placed on file were Business Operations; Clinical Operations; Community Relations, Performance Evaluation, and Recipient Rights.

c. Update on Transition to Twice a Month Board Meetings

Mike Humphries commented that Lisa Graham sent a detailed proposal for the two meetings per month. The first meeting is to present information, what are your questions, what do you need more information on for consideration to vote at the second meeting. The agendas are intentionally created to present information at the first meeting and take action at the second meeting. The meetings will be scheduled for the 3rd and 4th Wednesdays of each month unless pulled ahead due to a holiday. The October dates are October 16, 2024 and October 23, 2024. This is a pilot that will last four months, October through January.

Board members shared their concerns on having a trial of two Board Meetings per month.

Susan Fortney requested to see objectives, a timeline, and a written evaluation.

Mike Humphries will address the schedule during the trial period with board members by email.

Catherine Bernhold requested Mike's email to include detail about the two meetings, what the goal is for doing this pilot, and at the end of the pilot how will the Board know what it achieved.

Dawn Asper challenged Mike Humphries on parliamentary rule. Mike will address at the October 16, 2024 meeting.

XI. ITEMS FOR BOARD ACTION

a. Motion to Approve the Consent Agenda Less Item _____.

- i. Administrative Contracts as Presented
- ii. Service Contracts as Presented

LaMar Frederick moved to approve the five Administrative Contracts as presented in the Board Packet. Pam Ray supported. Discussion Followed. Roll call: Staelgraeve, Stoner, Asper, Bernhold, Fortney, Humphries, Burkardt, Frederick, Curley, Ray, and Pasko; opposed: none; motion carried unanimously.

LaMar Frederick pulled the MDHHS Donated Funds Administrative Contract and suggested to bring back to the Board in October with information on how this is going to help us meet our objectives.

LaMar moved to approve the Service Contracts as presented in the Board Packet. Pam Ray supported. Discussion followed. Roll call: Staelgraeve, Stoner, Asper, Bernhold, Fortney, Humphries, Burkardt, Frederick, Curley, Ray, and Pasko; opposed: none; motion carried unanimously.

b. Motion to Approve the FY2025 Proposed Draft Budget

LaMar Frederick moved to approve the FY2025 Proposed Draft Budget. Naomi Stoner supported. Roll call: Staelgraeve, Stoner, Asper, Bernhold, Fortney, Humphries, Burkardt, Frederick, Curley, Ray, and Pasko; opposed: none; motion carried unanimously.

- c. **Motion to Approve the Purchase of One 2025 2500 Chevrolet Silverado Crew 4WD at a cost of \$49,783 as Reviewed by the Board Business Operations Committee on September 18, 2024**

LaMar Frederick moved to approve the purchase of one 2025 2500 Chevrolet Silverado Crew 4WD at a cost of \$49,783 as reviewed by the Board Business Operations Committee on September 18, 2024. Naomi Stoner supported. Discussion followed. Roll call: Staelgraeve, Stoner, Asper, Bernhold, Fortney, Humphries, Burkardt, Frederick, Curley, Ray, and Pasko; opposed: none; motion carried unanimously.

- d. **Motion to Authorize MCMHA to Engage Various Employment Search Firms Allotting up to \$35,000 for a One-Time Placement Fee in the Recruitment of its Next Medical Director as Reviewed by the Board Business Operations Committee on September 18, 2024**

LaMar Frederick moved to authorize MCMHA to engage various employment firms allotting up to \$35,000 for a one-time placement fee in the recruitment of its next Medical Director as reviewed by the Board Business Operations Committee on September 18, 2024. Rebecca Pasko supported. Discussion followed. Roll call: Staelgraeve, Stoner, Asper, Bernhold, Fortney, Humphries, Burkardt, Frederick, Curley, Ray, and Pasko; opposed: none; motion carried unanimously.

XII. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL

- a. **Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented**

- i. Policy: FCM3047 Non-Medicaid Policy
FCM3046 MCMHA Medicaid Monthly Deductible Policy
HR4045 Student Internship-Practicum Placement Policy
- ii. Procedure: FCM3025-P1 Ability to Pay Procedure
POC7069-P2 Suicide Risk Assessment Procedure
POC7082-P3 Fall Risk Procedure
HR4045-P1 Student Internship Placement Procedure
- iii. Exhibit: FCM3047-E1 Non-Medicaid Tables Exhibit
HR4045-E1 Student-Volunteer Agreement Form Exhibit
HR4045-E2 Learning Agreement Exhibit
HR4045-E3 Student Evaluation Exhibit
- i. Rescind: N/A
- ii. Relocate: N/A

Catherine Bernhold moved to approve the Authority Policy, Procedure, and Exhibits as presented. Susan Fortney supported. Motion carried unanimously.

- b. **Motion to Approve the Regional Policy, Procedure, and Exhibits as Presented**

- i. Policy: POC7031 Self-Directed Services Policy
- ii. Exhibit: N/A

Catherine Bernhold moved to approve the Authority Policy, Procedure, and Exhibits as presented. Pam Ray supported. Motion carried unanimously.

XIII. RELATIONSHIP WITH REGION, COUNTY, AND OTHERS

- a. Regional PIHP Board Meeting Minutes – September 11, 2024 minutes included in the packet.
- b. State Legislation and Policy Committee Report – Rebecca Pasko commented that Conflict Free Access and Planning is still active legislation and the only thing that has changes is the implementation date. The implementation date was October 1, 2024 but it has now been postponed. Michigan has put a lot of time into hiring lawyers and getting surveys from out of state that utilize it. A lot of people across the state have submitted letters or resolutions against it.

XIII. ITEMS FROM THE CHIEF EXECUTIVE OFFICER

- a. Finance Report: Ken Melvin presented the July financials, highlighting:
 - 1. Eligibility continues to decline faster than anticipated. Rate adjustments are now in effect and are reflected in the charts to show increased April activity. We have received increases to HSW, SED and CWP as a result. Also have additional funding from the PIHP for DCW.
 - 2. Cash and Investments are up from prior year primarily from collection of receivables from the PIHP.
 - 3. Liabilities are also up from prior year primarily related to estimated claims incurred but not reported.
 - 4. Net income is projected to be down compared to prior year primarily due to GASB 68 & 75 adjustments that are currently unknown and will be available in early 2025 from the actuaries.
 - 5. Revenue received from the PIHP exceeds expenses by \$1,593,926 this month. Part of the Medicaid and HMP surpluses are due to allowable costs being covered by GF as individuals continue to fall off Medicaid.
 - 6. The CCBHC program is showing a deficit of \$85,368 through this reporting period. We continue to work with the PIHP to accelerate the reporting of T1040s which will bring in more revenue. As we continue to look at generating more T-1040s on the revenue side, primary focus shifts to expenses.
 - 7. State General Fund is showing a deficit of \$2,791,350, primarily related to spenddowns, individuals falling off Medicaid and CCBHC non-Medicaid. This deficit is covered by local funds with a reported use of fund balance through this reporting period of \$1,791,836.

- b. Chief Executive Officer's Report Included an Update on: Implicit Bias Training; Contract Negotiations; Assisted Outpatient Treatment; Group Home Development; Priority Populations; Panera Lease; CLS Providers; Designated Collaborative Organization (DCO); Community Events; and Town Hall at MCMHA on October 23, 2024 from 3:00pm-5:00pm.

Lisa Graham thanked Sabrina Bergman for leading the NAMI Walks campaign.

Lisa Graham commented on a new piece of art displayed on the lobby wall near the restrooms. An outline was created for "You Are Not Alone" and anyone that attended could paint a portion. The art was then donated to us by Presley Bergmooser. Presley is a local artist/muralist who has been commissioned for projects at Boyd Park, Ida's Blue Streak, and multiple other businesses.

Dawn Asper requested for the Directors Report to be included in the Board Packet to review prior to the meeting. Even pulling it ahead on the agenda would help.

XIV. NEW BUSINESS

XV. CITIZEN COMMENTS

There were no citizen comments.

XVI. BOARD ANNOUNCEMENTS

Mike Humphries commented that Board Announcements will be added to the Board agenda's moving forward.

Rebecca Pasko commented on concerns of rushing through meetings during the four-month trial period.

Susan Fortney requested for Board members to submit their electronic meeting evaluation timely.

Pam Ray thanked Dawn Asper for requesting the Directors Report be in the Board Packet.

John Burkardt commented on not seeing the August 25th Board Packet on the website.

XVII. ADJOURNMENT

Mike Humphries adjourned the meeting at 8:10pm.

Submitted by,

Catherine Bernhold
Board Secretary

LG/dp
10/3/24

MCMHA Board Action Request Mental Health Administrative Contract(s) / Amendments	FY 2024-2025	October 16, 2024
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Action Requested: Approval Requested for the Mental Health Administrative Contracts Listed Below:

Contractor name	Department	Request	Budget	Contract Term	Service Description
Iris Telehealth	PHS	Hourly rate increase for Dr. Romero	\$216 per hour for 32 hours per week	1/1/2025-12/31/2025	
Iris Telehealth	PHS	Hourly rate increase for Dr. Cushman	\$242 per hour for 28 hours per week	1/1/2025-12/31/2025	
ARA Family Holding LLC		Renewal of lease for Borg property	\$2,387.87 per month	10/1/24-9/30/27	Initial 5% increase with a 1% increase in years 2 and 3. This lease has not had an increase over the past 4 years.
New Directions Peer Recovery Center			\$10,700.00 per month	10/1/24-9/30/25	Contract renewal

RECOMMENDATION: As reviewed by the MCMHA Board of Directors on October 16, 2024, approval of the contract(s) listed on MCMHA Board Action Mental Health Administrative Contract(s) / Amendments on or before October 23, 2024.

MCMHA Board Action Request Mental Health Service Contract(s) / Amendments					FY 2024-2025	October 16, 2024
Action Requested: Approval Requested for the Mental Health Service Contracts Listed Below:						
Provider Name	Contract Term	Service Description(s) include	CPT code	FY 2022-2024 Rate/Unit	FY 2024-2026 Rate/Unit	Additional Information/ Background
Hospitals:						
Havenwyck Hospital	10/1/24-9/30/26	Community Psychiatric Inpatient	0100	\$842.40 per diem	\$875.00 per diem	
		Partial Hospitalization	0912	\$350.00 per diem	\$350.00 per diem	
Havenwyck Hospital dba Cedar Creek Hospital	10/1/24-9/30/25	Community Psychiatric Inpatient	0100	\$1,054.72 per diem	\$1,086.37 per diem	
Community Living Supports/Supported Empl/Respite						
A Heart That Cares LLC	10/1/24-9/30/26	Licensed Residential	H2106 T1020	\$80.65 per diem \$80.64 per diem	\$84.68 per diem \$84.67 per diem	
		Comprehensive Community Support/Overnight Health and Safety	H2015/T2027	\$4.37 per 15 minute unit	\$6.35 per 15 minute unit	
			H2015/T2027 UN	\$2.19 per 15 minute unit	\$3.18 per 15 minute unit	
			H2015/T2027 UP	\$1.53 per 15 minute unit	\$2.22 per 15 minute unit	
			H2015/T2027 UQ	\$1.15 per 15 minute unit	\$1.67 per 15 minute unit	
			H2015/T2027 UR	\$0.92 per 15 minute unit	\$1.33 per 15 minute unit	
		H2015/T2027 US	\$0.76 per 15 minute unit	\$1.11 per 15 mminute unit		
Residential Opportunities	10/1/24-9/30/25	Licensed Residential	H2016 T1020	\$171.37 \$138.33	\$187.59 per diem \$151.43 per diem	
Mastrofrancesco	10/1/24-9/30/26	Licensed Residential - Harbor Home	H2016 T1020		\$147.72 per diem \$149.47 per diem	
		Licensed Residential - Lewis Home	H216 T1020		\$223.97 per diem \$125.37 per diem	
		Licensed Residential - Binkley Home	H2016 T1020		\$210.94 per diem \$140.54 per diem	
Macomb Residential Opportunities	10/1/24-9/30/26	Licensed Residential - Detroit Beach Home	H2016 T1020		\$237.93 per diem \$156.43 per diem	
		Licensed Residential - Granby Home	H216 T1020		\$86.92 per diem \$145.52 per diem	
		Licensed Residential - N. Monroe Home	H2016 T1020		\$172.09 per diem \$183.47 per diem	
		Licensed Residential - Ninth St Home	H2016 T1020		\$147.33 per diem \$118.39 per diem	
		Licensed Residential - John L Home	H2016 T1020		\$117.42 per diem \$120.09 per diem	
Adult Learning Systems	10/1/24-9/30/26	Licensed Residential - Vivian Home	H2016 T1020		\$197.75 per diem \$39.74 per diem	
Everest Inc	10/1/24-9/30/26	Licensed Residential - Huron St Home	H2016 T1020		\$116.11 per diem \$97.92 per diem	
		Licensed Residential - Roberts Home	H2016 T1020		\$95.86 per diem \$160.92 per diem	
Progressive Residential Services	10/1/24-9/30/26	Licensed Residential - Vineyard Home	H2016 T1020		\$152.97 per diem \$152.97 per diem	
		Licensed Residential - Borg Home	H2016 T1020		\$99.96 per diem \$170.50 per diem	

Lutheran Child and Family Service of Michigan dba Wellspring Lutheran Services	10/1/24-9/30/26	Licensed Residential	H2016 T1020		\$78.42 per diem \$36.91 per diem	
Flatrock Manor, Inc	10/1/24-9/30/26	Licensed Residential Licensed Residential (enhanced 1:1 service 8hrs/day) Licensed Residential (enhanced 1:1 service 16hrs/day) Licensed Residential (enhanced 1:1 service 24hrs/day) Community Living Supports	H2016/T1020 H2016/T1020 H2016/T1020 H2016/T1020 H2015/T2027	\$525.52 Per diem \$1,130.98 per diem \$5.47 per 15 minutes	\$542.39 per diem \$753.43 per diem \$964.47 per diem \$1,175.51 per diem \$5.65 per 15 minutes	
Moriah Incorporated dba Eisenhower Center	10/1/24-9/30/26	Comprehensive Community Support Service per day in specialized residential setting (enhanced 1:1 service) Personal Care in a licensed residential setting (enhanced 1:1 service)	H2016 T1020	\$475.00 per diem \$475.00 per diem	\$475.00 per diem \$475.00 per diem	
Guardian Trac LLC	10/1/24-9/30/26	Mental Health service plan development by non-physician Mental Health service plan monitoring Family Training	H0032 H0032 TS S5111	\$80.00 per encounter \$80.00 per encounter \$80.00 per encounter	\$82.40 per encounter \$82.40 per encounter \$82.40 per encounter	
Home Sweet Home Care Services, LLC Illuminate ABA Services	10/1/24-9/30/26	Comprehensive Community Support/Overnight Health and Safety	H2015/T2027 H2015/T2027 UN H2015/T2027 UP H2015/T2027 UQ H2015/T2027 UR H2015/T2027 US	\$4.37 per 15 minute unit \$2.19 per 15 minute unit \$1.53 per 15 minute unit \$1.15 per 15 minute unit \$0.92 per 15 minute unit \$0.76 per 15 minute unit	\$6.35 per 15 minute unit \$3.18 per 15 minute unit \$2.22 per 15 minute unit \$1.67 per 15 minute unit \$1.33 per 15 minute unit \$1.11 per 15 mminute unit	
PsychResolutions LLC	10/1/24-9/30/26	Psychological Testing Crisis intervention	96116 96121 H2011	\$125.00 first hour \$125.00 per additional hour \$40.00 per 15 minutes	\$128.75 first hour \$128.75 per additional hour \$41.20 per 15 minutes	
Wallace PsychServices LLC	10/1/24-9/30/26	Neuropsychological Testing Eval - 1st hour Neuropsychological Testing Eval - add'l hour Crisis Intervention	96132 96133 H2011	\$75.00 Per hour \$75.00 Per hour \$40.00 per 15 minutes	\$77.25 Per hour \$77.25 Per hour \$41.20 per 15 minutes	
Elite AFC LLC	10/1/24-9/30/26	Licensed Residential	H2016 T1020		Based on individual consumer needs	
Elite AFC II LLC	10/1/24-9/30/26	Licensed Residential	H2016 T1020		Based on individual consumer needs	
Autism/Waiver Services						
PsychResolutions LLC	10/1/24-9/30/26	Crisis Intervention	H2011	\$40.00 per 15 minutes	\$41.20 per 15 minutes	
PsychResolutions LLC - DCO	10/1/24-9/30/25	Crisis Intervention	H2011		\$42.00 per 15 minutes	
Illuminate ABA Services, LLC	10/1/24-9/30/26	Behavioral Treatment plan review Family Training	H2000/H2000 TS S5111	\$25.00 per encounter \$80.00 per encounter	\$25.00 per encounter \$80.00 per encounter	

RECOMMENDATION: As reviewed by the MCMHA Board of Directors on October 16, 2024, approval of the contract(s) listed on the MCMHA Board Action Mental Health Service Contract(s) / Amendments on or before October 23, 2024.



Regional Board Action Request – FY2024 Q3 & Q4 Provider Stabilization Funding

Board Meeting Date: October 9, 2024

Action Requested: Allocate funding to the CMHSPs to assist the regional provider network in delivering essential face-to-face services. A 5% rate adjuster funding amount was calculated based upon projected actual services delivered during FY2024 Q1 and Q2 (April 1, 2024 – September 30, 2024). The projected revenue will be allocated to the CMHSPs to be passed through to the regional provider network for FY2024. Service provider rate adjuster payments will be made by the CMHPSM and our partner CMHSPs based upon actual services delivered throughout FY2024 and thus may differ from initial projections.

FY2024 Q3&Q4	Medicaid	HMP	Total
Lenawee MH/IDD & SUD Services	\$294,029	\$17,826	\$311,855
Livingston MH/IDD & SUD Services	\$493,343	\$18,496	\$511,839
Monroe MH/IDD Services	\$567,882	\$5,088	\$572,970
Washtenaw MH/IDD Services	\$1,216,031	\$18,332	\$1,234,363
Monroe SUD Services (CMHPSM)	\$8,178	\$26,482	\$34,660
Washtenaw SUD Services (CMHPSM)	\$20,868	\$66,655	\$87,523
Total Funding for Region	\$2,600,331	\$152,879	\$2,753,210

Background: Rate adjuster eligible services are unlicensed community living supports, overnight health and safety, licensed community living supports and personal care services, SUD residential, skill building, and crisis residential. These funds cover rate adjuster payments based upon actual services delivered between April 1, 2024 and September 30, 2024. This funding will be directed to providers to cover additional expenses related to delivering services during this period, including direct care worker overtime, retention, and recruitment costs.

Recommend: Approval



MONROE
COMMUNITY
MENTAL
HEALTH

August 2024

Board Report

Table of Acronyms

<u>Acronym</u>	<u>Full Description</u>
DAB	Disabled, Aged, & Blind
HMP	Healthy Michigan Plan
HSW	Habilitation Supports Waiver
TANF	Temporary Assistance for Needy Families
CWP	Child Waiver Program
SEDW	Severe Emotional Disturbance Waiver
HHBH	Health Home - Behavioral Health
CMHSP	Community Mental Health Services Program
PIHP	Prepaid Inpatient Health Plan
CCBHC	Certified Community Behavioral Health Clinic

Monthly Highlights

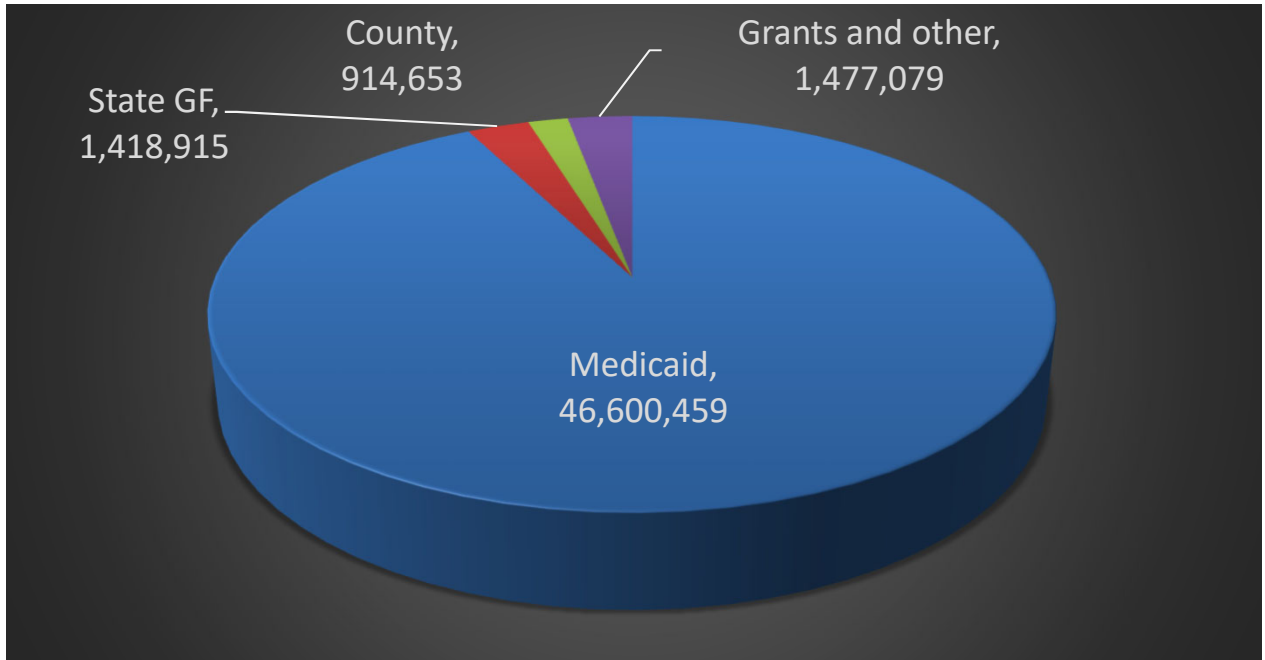
- Page 4 - Eligibility has mostly leveled off during August of 2024. Rate adjustments are now in effect and are reflected in the charts to show increased dollars since April. Additionally, the State has indicated \$41 million in funding to be distributed state-wide sometime in 2025 for the 2024 fiscal year.
- Page 5 - Cash and Investments are up from prior year primarily from collection of receivables from the PIHP.
- Page 5 - Liabilities are also up from prior year primarily related to estimated claims incurred but not reported.
- Page 6 - Net income is projected to be down compared to prior year primarily due to GASB 68 & 75 adjustments that are currently unknown and will be available in early 2025 from the actuaries.
- Page 8 - Revenue received from the PIHP exceeds expenses by \$1,279,415 this month. Part of the Medicaid and HMP surpluses are due to allowable costs being covered by GF as individuals continue to fall off Medicaid.
- Page 9 - The CCBHC program is showing a deficit of \$294,458 through this reporting period. We continue to work with the PIHP to accelerate the reporting of T1040s which will bring in more revenue. As we continue to look at generating more T-1040s on the revenue side, primary focus shifts to expenses. The change from the prior month's surplus is due to the extra pay period in August.
- Page 10 - State General Fund is showing a deficit of \$3,121,429, primarily related to spenddowns, individuals falling off Medicaid and CCBHC non-Medicaid. This deficit is covered by local funds with a reported use of fund balance through this reporting period of \$2,315,050.

MONROE CMH

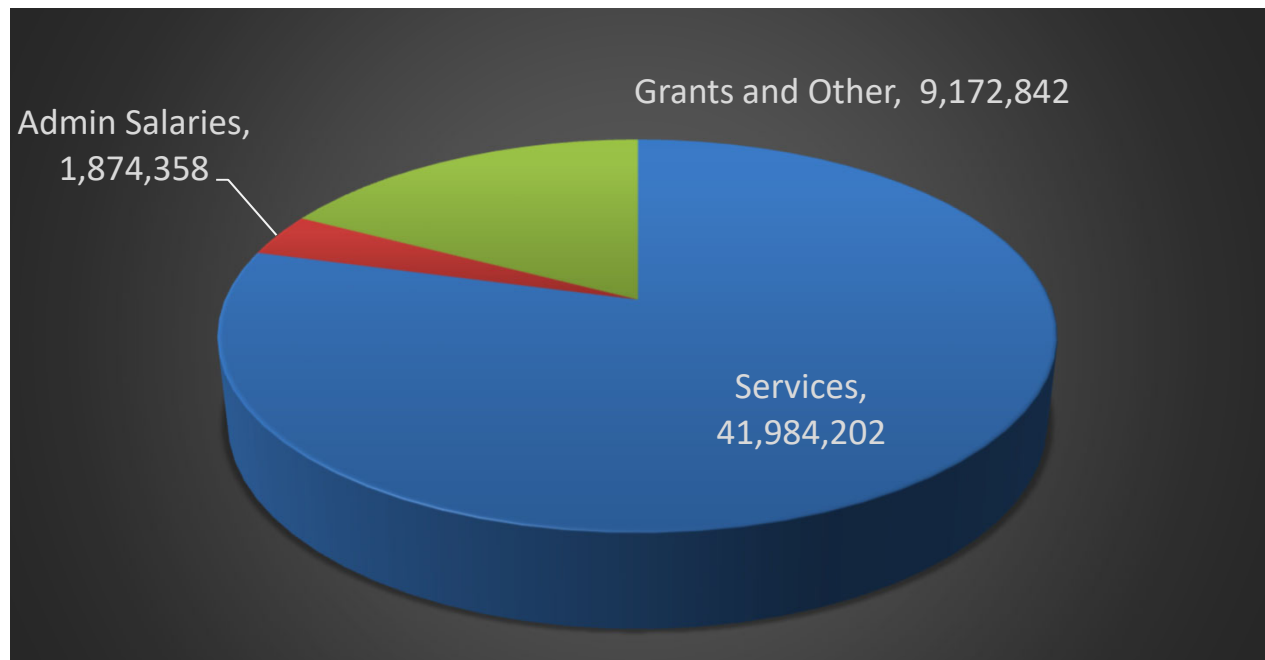
August 2024 Trends

Sources and Uses

Revenues by Source



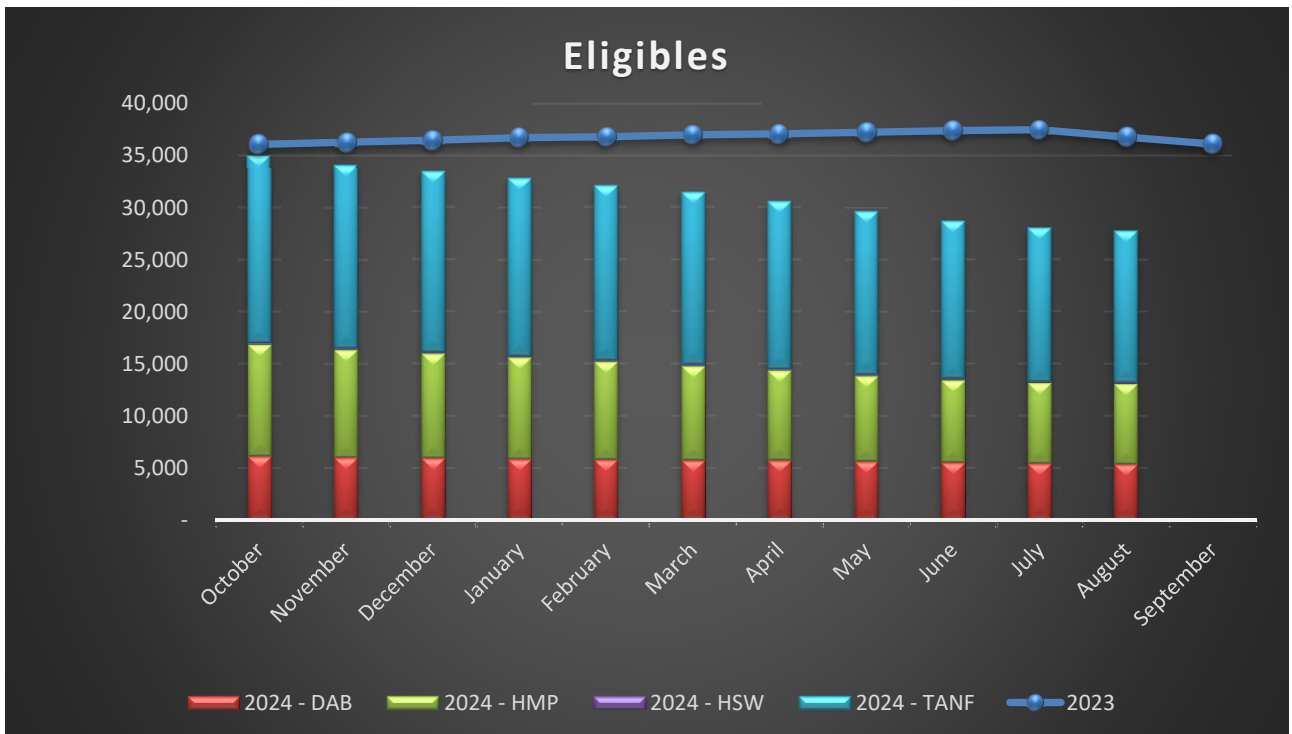
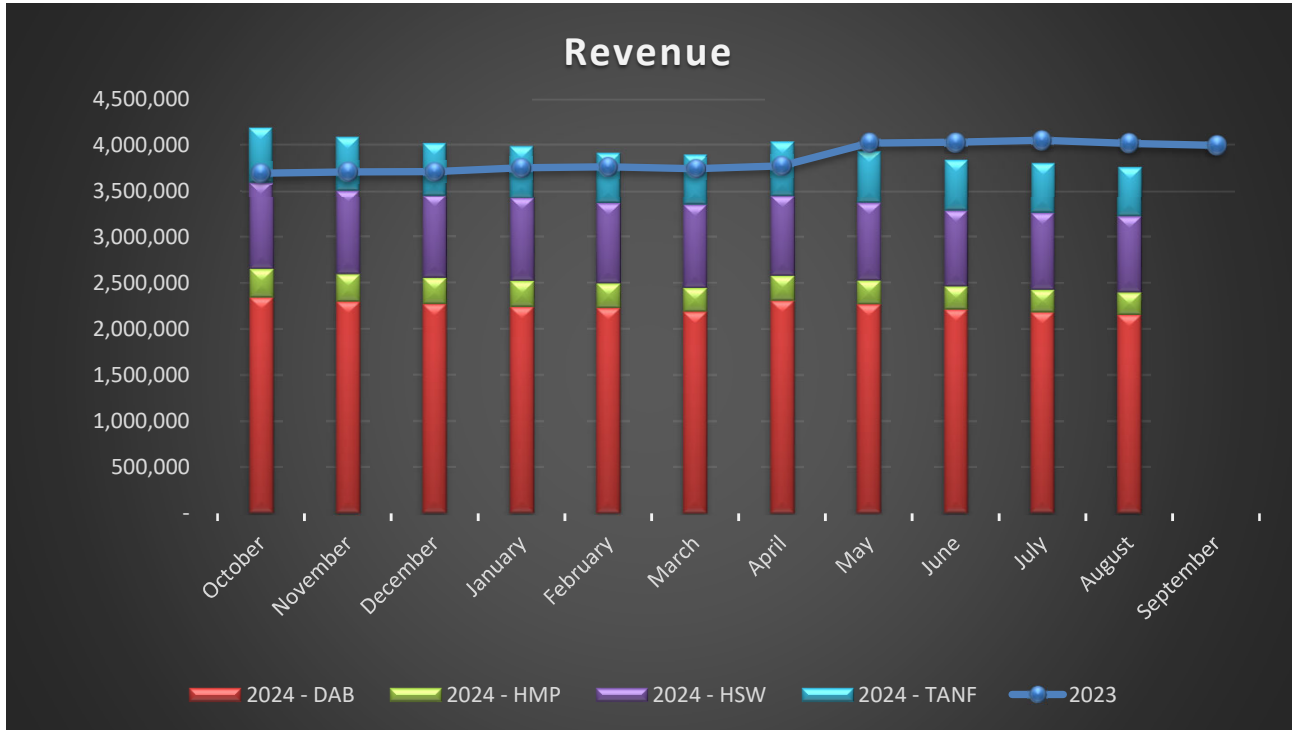
Expenditures by Category



MONROE CMH

August 2024 Trends

MDHHS Payments

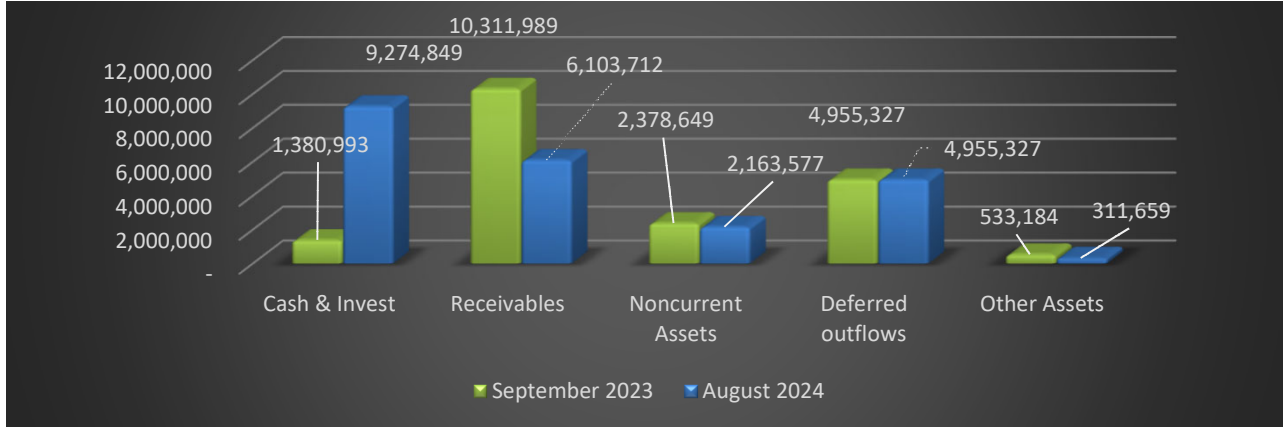


MONROE CMH

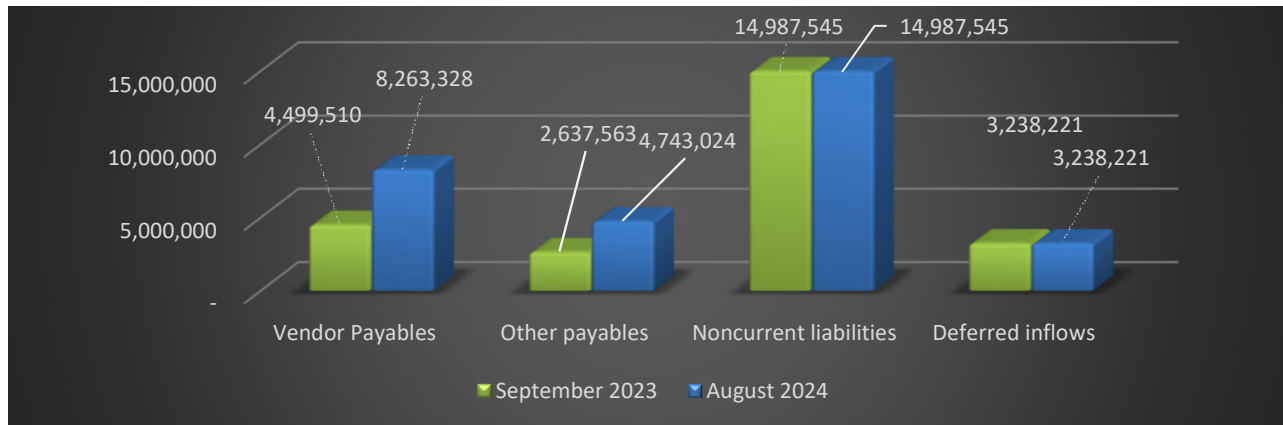
Comparative Charts

September 2023 & August 2024

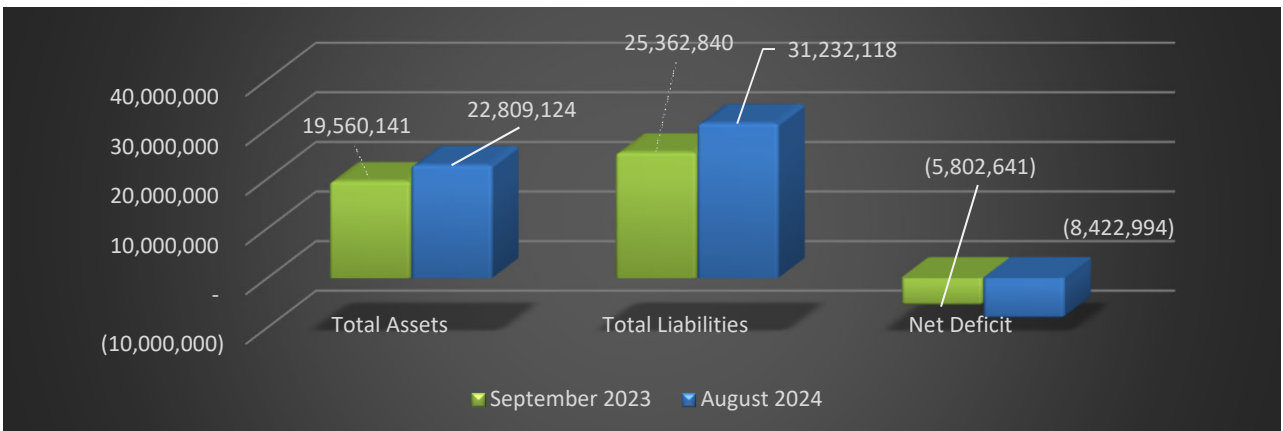
Assets



Liabilities



Net Position

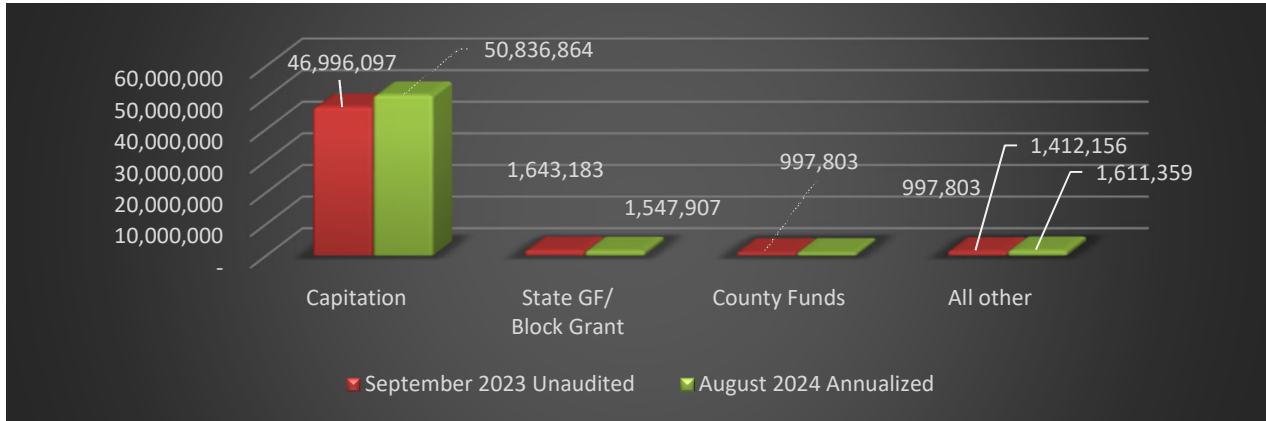


MONROE CMH

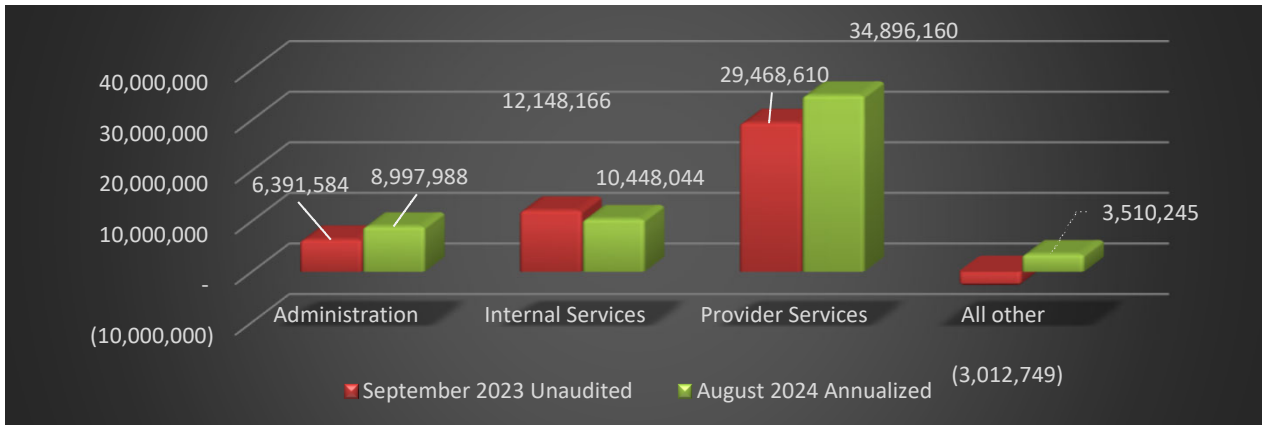
Comparative Charts

September 2023 Unaudited & August 2024 Annualized

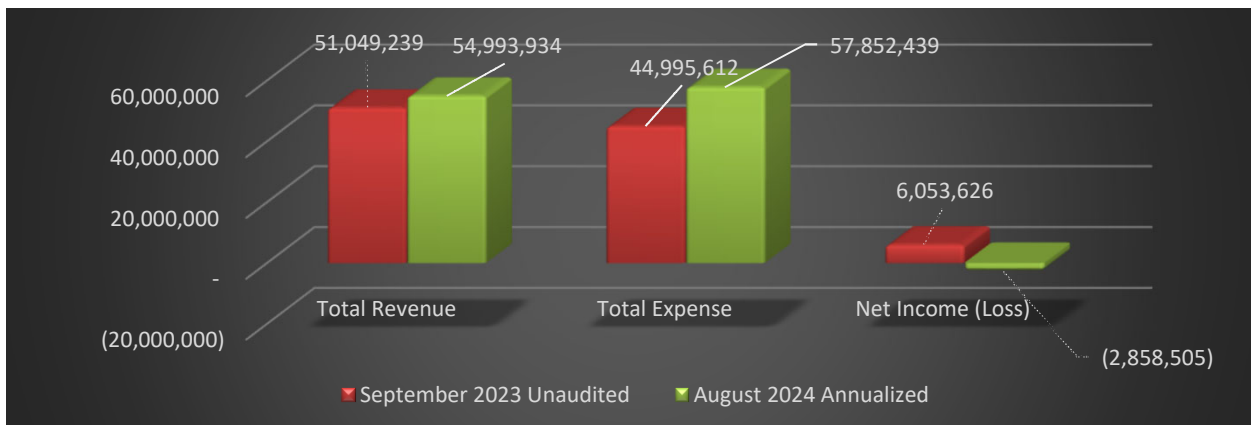
Revenues



Expenses



Net Income



INCOME STATEMENT BY FUND SOURCE

MONROE CMH

Fiscal 2024 Revenues and Expenses by Fund Source

October 2023 through August 2024

	2024 Budget	YTD Budget	2024 Actual	Over (Under)
Medicaid				
PIHP Revenue	\$ 80,784,191	\$ 74,052,175	\$ 38,125,348	\$ (35,926,827)
PIHP Redirect to CCBHC	-	-	(2,421,165)	(2,421,165)
1st/3rd Party Revenue	-	-	-	-
Expense	\$ 80,784,191	74,052,175	33,488,773	(40,563,402)
Revenue over/(under) expenses	\$ -	\$ -	\$ 2,215,410	\$ 2,215,410
Healthy Michigan				
PIHP Revenue	\$ 6,316,186	\$ 5,789,837	\$ 2,621,943	\$ (3,167,894)
PIHP Redirect to CCBHC	-	-	(520,893)	(520,893)
1st/3rd Party Revenue	-	-	-	-
Expense	\$ 6,316,186	5,789,837	2,310,210	(3,479,627)
Revenue over/(under) expenses	\$ -	\$ -	\$ (209,160)	\$ (209,160)
CCBHC Medicaid				
PIHP Cap Revenue	\$ -	\$ -	\$ 2,421,165	\$ 2,421,165
PIHP Supp Revenue	5,657,701	5,186,226	7,153,282	1,967,056
1st/3rd Party Revenue	-	-	38,640	38,640
Expense	5,657,701	5,186,226	8,898,705	3,712,479
Retain as local	-	-	(48,753)	(48,753)
Revenue over/(under) expenses	\$ -	\$ -	\$ 763,135	\$ 763,135
CCBHC Healthy Michigan				
PIHP Cap Revenue	\$ -	\$ -	\$ 520,893	\$ 520,893
PIHP Supp Revenue	1,849,551	1,695,422	-	(1,695,422)
1st/3rd Party Revenue	-	-	-	-
Expense	1,849,551	1,695,422	2,256,568	561,146
Retain as local	-	-	(245,705)	(245,705)
Revenue over/(under) expenses	\$ -	\$ -	\$ (1,489,970)	\$ (1,489,970)
Total PIHP Sources				
PIHP Revenue	\$ 94,607,629	\$ 86,723,660	\$ 47,900,573	\$ (38,823,087)
1st/3rd Party Revenue	-	-	38,640	38,640
Expense	94,607,629	86,723,660	46,954,256	(39,769,404)
Retain as local in FY 23	-	-	(294,458)	(294,458)
Revenue over/(under) expenses	\$ -	\$ -	\$ 1,279,415	\$ 1,279,415

MONROE CMH

Fiscal 2024 Revenues and Expenses by Fund Source

October 2023 through August 2024

CCBHC Medicaid	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Cap Revenue	\$ -	\$ -	\$ 2,421,165	\$ 2,421,165
PIHP Supp Revenue	5,657,701	5,186,226	6,390,147	1,203,921
1st/3rd Party Revenue	-	-	38,640	38,640
Expense	5,657,701	5,186,226	8,898,705	3,712,479
Revenue over/(under) expenses	\$ -	\$ -	\$ (48,753)	\$ (48,753)

CCBHC Healthy Michigan	2024 Budget	YTD Budget	2024 Actual	Over (Under)
PIHP Cap Revenue	\$ -	\$ -	\$ 520,893	\$ 520,893
PIHP Supp Revenue	1,849,551	1,695,422	1,489,970	(205,452)
1st/3rd Party Revenue	-	-	-	-
Expense	1,849,551	1,695,422	2,256,568	561,146
Revenue over/(under) expenses	\$ -	\$ -	\$ (245,705)	\$ (245,705)

CCBHC NonMedicaid	2024 Budget	YTD Budget	2024 Actual	Over (Under)
State CCBHC Revenue	\$ -	\$ -	\$ -	\$ -
1st/3rd Party Revenue	-	-	-	-
Expense	608,257	557,569	1,732,989	1,175,420
Redirect from GF	608,257	557,569	1,732,989	1,175,420
Revenue over/(under) expenses	\$ -	\$ -	\$ -	\$ -

ALL CCBHC Combined	2024 Budget	YTD Budget	2024 Actual	Over (Under)
All CCBHC Revenue	\$ 7,507,252	\$ 6,881,648	\$ 10,822,175	\$ 3,940,527
1st/3rd Party Revenue	-	-	38,640	38,640
Expense	8,115,509	7,439,217	12,888,262	5,449,045
Redirect from GF	608,257	557,569	1,732,989	1,175,420
Revenue over/(under) expenses	\$ -	\$ -	\$ (294,458)	\$ (294,458)

MONROE CMH

Fiscal 2024 Revenues and Expenses by Fund Source

October 2023 through August 2024

State General Fund	2024 Budget	YTD Budget	2024 Actual	Over (Under)
Revenue	\$ 2,460,914	\$ 2,255,838	\$ 1,418,915	\$ (836,923)
Expense	1,852,657	1,698,269	2,807,355	1,109,086
Redirect to Other Programs	-	-	(1,732,989)	(1,732,989)
Redirect from Other Programs	-	-	3,121,429	3,121,429
Revenue over/(under) expenses	\$ 608,257	\$ 557,569	\$ -	\$ (557,569)
All Other Grants/Local	2024 Budget	YTD Budget	2024 Actual	Over (Under)
Revenue	\$ 8,084,789	\$ 7,411,057	\$ 2,621,315	(4,789,742)
Expense	8,595,411	7,879,127	1,520,478	(6,358,649)
Redirects	-	-	(3,121,429)	(3,121,429)
Revenue over/(under) expenses	\$ (510,622)	\$ (468,070)	\$ (2,020,592)	\$ (1,552,522)
Total Non PIHP Sources	2024 Budget	YTD Budget	2024 Actual	Over (Under)
Revenue	\$ 10,545,703	\$ 9,666,894	\$ 4,040,230	\$ (5,626,664)
Expense	11,056,325	10,134,965	6,060,822	(4,074,143)
CCBHC Retain as local	-	-	(294,458)	(294,458)
Revenue over/(under) expenses	\$ (510,622)	\$ (468,070)	\$ (2,315,050)	\$ (1,846,980)

BASIC FINANCIAL STATEMENTS

MONROE CMH

Statement of Position

October 1, 2023 through August 31, 2024

	August 31 Balance	Balance September 30 2023	Over (Under)
ASSETS & DEFERRED OUTFLOWS			
Current:			
Cash and cash equivalents	\$ 9,274,849	\$ 1,380,993	\$ 7,893,856
Accounts receivable, net	119,548	248,633	(129,085)
Due from PIHP	5,888,655	9,954,592	(4,065,937)
Due from State of Michigan	61,690	61,136	554
Due from other governmental units	33,819	47,628	(13,809)
Prepaid items	311,659	533,184	(221,525)
Total current	15,690,220	12,226,165	3,464,055
Noncurrent:			
Capital assets not being depreciated	47,000	47,000	-
Capital assets being depreciated, net	2,116,577	2,331,649	(215,072)
Deferred outflows - Pension & OPEB	4,955,327	4,955,327	-
Total noncurrent	7,118,904	7,333,976	(215,072)
Total assets and deferred outflows	22,809,124	19,560,141	3,248,983
LIABILITIES & DEFERRED INFLOWS			
Current			
Accounts payable	8,263,328	4,499,510	3,763,818
Accrued liabilities	2,611,972	1,681,957	930,015
Due to State of Michigan	2,044,553	869,107	1,175,446
Unearned revenue	86,499	86,499	-
Long-term debt, due within one year	-	-	-
Compensated absences, due within one year	49,458	49,458	-
Total current liabilities	13,055,810	7,186,531	5,869,279
Noncurrent			
Long-term debt, due beyond one year	1,096,535	1,096,535	0
Compensated absences, due beyond one year	322,163	322,163	(0)
Lease liability	456,473	456,473	(0)
Net pension liability	6,754,198	6,754,198	-
Net OPEB liability	6,308,718	6,308,718	-
Deferred inflows - leases	7,997	7,997	0
Deferred inflows - Pension/OPEB	3,230,224	3,230,224	-
Total noncurrent liabilities	18,176,308	18,176,308	(0)
Total liabilities and deferred inflows	31,232,118	25,362,840	5,869,278
NET POSITION			
Net investment in capital assets	1,699,107	1,914,179	215,072
Unrestricted	(10,122,101)	(7,716,819)	2,405,282
Total net position	\$ (8,422,994)	\$ (5,802,641)	\$ (2,620,353)

For internal use only. These financial statements have not been audited, and no assurance is provided

MONROE CMH

Statement of Activities

October 1, 2023 through August 31, 2024

	Mental Health YTD	Projected Annual Activities	Prior Year Total Activities	Over (Under)
Operating revenue				
Capitation:				
Medicaid	\$ 38,125,348	\$ 41,591,289	\$ 40,219,271	\$ 1,372,018
Medicaid - Settlement	(1,935,538)	(2,111,496)	3,239,791	(5,351,287)
Healthy Michigan	2,621,943	2,860,301	3,008,142	(147,840)
Healthy Michigan - Settlement	58,554	63,877	375,265	(311,388)
CCBHC	7,153,282	7,803,580	-	7,803,580
CCBHC - Settlement	283,057	308,789	-	308,789
Behavior Health Home	293,813	320,523	153,628	166,895
State General Funds	1,418,915	1,547,907	1,813,773	(265,866)
State General Funds - Carryover	-	-	(170,590)	170,590
County appropriations	914,653	997,803	997,803	0
Charges for services	52,805	57,605	178,711	(121,105)
Other grants	1,165,981	1,271,979	1,157,291	114,688
Other revenue	258,293	281,774	76,154	205,621
Total operating revenue	50,411,106	54,993,934	51,049,239	3,944,695
Operating expenses				
Administration				
Salaries	1,874,358	2,044,754	2,081,999	(37,245)
Benefits	3,915,339	4,271,279	1,503,538	2,767,741
Other	2,458,459	2,681,955	2,806,047	(124,092)
Internal Services				
Salaries	5,652,493	6,166,356	5,614,573	551,783
Benefits	2,127,255	2,320,642	4,094,150	(1,773,508)
Other	1,797,626	1,961,047	2,439,443	(478,397)
Provider Network Services	31,988,147	34,896,160	29,468,610	5,427,550
Facility costs	1,141,713	1,245,505	917,802	327,703
Vehicle costs	47,732	52,071	38,488	13,583
Grant expenses	1,609,599	1,755,926	1,454,666	301,260
Room & Board	418,681	456,743	111,186	345,557
GASB 68 & 75 Adjustment	-	-	(5,534,891)	5,534,891
Total operating expenses	53,031,402	57,852,439	44,995,612	12,856,826
Change in net position	(2,620,296)	(2,858,505)	6,053,626	\$ (8,912,131)
Net position, beginning of year	(5,802,698)	(5,802,698)	(11,856,267)	
Net position, end of year	\$ (8,422,994)	\$ (8,661,203)	\$ (5,802,641)	

MONROE CMH

Statement of Activities

Mental Health - Budget to Actual

October 1, 2023 through August 31, 2024

	Annual Budget	YTD Budget	YTD Actual	Over (Under) YTD Budget
Operating revenue				
Capitation:				
Medicaid	\$ 35,116,485	\$ 32,190,111	\$ 38,125,348	\$ 5,935,237
Medicaid - Settlement	(635,700)	(582,725)	(1,935,538)	(1,352,813)
Healthy Michigan	2,860,301	2,621,943	2,621,943	0
Healthy Michigan - Settlement	(70,600)	(64,717)	58,554	123,271
CCBHC	12,000,000	11,000,000	7,153,282	(3,846,718)
CCBHC - Settlement	-	-	283,057	283,057
Behavior Health Home	96,500	88,458	293,813	205,355
State General Funds	1,729,980	1,585,815	1,418,915	(166,900)
State General Funds - Carryover	(85,020)	(77,935)	-	77,935
County appropriations	997,803	914,653	914,653	0
Charges for services	217,870	199,714	52,805	(146,909)
Other grants	1,484,505	1,360,796	1,165,981	(194,815)
Other revenue	85,158	78,062	258,293	180,232
Total operating revenue	53,797,282	49,314,175	50,411,106	1,096,931
Operating expenses				
Administration				
Salaries	2,777,641	2,546,171	1,874,358	(671,813)
Benefits	1,387,182	1,271,584	3,915,339	2,643,756
Other	2,029,359	1,860,246	2,458,459	598,213
Internal Services				
Salaries	7,489,941	6,865,779	5,652,493	(1,213,286)
Benefits	4,775,202	4,377,269	2,127,255	(2,250,014)
Other	2,034,208	1,864,691	1,797,626	(67,065)
Provider Network Services	30,363,290	27,833,016	31,988,147	4,155,131
Facility costs	795,455	729,167	1,141,713	412,546
Vehicle costs	88,775	81,377	47,732	(33,645)
Grant expenses	1,488,493	1,364,452	1,609,599	245,147
Other expenses	20,288	18,597	-	(18,597)
Room & Board	547,448	501,827	418,681	(83,146)
Total operating expenses	53,797,282	49,314,175	53,031,402	3,717,227
Change in net position	-	-	(2,620,296)	(2,620,296)
Net position, beginning of year	(5,802,698)	(5,802,698)	(5,802,698)	-
Net position, end of year	<u>\$ (5,802,698)</u>	<u>\$ (5,802,698)</u>	<u>\$ (8,422,994)</u>	<u>\$ (2,620,296)</u>



BOARD ACTION REQUEST

10-Year Lease Agreement

ACTION REQUESTED:

MCMHA Board approval of the Lease Agreement between Monroe Community Mental Health Authority and Monroe Center LLC for property located at 393 N. Telegraph /Rd, Monroe Michigan 48162.

Background:

The River Raisin Clubhouse (formerly Crossroads Clubhouse) program recently received a *conditional* three-year accreditation by Clubhouse International, the credentialing body for clubhouses. As part of the conditional approval, there was the stipulation to find a location that meets the space needs of a growing clubhouse membership. It was also identified that the current location, which operates on two levels of the Benesh building, is not ideal and is restrictive to members who have physical disabilities.

As a result, MCMHA and Clubhouse members began its search for a new home that would meet the standards of Clubhouse International so as to maintain their accreditation. The location the group identified as the possible new site for River Raisin Clubhouse is 393 N. Telegraph Rd., Monroe, Michigan 48162 (formerly, Panera Bread). The Clubhouse has already sought and received approval from MDHHS that the site meets their requirements.

Rent; Security Deposit

Rent: Beginning on February 1, 2025 (the “Rent Commencement Date”) and continuing every month thereafter, Tenant shall pay monthly rent to the landlord as follows:

<u>Dates</u>	<u>Monthly Rent</u>	<u>Price Per SF</u>	<u>Annual Rent</u>
<u>2/1/25 – 8/31/25</u>	<u>\$6,250.00</u>	<u>\$15.00</u>	<u>\$75,000.00</u>
9/1/25 – 8/31/26	\$6,250.00	\$15.00	\$75,000.00
9/1/26 – 8/31/27	\$6,250.00	\$15.00	\$75,000.00
9/1/27 – 8/31/28	\$6,354.17	\$15.25	\$76,250.00
9/1/28 – 8/31/29	\$6,458.33	\$15.50	\$77,500.00
9/1/29 – 8/31/30	\$6,562.50	\$15.75	\$78,750.00
9/1/30 – 8/31/31	\$6,666.67	\$16.00	\$80,000.00
9/1/31 – 8/31/32	\$6,770.83	\$16.25	\$81,250.00
9/1/32 – 8/31/33	\$6,875.00	\$16.50	\$82,500.00
9/1/33 – 8/31/34	\$6,979.17	\$16.75	\$83,750.00
		<u>SUM</u>	<u>\$785,000.00</u>

Extended Term(s)	Monthly Rent	Price Per SF	Annual Rent
<u>9/1/34 – 8/31/39</u>	<u>\$7,677.09</u>	<u>\$18.43</u>	<u>\$92,125.00</u>
<u>9/1/39 – 8/31/44</u>	<u>\$8,444.80</u>	<u>\$20.27</u>	<u>\$101,337.50</u>

OTHER CONSIDERATIONS:

MCMHA is committed to a contract for the space at the Benesh Building through 9/30/25. Despite early promising attempts, MCMHA has been unsuccessful in negotiating a way out of that lease. MCMHA will continue to pay rent for the Benesh space that will be vacated by the Clubhouse. That total is \$44,426.00 for the remainder of the lease.

It is our intention to continue to work with the landlord for early termination and/or work with other providers to sub-lease the space.

RECOMMENDATION:

Consideration to approve a 10-year lease agreement between Monroe CMHA and Monroe Center LLC for the property located at 393 N. Telegraph Rd, Monroe MI, 48162.



BOARD ACTION REQUEST

Purchase of Property

ACTION REQUESTED:

MCMHA Board approval of the cash purchase of 3267 2nd St., Monroe, MI 48162 for \$220,000 with the intention of financing the loan at a later date.

Background:

There are insufficient numbers of group homes in Monroe County to address the needs of the people we serve. We are currently authorizing multiple consumers to receive specialized residential services in out of county placements that are both a higher level of care and more expensive than could be accomplished if more group homes existed in our county.

In 2024, MCMHA began working with a realtor to actively search for homes that could be developed into 6-bed group homes.

The proposed property is properly zoned for a group home and meets the specifications as outlined in the State of Michigan standards.

RECOMMENDATION:

Recommendation that the Board of Directors approve the purchase of property located at 3267 2nd St., Monroe, MI 48162 in the amount of \$220,000.