



**BOARD OF DIRECTORS REGULAR MEETING MINUTES
May 24, 2023**

Present: Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; John Burkardt; Deb Staelgraeve; Rebecca Curley; Chantele Steffens; Dawn Asper; Rebecca Pasko; Pam Ray; Ken Papenhagen; and LaMar Frederick

Excused: Catherine Bernhold

Absent:

Staff: Lisa Graham

Guests: 12 guests attended

I. CALL TO ORDER

The Board Chairperson, Mike Humphries, called the meeting to order at 5:01 p.m.

II. ROLL CALL

Roll Call confirmed a quorum existed.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Humphries.

IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED

Ken Papenhagen moved to adopt the draft amended agenda as presented. Deb Staelgraeve supported. Motion carried unanimously.

V. CONSIDERATION TO APPROVE THE MINUTES FROM THE APRIL 26, 2023 BOARD MEETING AND WAIVE THE READING THEREOF

LaMar Frederick moved to approve the minutes from the April 26, 2023 Board Meeting and waive the reading thereof. Susan Fortney supported. Motion carried unanimously.

VI. FEEDBACK SUMMARY

Mike Humphries reviewed feedback from the April 26, 2023 meeting.

VII. CITIZEN COMMENTS

Sandy Libstorff commented on a Trust Initiative Staff Survey reading off responses to the survey made by staff.

Judy Greene continued to read survey responses.

Melissa Woodfill continued to read survey responses.

Zoe Woodfill continued to read survey responses.

Lynne White continued to read survey responses.

Pastor Heather Boone continued to read survey responses.

VIII. ELECTION OF OFFICERS

Dawn Pratt, Nominating Committee, took the Chair.

Election of Chairperson:

The Nominating Committee recommended Mike Humphries for Board Chairperson. Mike Humphries accepted.

Nominations were opened to the floor for Board Chairperson. Hearing no further nominations, nominations were closed.

Pam Ray moved to cast a unanimous vote for Mike Humphries as Board Chairperson. LaMar Frederick supported. Roll call: In favor: Burkardt, Frederick, Steffens, Ray, Pasko, Staelgraeve, Curley, Asper, Papenhagen, and Fortney; Abstain: Humphries; opposed: none; motion carried unanimously.

Dawn Pratt announced Mike Humphries as the Board Chairperson for 2023-2024.

Election of Vice Chairperson:

The Nominating Committee acknowledged there are two Board Members showing interest in the board Vice Chairperson position. Board Members showing interest are Susan Fortney and Chantele Steffens.

The Nominating Committee recommended Susan Fortney for Board Vice Chairperson. Susan Fortney accepted.

The Nominating Committee recommended Chantele Steffens for Board Vice Chairperson. Chantele Steffens accepted.

Nominations were opened to the floor for Board Vice Chairperson. Hearing no further nominations, nominations were closed.

All those in favor of Susan Fortney as Board Vice Chairperson, raise your hand.

Vote: Ray, Burkardt, Fortney, Pasko, Asper, Frederick, and Papenhagen

All those in favor of Chantele Steffens as Board Vice Chairperson, raise your hand.

Vote: Steffens, Curley, and Staelgraeve

LaMar Frederick moved to cast a unanimous vote for Susan Fortney as Board Vice Chairperson. John Burkardt supported. Roll call: In favor: Burkardt, Frederick, Steffens, Ray, Pasko, Staelgraeve, Curley, Asper, Papenhagen, and Fortney; Abstain: Humphries; opposed: none; motion carried unanimously.

Dawn Pratt announced Susan Fortney as the Board Vice Chairperson for 2023-2024.

Election of Secretary:

The Nominating Committee acknowledges that Catherine Bernhold has interest in the Board Secretary position and is unable to be present for the election. Catherine Bernhold accepted her nomination by the Nominating Committee.

The Nominating Committee recommends Catherine Bernhold for Board Secretary. Catherin Bernhold accepted.

Nominations were opened to the floor for Board Secretary. Hearing no further nominations, nominations were closed.

LaMar Frederick moved to cast a unanimous vote for Catherine Bernhold as Board Secretary. Susan Fortney supported. Roll call: In favor: Burkardt, Frederick, Steffens, Ray, Pasko, Staelgraeve, Curley, Asper, Papenhagen, and Fortney; Abstain: Humphries; opposed: none; motion carried unanimously.

Dawn Pratt announced Catherine Bernhold as the Board Secretary for 2023-2024.

Mike Humphries took the Chair, thanked the Nominating Committee, and congratulated the new officers.

IX. RECOMMENDATION TO CMHPSM BOARD

The Nominating Committee acknowledged that there are three Board Members interested in two vacancies on the CMHPSM Board of Directors. Board Members showing interest are Rebecca Pasko, Rebecca Curley, and Deb Staelgraeve.

The Nominating Committee nominates Rebecca Pasko to fill a vacant Term to the CMHPSM Board of Directors. Rebecca Pasko accepted.

The Nominating Committee nominates Rebecca Curley to fill a vacant Term to the CMHPSM Board of Directors. Rebecca Curley accepted.

The Nominating Committee nominates Deb Staelgraeve to fill a vacant Term to the CMHPSM Board of Directors. Deb Staelgraeve accepted.

All those in favor of Rebecca Pasko to fill a vacant Term to the CMHPSM Board of Directors, raise your hand. Vote: Frederick, Fortney, Pasko and Asper

All those in favor of Rebecca Curley to fill a vacant Term to the CMHPSM Board of Directors, raise your hand. Vote: Steffens, Papenhagen, Curley

Steffens rescinds her vote.

All those in favor of Deb Staelgraeve to fill a vacant Term to the CMHPSM Board of Directors, raise your hand. Vote: Steffens, Burkardt, and Staelgraeve

Pam Ray and Mike Humphries abstained from voting.

Deb Staelgraeve declined her nomination.

Dawn Pratt announced Rebecca Pasko as the new CMHPSM Board Representative to serve the Term beginning June 1, 2023 through June 30, 2026.

Dawn Pratt announced Rebecca Curley as the new CMHPSM Board Representative to serve the Term beginning June 1, 2023 through June 30, 2025.

X. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS

IX. BOARD COMMITTEE REPORTS

a. Motion to Place on File All Written Reports

Dawn Asper moved to place on file all written reports. John Burkardt supported. Motion carried unanimously.

Written reports on file: Business Operations, Bylaws & Policy, Clinical Operations, Executive, and Performance Evaluation.

Board Bylaws & Policy - Susan Fortney commented the committee is working diligently on the Bylaws and Policy Manual.

Clinical Operations – Chantele Steffens commented that the CCBHC Grant has been submitted and looking forward to hearing more about it at the next meeting.

X. ITEMS FOR BOARD ACTION

XI. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL

a. Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented

- i. Policy:
- ii. Procedure: N/A
- iii. Exhibit: N/A

b. Motion to Approve the Regional Policies as Presented

- i. Policy: N/A

XI. RELATIONSHIP WITH REGION, COUNTY, AND OTHERS

- a. Regional Reports
 - i. Regional PIHP Board Meeting Minutes – No Meeting in May

XII. ITEMS FROM THE CHIEF EXECUTIVE OFFICER

- a. Financial Report – No Finance Reports for May
- b. Chief Executive Officer's Report included: SAMSHA CCBHC Planning Development and Implementation Grant, MDHHS CCBHC Demonstration Expansion, Mental Health Consumer Advisory Council Annual Picnic, Mental Health Day, and FY2024 Budget.

LaMar Frederick moved to suspend the regular order of business and pull ahead Citizen Comments and Board Announcements prior to Closed Session. Pam Ray supported. Roll call: In favor: Burkardt, Frederick, Steffens, Ray, Pasko, Staelgraeve, Curley, Asper, Papenhagen, Fortney; and Humphries; opposed: none; motion carried unanimously.

XIII. NEW BUSINESS

XIV. CITIZEN COMMENTS

Pastor Heather Boone commented on people qualifying for Medicaid, crisis services, outreach with homeless shelters as part of a CCBHC, and not choosing to use the universal referral form as she's been told they are not working.

Melissa Woodfill commented, quit trying to prove people wrong that have the facts. Oaks is only trying to help people.

Judy Greene commented on not having a finance report available for May and that the Finance Director should be available to present and is not seeing this happen. Oaks wants nothing more than your help; we want to partner with you. We deal with an emergency all day long and to have one of your clinicians down there with us to help these people is all we are asking for. There are 3-4 emergencies every morning, every afternoon. I ask that you consider this. Come down with us, we need you, our folks need you.

Sandy Libstorff commented on a consumer's access to mental health and how quickly an appointment was made available. Given the circumstances and needs for this consumer, it touched my heart and Sandy spoke to the staff that helped assist and thanked her.

Lynne White commented on her family members that have struggled with mental illness and ProMedica Regional Hospital safety plans that have not worked; and asking for a partnership with MCMHA to provide a 24/7 crisis stabilization unit in the area the community needs the most.

XV. BOARD ANNOUNCEMENTS

Chantele Steffens would like a Parliamentarian on the Board and there is a need for a Board Evaluation.

Susan Fortney commented that the Board Bylaws & Policy Meeting will be rescheduled from June 6, 2023 to June 20, 2023 due to conflicts. Susan wished everyone a safe holiday weekend.

Rebecca Pasko commented that there was some concern in a sub-committee that I was going to resign. That is a miscommunication and wanted to make that clear.

Mike Humphries called a Board Workshop for Saturday, June 10, 2023. An agenda will be created and sent to the Board. Board Members can make an agenda suggestion by sending Mike an email.

XVI. MOTION TO GO INTO CLOSED SESSION FOR PURPOSES OF THE CHIEF EXECUTIVE OFFICER'S 2022 PERFORMANCE EVALUATION REVIEW PURSUANT TO SECTION 8(a) OF THE OPEN MEETINGS ACT

Pam Ray moved to go into Closed Session for purposes of the Chief Executive Officer's 2022 Performance Evaluation review pursuant to Section 8(a) of the Open Meetings Act. John Burkardt supported. Roll call: In favor: Burkardt, Frederick, Steffens, Ray, Pasko, Staelgraeve, Curley, Asper, Papenhagen, Fortney; and Humphries; opposed: none; motion carried unanimously.

The Board went into Closed Session at 6:20pm.

The Board came back to Open Session at 8:07pm.

Deb Staelgraeve moved to approve Lisa Graham to receive a Satisfactory for her 2022 Performance Evaluation with recommendations to follow. Pam Ray supported. Discussion followed.

LaMar Frederick amended the motion to remove recommendations to follow and replace with forward looking recommendations. Deb Staelgraeve and Pam Ray are in favor.


Ken Papenhagen called Point of Order.

Deb Staelgraeve moved to approve Lisa Graham to receive a Satisfactory for her 2022 Performance Evaluation with forward looking recommendations. Pam Ray supported. Roll call: In favor: Staelgraeve, Curley, Papenhagen, Burkardt, Frederick, Ray, and Humphries; opposed: Steffens; abstain: Pasko, and Fortney; motion carried.

XVII. ADJOURNMENT

LaMar Fredrick moved to adjourn at 8:13pm. Susan Fortney supported. Motion carried unanimously.

Submitted by,



Mike Humphries
Board Chairperson

