



# MONROE COMMUNITY MENTAL HEALTH AUTHORITY

## BOARD MEETING

April 26, 2023 – 5:00 p.m. / Aspen Room

Draft Agenda

**PUBLIC ACCESS:** <https://us06web.zoom.us/j/82017690680> / 1-206-337-9723 / Meeting ID: 820 1769 0680

### **BOARD VALUES:**

- 1.1 Monroe Community Mental Health Authority exists so that individuals with severe and persistent mental illness and intellectual/development disabilities can live, work, and play in their communities to their fullest potential.
- 1.2 Monroe Community Mental Health Authority strives to be the provider of choice for Monroe County by offering the highest quality of treatment with positive measurable outcomes, while maintaining competitive rates with the State.
- 1.3 Monroe Community Mental Health Authority establishes and sustains a culture that values each staff member; holds staff to high standards; is fair and respectful; and values creativity and promotes collaborative thinking.
- 1.4 Monroe Community Mental Health Authority continues to establish collaborative community relationships that enable MCMHA to provide quality service to consumers.

### **BOARD RULES OF CONDUCT:**

- a. Speak only after being acknowledged by the Chair and only to the Chair.
- b. Keep deliberation focused on the issue and don't make it personal.
- c. Divulge all pertinent information related to agenda items before action is taken.
- d. Seek to understand before becoming understood.
- e. Seek to do no harm.

### **MISSION STATEMENT:**

Enrich lives and promote wellness.

### **VISION STATEMENT:**

To be a valued/active partner in an integrated System of Care that improves the health and wellness of our community.

### **CORE VALUES:**

Compassion, Authenticity, Trust, and Accountability.

	<b><u>Guide</u></b>
<b>I. Call to Order</b>	<b>01 min</b>
<b>II. Roll Call</b>	<b>02 min</b>
<b>III. Pledge of Allegiance</b>	<b>02 min</b>
<b>IV. Motion to Adopt the Agenda as Presented</b>	<b>02 min</b>
<b>V. Motion to Approve the Minutes from the March 22, 2022 Board Meeting and waive the Reading Thereof</b>	<b>02 min</b>
<b>VI. Feedback Summary</b>	<b>02 min</b>
<b>VII. Citizen Comments</b>	<b>03 min/person</b>
<i>"The Board will listen respectfully to any comments you would like to make but will not respond directly tonight. You can expect a follow up contact from the Executive Director or her representative within 24 hours if your comment is about a specific problem or complaint. Comments shall be limited to 3 minutes".</i>	
<b>VIII. Presentations Recognitions, and Celebrations</b>	<b>20 min</b>
a. Consumer Advisory Council Presentation	
b. Team Wellness Presentation	
<b>IX. Board Committee Reports</b>	<b>05 min</b>
a. <b>Motion to Place on File All Written Committee Reports</b>	
i. Business Operations	
ii. Bylaws & Policy	
iii. Clinical Operations ( <i>handout</i> )	
iv. Executive	
v. Performance Evaluation	
b. <b>Appoint Dawn Pratt as the Nominating Committee</b>	

<b>X.</b>	<b>Items for Board Action</b>	<b>15 min</b>
	a. <b>Motion to Approve the Consent Agenda Less Item _____</b>	
	i. Administrative Contracts as Presented	
	ii. Service Contracts as Presented	
	b. <b>Motion to Accept the Recommendations from the Recipient Rights Advisory Council for FY2022-2023</b>	
 <b>XI.</b>	 <b>Authority and Regional Policy Review/Approval</b>	 <b>05 min</b>
	a. <b>Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented</b>	
	i. <b>Policy:</b>	
	ii. <b>Procedure:</b> Expense Reimbursement Procedure; Credit Card Purchasing Process Procedure; and Purchasing Procedure	
	iii. <b>Exhibit:</b> Authorized Credit Card Holders Exhibit; and Purchase Order Request Exhibit	
	b. <b>Motion to Approve the Regional Policies as Presented</b>	
	i. <b>Policy:</b> N/A	
 <b>XII.</b>	 <b>Relationship with the Region, County, and Others</b>	 <b>03 min</b>
	a. Regional Reports	
	i. Regional PIHP Board Meeting Minutes	
 <b>XIII.</b>	 <b>Items from the Chief Executive Officer</b>	 <b>10 min</b>
	a. Financial Report	
	b. Chief Executive Officer's Report	
 <b>XIV.</b>	 <b>New Business</b>	 <b>05 min</b>
	a. Board Stipends - Sanctioned Board Events	
 <b>XV.</b>	 <b>Citizen Comments</b>	 <b>03 min/person</b>
 <b>XVI.</b>	 <b>Announcements by Board Members</b>	 <b>03 min/person</b>
 <b>XVII.</b>	 <b>Adjournment</b>	 <b>01 min</b>

**The next regular scheduled meeting for the Monroe Community Mental Health Authority Board of Directors is on Wednesday, May 24, 2023 beginning at 5:00pm in the Aspen Room.**

LG/dp 4:54 p.m.



**BOARD OF DIRECTORS REGULAR MEETING MINUTES  
March 22, 2023**

- Present:** Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Catherine Bernhold; John Burkardt; Randy Richardville; Jim Neumann; Chantele Steffens; Dawn Asper; Gloria Rafko; and LaMar Frederick
- Excused:** Pam Ray and Lisa Graham
- Absent:**
- Staff:** Crystal Palmer
- Guests:** 19 guests attended

**I. CALL TO ORDER**

The Board Chairperson, Mike Humphries, called the meeting to order at 5:02 p.m.

Mike Humphries appointed Catherine Bernhold as Secretary Pro-tem.

**II. ROLL CALL**

The Roll Call confirmed a quorum existed.

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mike Humphries.

**IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED**

LaMar Frederick moved to adopt the draft agenda as presented. Jim Neumann supported. Motion carried unanimously.

**V. CONSIDERATION TO APPROVE THE MINUTES FROM THE DECEMBER 13, 2023 BOARD MEETING AND THE MARCH 2, 2023 BOARD MEETING AND WAIVE THE READING THEREOF**

Catherine Bernhold moved to approve the minutes from the December 13, 2023 Board Meeting and the March 2, 2023 Board Meeting and waive the reading thereof. Gloria Rafko supported. Motion carried unanimously.

**VI. FEEDBACK SUMMARY**

Mike Humphries reviewed feedback from the December 13, 2023 meeting.

**VII. CITIZEN COMMENTS**

Pastor Heather Boone commented on Sheriff's being at or not at meetings; being disappointed that 38 people spoke of various concerns at the last meeting and have not created any new services to address concerns; Peer services located at the Opportunity Center; crisis stabilization; and gave well wishes to those leaving the Board and hopes the new Board Members will be more community minded.

Sandy Libstorff commented on submitting a FOIA for Peer Support hours at Oaks; shifts for the Crisis Mobile Unit; and submitted a FOIA for the PIHP Project on racial disparities.

Lynne White commented on her family members that have struggled with mental illness and ProMedica Regional Hospital safety plans that have not worked; and asking for a partnership with MCMHA to provide a 24/7 crisis stabilization unit in the area the community needs the most.

Jessica Stone read a quote from Maya Angelou and prays for the mentally ill daily, she has seen no changes for Oaks.

Judy Green commented on timeliness and accessibility; highlighted the Board's values and mission statement; and will continue to invite MCMHA to be partners because Oaks is going to continue to stand up for these people.

Trish Burgess commented on those that may be falling through the cracks to receive help; begged the Board to open their eyes and help these people; and the crisis center with a children's playground located nearby in Orchard East.

#### **VIII. PRESENTATIONS, RECOGNITIONS, AND CELEBRATIONS**

- a. FY2022 CMHPSM Annual Submission – the Annual Submission is a report required by the state annually. This year the requirement was for the Waitlist, Disposition of Service, and a Community Needs Assessment which is about census population and how many are enrolled in Medicaid.

Susan Fortney suggested the FY22 Annual Submission to be reviewed at a Clinical Operations Committee.

- b. Pulse for Good – Blake Kohler, Pulse for Good presented on how to obtain real time consumer satisfaction data utilizing survey kiosks following appointments. There are also online links for tele-health appointments or QR codes if meetings are in the field. Pulse for Good provides weekly email reports and once a year will receive a report comparing to other companies.

Randy Richardville questioned if there were three bids and what were the other two companies.

Chantele Steffens suggested this be redirected to the Business Operations Committee before considering.

#### **IX. BOARD COMMITTEE REPORTS**

- a. **Motion to Place on File All Written Reports**

Dawn Asper moved to place on file all written reports. Chantele Steffens supported. Motion carried unanimously.

Written reports on file: Business Operations, Bylaws & Policy, Clinical Operations, Executive, Performance Evaluation, and Recipient Rights Advisory Council.

Board Bylaws – Susan Fortney reminded Board Members that we need to follow our Bylaws and Governance Policy Manual. The committee is working diligently and will bring the amended Bylaws and Governance Policy Manual to the full Board for review upon completion.

Clinical Operations – Randy Richardville commented on Team Wellness and would like to know how to get a topic on the Board Meeting agenda.

- b. **Committee Appointments**

Mike Humphries appointed Chantele Steffens as the Chair of the Clinical Operations Committee.

**X. ITEMS FOR BOARD ACTION**

**a. Motion to Approve the Consent Agenda\_\_\_\_\_**

Jim Neumann moved to approve the Consent Agenda as presented. LaMar Frederick supported. Discussion followed.

Jim Neumann amended the motion to pull the Administrative Contract and redirect to the Business Operations Committee for further review. LaMar Frederick supported. Roll call: In favor: Rafko; Asper; Steffens; Richardville; Bernhold; Neumann; Burkardt; Frederick; Fortney; and Humphries; opposed: none; motion carried unanimously.

LaMar Frederick moved to approve the Service Contracts as presented. Susan Fortney supported. Roll Call: In favor: Rafko; Asper; Steffens; Richardville; Bernhold; Neumann; Burkardt; Frederick; Fortney; and Humphries; opposed: none; motion carried unanimously.

**b. Motion to Accept the Recommendations from the Recipient Rights Advisory Council for FY2022-2023**

Jim Neuman moved to table accepting the ORR Annual Report recommendations and refer to the Business Operations Committee. LaMar Frederick supported. Discussion followed. Roll call: In favor: Rafko; Asper; Steffens; Richardville; Bernhold; Neumann; Burkardt; Frederick; Fortney; and Humphries; opposed: none; motion carried unanimously.

**c. Motion to Dissolve the Board Membership Screening Committee**

Jim Neumann moved to dissolve the Board Membership Screening Committee. LaMar Frederick supported. Discussion followed. Motion carried unanimously.

**XI. AUTHORITY AND REGIONAL POLICY REVIEW/APPROVAL**

**a. Motion to Approve the Authority Policy, Procedure, and Exhibits as Presented**

- i. Policy: Telework Policy
- ii. Procedure: Remote Work Assessment Process Procedure; and Engagement Procedure
- iii. Exhibit: Remote Assessment Tool Exhibit

Dawn Asper moved to approve the Authority Policy, Procedure, and Exhibits as presented. Catherine Bernhold supported. Motion carried unanimously.

**b. Motion to Approve the Regional Policies as Presented**

- i. Policy: Notice of Privacy Practices Policy; Customer Services Policy; and Medication Administration, Medication Storage & Other Treatment Policy

Susan Fortney moved to approve the Regional Policies as presented. LaMar Frederick supported. Discussion followed. Motion carried unanimously.

**XI. RELATIONSHIP WITH REGION, COUNTY, AND OTHERS**

**a. Regional Reports**

- i. Regional PIHP Board Meeting Minutes – included in the packet
- ii. PIHP Board Representation – Mike Humphries asked if any Board Members had interest in serving vacant terms as a PIHP Board of Director. LaMar Frederick showed interest.

Chantele Steffens moved to Recommend the Appointment of LaMar Frederick to the PIHP Board of Directors vacant term ending June 30, 2024. Susan Fortney supported. Roll call: In favor: Rafko; Asper; Steffens; Richardville; Bernhold; Neumann; Burkardt; Frederick; Fortney; and Humphries; opposed: none; motion carried unanimously.

- b. CMHAM Committee Reports – Jim Neumann commented that if the Board wants to stay connected to CMHAM Committees to have a Board Member participate and attend CMHAM Conferences. The presentation made at the House Policy Committee was really good and available on their website to listen to.

**XII. ITEMS FROM THE CHIEF EXECUTIVE OFFICER**

- a. Financial Report – Richard Carpenter presented the Financial Report and thanked Dana Talbert and the Finance Team for their assistance during the Financial Audit.

Chantele Steffens requested to improve accessibility to Medicaid, have professional signage and customer service at the Benesh building. These items to be discussed at a Clinical Operations Committee.

- b. Chief Executive Officer’s Report – there is no report for March.

**XIII. ITEMS FROM THE BOARD CHAIRPERSON**

- a. Thanked Jim Neumann and Gloria Rafko for their terms of service and welcomed new Board Members, Rebecca Pasko, Rebecca Curley, Ken Papenhagen and Debra Staelgraeve.

**XIV. NEW BUSINESS**

Randy Richardville moved that Team Wellness make a presentation to the Board to help with the critical needs of the community. LaMar Frederick supported. Discussion followed. Roll call: In favor: Rafko; Asper; Steffens; Richardville; Bernhold; Neumann; Burkardt; Frederick; Fortney; and Humphries; opposed: none; motion carried unanimously.

**XV. CITIZEN COMMENTS**

Pastor Heather Boone applauded Chantele Steffens for asking questions and going to the Benesh building to see what was not working.

Sandy Libstorff commented on the Crisis Services Overview and what a health crisis is.

**XVI. BOARD ANNOUNCEMENTS**

Dawn Asper commented on the Board Member appointment process.

Randy Richardville thanked the Board for putting up with him for the last 3.5 years and congratulated those that were reappointed and to those that were leaving with him. There is no lack of passion at this table and will continue to work to make things better for mental health.

Gloria Rafko commented on the Request For Proposal (RFP) process and Sandy Libstorff’s service to the Board of Directors.

Susan Fortney thanked everyone for their input from the community and Board.

Chantele Steffens suggested that we do not cancel meetings. The annual calendar is published a year in advance and that employees who are supposed to present need to schedule vacations at different times as we owe it to our community to get the work done. Secondly, Chantele suggested the Board Chair to keep Board Members accountable and will be asking for a Parliamentarian. These are just suggestions Chantele wanted to make public.

LaMar Frederick suggested that all Board Members and new Board Members to read the Mental Health Code and understand what this Board should do, what the organization is supposed to do, so that there is no over-reaching or over-promising.

Mike Humphries requested for Crystal Palmer to reach out to Team Wellness to have them present at the April Board Meeting. Mike welcomed new Board Members and thanked those that have terms ending for their service. It is Mike's intent to be functional as a Board and keep striving, we have a long way to go.

**XVII. ADJOURNMENT**

Jim Neumann moved to adjourn at 7:33pm. LaMar Frederick supported. Motion carried unanimously.

Submitted by,

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Catherin Bernhold  
Secretary Pro-tem

LG/dp 3/30/23

# Consumer Advisory Council

Monroe Community Mental Health  
Authority

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1

## What has the Monroe Community Advisory (CAC) been up to too:

- Completed FY22/23 By-laws
  - As a part of our work plan, the CAC will create a page for the Consumer and Clubhouse Newsletter
  - Work Plan has been developed for 2023
  - CAC members are working on a Mental Health Awareness day picnic in May
- 

2



## Work Plan

### Article from CAC in clubhouse newsletter

- Our goal would be to inform consumers about what the function of the CAC is and how it can benefit consumers
- A way to inform consumers about CAC events
- Way to invite and educate new members on what CAC does

### Walk a Mile Lansing, MI Sept 13, 2023

- To highlight the need for increased funding for mental health services, raises awareness of behavioral health needs in health and policy discussions and works to banish behavioral health stigmas.

3

## Mental Health Awareness Month Picnic May 6<sup>th</sup> 1pm – 4pm

- **Theme:** “It’s Ok to Not Be Ok” – used every year event held
- **Place:** Munson City park of Monroe (Skatepark grass area)
  - This location is easy to get to, easy access for physically challenged
  - Space enough for other vendors to participate
- **Purpose:** Make CAC footprint known in community and County
- Educate/advocate mental health services
- Available resources in County for mental health/drug and alcohol addiction
- Bridge communication between community and resources
- Committed vendors to attend event:
  - Monroe Police Dept., Monroe Veteran Affairs Center, RAW, Paula’s House, Rep from MCMHA Access Dept
- Awaiting responses from: Monroe County Substance Abuse Coalition
- Possible guest speaker: Public Safety Director Chad Tolstedt, Rep. Joseph Bellino or Sen. Dale Zorn
- Still looking for food truck to provide meals

4



## BOARD BUSINESS OPERATIONS COMMITTEE

Wednesday, April 19, 2023

5:00pm

### MAJOR COMMITTEE RESPONSIBILITIES

- Review and monitor the Strategic Plan of the Authority as it relates to Business Operations and Administrative Support including Finances, Contracts, Facilities, Technology Infrastructure, and Customer Service.
- Review and make recommendations to the full Board regarding changes in Services, Contracts, and Budget.
- Monitor the organization's finances and strategies for managing overages and shortfalls.

### COMMITTEE MEMBERS

LaMar Frederick, Chair; Susan Fortney; and Michael Humphries (Ex-Officio)

### DRAFT MINUTES

#### I. CALL TO ORDER

LaMar Frederick called the meeting to order at 5:00pm. LaMar Frederick, Susan Fortney, Lisa Graham, Richard Carpenter, Dana Talbert, Jim Brown, Bridgitte Gates and Alicia Riggs were present. Board Member Rebecca Pasko attended as a guest. Four guests were present.

#### II. BUSINESS OPERATIONS

- a. Facilities – Bridgitte Gates commented that a receptionist is now at the Benesh Building. The receptionist will keep track of the number of walk-ins daily. Bridgitte is also waiting for a quote for putting the CMH Logo and phone number in the front window.
- b. Technology – No update for April

#### III. FINANCE

##### a. Items for Board Action (Consent Agenda)

- i. Administrative Contracts: Relias and Pulse for Good were presented by Alicia Riggs (recommend Board approval).

1. Lisa Graham presented the recommendation for Pulse for Good. Lisa commented that there was a presentation given at the March Board Meeting and a contract up for approval for Pulse for Good. A Board Member stated there needed to be 3 bids and requested to have this redirected to the Business Operations Committee. Lisa commented that in the recommendation that 3 written quotes were obtained. Out of the 3 quotes, Pulse for Good was recommended to the Board, not only due to cost but they also put everything together for us to obtain real-time consumer satisfaction data. Pulse for Good provides kiosks, creates surveys and sends monthly reports. The other 2 companies could not provide the same level of service. Lisa commented on how we currently receive consumer satisfaction survey information and added that we want consumers to have the opportunity to give customer service feedback in real time.

- ii. Service Contracts: Livingston County Community Mental Health Authority for Personal Emergency Response System (PERS) was presented by Alicia Riggs (recommend Board approval).

##### b. Financial Reports

- i. The Fiscal Finance Report for Trends and Comparative Charts, Fiscal Revenues and Expenses by Fund Source, and Basic Financial Statements were presented by Richard Carpenter (recommend Board approval).

1. Revenue and Eligibles – conversation with the State is occurring around eligibles. There was a rate setting meeting today. We will be receiving additional revenue related to direct care workers and the department is acknowledging an issue for eligibles and plans to address it through the setting of rates.
2. Balance Sheet – when you compare receivables, we see a decrease and we are keeping an eye on that. The vast majority is from the PIHP from FY2018 and FY2019. We will continue to talk to the PIHP to get those assets.
3. Income Statement – compared actual revenue and expenses from the end of FY22 annualizing in current year. For expenses, administration at the end of last year is showing as a negative number. That has to do with special accounting for the GASBY 68 and 75. At the end of every year they review our pension and retiree health plan. They come up with an evaluation on how much liability will cost against how much funds are set aside to pay for it. We are then required to make an adjustment. It is a one-time thing every year. Last year we were able to reduce the liability which causes us to have a large negative amount in the OPEB. Because those extra payments are not tied to an employee it shows up in the administration column. For net income, last year we had a net income around 6 million. That is related to the adjustment for GASBY 68 and 75. Again, it looks like we made 6 million and this year we are showing almost 1 million to the good. At the end of this year, we will do a one-time adjustment, and this will pop back up. Every month these two items will fluctuate.

Our financial position is strong. Anticipate that like last year, assuming we do not have a revenue decrease that we would make another large contribution to OPEB to bring liabilities down to get us in a positive direction over the next few years.

LaMar Frederick commented that the committee used to receive reports on investments, pension and retiree health and would like them included in the finance reports.

#### V. INFORMATIONAL ITEMS

- a. Pulse for Good Recommendation – Lisa Graham presented during the review of administrative contracts. (Attachment)
- b. LaMar Frederick requested Dana Talbert, Richard Carpenter, and Lisa Graham to review the Governance Policies relating to Finance and make recommendations.
- c. LaMar Frederick requested Dana Talbert and Richard Carpenter to review the parking lot items to see if they are relevant and update.
- d. Standard Cost Allocation (SCA) – Richard Carpenter commented standard cost allocation will be a hot topic of over the next 6 months. Every CMH in the state must adopt SCA by the end of this fiscal year. This is a heads up as the topic will be discussed this summer.
- e. Right to Work – Jim Brown commented that the Governor passed the Right to Work. Previously we were under a Right to Work environment and now that has flipped. What we have in place today will remain in force until the next negotiations.

**VI. PARKING LOT**

- a. Review of Governance Policy 2.4: Financial Planning
- b. Review of Governance Policy 2.5: Financial Conditions & Activities
- c. Develop criteria for subsequent stabilization funds for Provider's

**VII. ADJOURNMENT**

The meeting adjourned at 5:32pm. The Business Operations Committee's next meeting is scheduled for **Wednesday, May 17, 2023** at 5pm in the Aspen Room.

Respectfully submitted,

*LaMar Frederick (dp)*

LaMar Frederick  
Business Operations Chair

4/20/23



## MONROE COMMUNITY MENTAL HEALTH AUTHORITY

Monroe CMHA would like to obtain real-time satisfaction data from our consumers and family members after receiving services here with our clinicians and prescribers. In the search looking for companies that could provide data reporting and real-time satisfaction I would like to propose Pulse for Good.

Please see below what I have found:

### **Happy or Not**

I have reached out to Michael Michaels at different times with no success of a call back.

The one conversation we were able to have Michael informed me that it would cost \$2800.00 per kiosk x 3 = \$8,400. Not sure what a year's contract costs. Unable to reach Mr. Michaels

The kiosks provided only have 4 faces that you can select from. Then a few follow-up questions can be asked regarding their experience that day.

There is an auto-updating summary report.

### **Centiment**

I then reached out to this company, and they do not provide Kiosks. Mr. Ramey informed me that they mainly provide web-based information. It's self-service so we would be required to set up the questions we want and download consumer emails and cell phone numbers to the web based for the information to be sent out. There is no analysis service.

The disadvantage of this is a lot of our consumers don't have email or cell phones that receive texts. Also, consumers change numbers frequently, we would constantly have to update the web base.

### **Qualtrics**


I spoke with Andrew several times and viewed a demo. See attached document on pricing. Qualtrics is very similar to Centiment. They do not provide kiosks. This again is a manual survey creation that we would have to do all the work, downloading the emails and texts and upkeep.

Does not provide weekly email reporting and doesn't have protection against spam or misuse.

### **Pulse for Good**

I recommend this company. Pulse has kiosks and could provide 3 of them. 2 at the Raisinville building and 1 at Benesh. We wouldn't have to do any of the work other than create the questions. Pulse creates the reports, organizes the dashboards and benchmarking. We would receive real time satisfaction from the consumer after they have seen their case managers, therapist, prescriber, etc.

# Feature & Cost Comparison

	 pulse	qualtrics. <sup>XM</sup>	HAPPYORNOT <sup>®</sup>
Software	\$250-\$500 per kiosk per month	\$150-\$500 per month	\$150 per kiosk per month
Advanced Survey system	✓	✓	✓
Skip logic	✓	✓	
Display logic	✓	✓	
Online surveys	✓	✓	
Survey dashboard	✓	✓	✓
Organizational dashboards	✓		
Survey grouping	✓	✓	
Peer to peer benchmarking	✓		
Multilanguage support	✓	✓	
Automatic translation	✓		
Multiple question types	✓	✓	
Custom branding	✓	✓	✓
Data Filtering	✓	✓	
Automated reporting	✓	✓	✓
Weekly email reporting	✓		✓
Spam and Misuse protection	✓		✓
<b>Hardware</b>			
Secure kiosks	✓		\$
Touch screen	✓		\$
Multi-survey support	✓		
No question hardware warranty	✓		\$
Easy installation	✓		✓
Wireless internet connection	✓		✓
Battery powered			✓
Touch free option	✓		✓
<b>Service</b>			
Survey creation consultation	✓	\$	
Managed survey creation	✓		
Manual survey creation		✓	✓
24/7 Support	✓	✓	✓

\$ included with extra fees

Take your first steps towards automating your feedback process:  
 Visit [www.pulseforgood.com](http://www.pulseforgood.com) to schedule a demo

\*Pricing valid through May 31, 2023

**Patient Experience Program**  
*Annual technology subscription*

**Foundational PX**

- Up to 2 user(s)
- Up to 2,000 responses
- Email, SMS, QR Code, anonymous link distribution
- Role-Based & Permissioned Dashboards
- Advanced Survey Builder & Logic
- XM Directory - State of the Art
- Expert Review
- Automated XM Solutions
- Text iQ (Advanced Text Analytics)
- Driver iQ (Driver Analysis)/Focus Areas (Prescriptive)
- Predict iQ (Proactive & Predictive Analytics)
- Frontline Feedback
- Closed-Loop Ticketing
- Action Planning
- Offline App Distribution
- API Developer Tools

**Y1: 8k**  
**Y2: 8k**  
**Y3: 8k**

**Implementation**  
**(one-time fees)**

**Implementation & Advisory**

- XM Directory Automation
- Closed-loop follow up configuration
- Org Hierarchy & setup
- Mobile Dashboard Configuration
- API/SFTP Introductory Support
- Action Planning Configuration
- XM Guided Solution & playbook
- Advanced Security Setup
- Closed-Loop Follow Up Configuration

Total: **\$8.5k**

**Y1 Total: \$16.5k**

**Additional Services (if needed):** \$150/hr (4 hour blocks)



## BOARD BYLAWS & POLICY COMMITTEE

Tuesday, April 4, 2023

5:00pm

### MAJOR COMMITTEE RESPONSIBILITIES

1. Monitor and maintain the Board Bylaws and Board Governance Policy Manual
2. Review Authority and Regional Policy, Procedures, and Exhibits
3. Make recommendations to the full Board

### COMMITTEE MEMBERS

Susan Fortney, Chair; Catherine Bernhold; John Burkardt; Pam Ray; Chantele Steffens; and Michael Humphries (Ex-Officio)

### DRAFT MINUTES

#### I. CALL TO ORDER

Susan Fortney called the meeting to order at 5:03pm. Susan Fortney, John Burkardt, Catherine Bernhold, Chantele Steffens, and Lisa Graham were present. Pam Ray and Mike Humphries were excused.

#### II. COMMITTEE BUSINESS

- a. Authority Policy, Procedures, and Exhibits (Review/Recommend Approval)

<b>Policies:</b>	N/A
<b>Procedures:</b>	Expense Reimbursement Procedure; Credit Card Purchasing Process Procedure; and Purchasing Procedure
<b>Exhibits:</b>	Authorized Credit Card Holders Exhibit; and Purchase Order Request Exhibit

The committee recommends approval to the full Board at their March Board Meeting.

- b. Regional Policies

<b>Policies:</b>	N/A
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The committee recommends approval to the full Board at their April Board Meeting.

#### III. REVIEW BOARD GOVERNANCE POLICY MANUAL

- a. The committee is in the process of reviewing and amending the Board Governance Policy Manual. Upon completion will be brought to the full Board for review and approval.
- b. The committee reviewed Policy 3.6 Cost of Governance and charged the Board Chair to write a letter to the Monroe County Board of Commissioners to request the consideration to increase the amount of Board stipends.
- c. The committee requested a list of board events/activities and to add as a topic to the Business Operations Agenda to discuss expanding the list of events in order to claim a stipend.
- d. The committee requested an additional meeting for April 25<sup>th</sup> at 5:00pm.
- e. The committee will not meet on the regularly scheduled first Tuesday in May due to conflicts with the NATCON23 conference. The committee will meet on May 9<sup>th</sup> at 5:00pm.

#### IV. PARKING LOT

- a. Review Board Bylaws

#### V. AJOURNMENT

The meeting adjourned at 6:31pm.

#### VI. NEXT MEETING

The Next Meeting of the Board Bylaws & Policy Committee is scheduled for **Tuesday, April 25, 2023** at 5:00pm.

Respectfully submitted,

*Susan Fortney (dp)*

Susan Fortney  
Committee Chair

4/5/23



## BOARD EXECUTIVE COMMITTEE

Wednesday, April 19, 2023

6:00pm

### MAJOR COMMITTEE RESPONSIBILITIES

1. Form agenda for monthly meetings.
2. Monitor long term effectiveness of the Board and Board Committees.

### COMMITTEE MEMBERS

Susan Fortney                      Michael Humphries

#### I. CALL TO ORDER

Mike Humphries called the meeting to order at 5:44pm. Mike Humphries, Susan Fortney, and Lisa Graham were present. Catherine Bernhold attended as a guest.

#### II. REVIEW OF THIS MONTH'S BOARD MEETING

- a. Board Agenda – Reviewed
- b. Presentation – Consumer Advisory Council Presentation, and Team Wellness Presentation

#### III. ITEMS FOR DISCUSSION

- a. PIHP Board Member Representation – The current Board Governance Policy Manual language states a Board Member must be on the Board for 1 year to be eligible for an appointment to the PIHP Board of Directors. Currently there are two open appointments to the PIHP Board. If a Board Member is interested and does not have at least 1 year on the Board, the Board would need to waive this policy upon appointment. Available appointments take place at the May Board Meeting, annually.
- b. Recipient Rights Advisory Council (RRAC) Recommendations – Susan Fortney requested that the RRAC recommendations for FY22-23 be added to the April Board Consent Agenda for review and approval. The recommendations were pulled from the agenda at the March Board Meeting with the request to discuss the Recipient Rights contract through the PIHP at an upcoming Business Operations Committee meeting. Lisa Graham commented that the Business Operations Committee would be reviewing the contract renewal prior to Board approval and could provide further information at the April Board Meeting.
- c. Performance Evaluation Committee – Mike Humphries will provide an update to the full Board at the April Board Meeting under Committee Reports.
- d. Board Stipends – Susan Fortney commented on amending language in the Board Policy Manual on how and what Board Members can claim as a stipend. The Executive Committee requested a list of board sanctioned events that could be added to the Committee & Scopes List. The Board approves the Committee & Scope List annually at the July Board Meeting and sanctioned events are to be included. Mike Humphries will address this at the April Board Meeting under New Business.

#### IV. ACTION ITEMS FOR FUTURE BOARD MEETING AGENDA

- a. Apr – Nominating Committee
- b. May – Election of Officers / PIHP Board
- c. Jun – Committee Sign Up
- d. Jul – Appointments to Committees

#### V. AJOURNMENT

The meeting adjourned at 6:21pm.

#### VI. NEXT MEETING

The Next Meeting of the Executive Committee is scheduled for Wednesday, May 17, 2023 at 6:00pm.

Respectfully submitted,

*Mike Humphries (dp)*

Mike Humphries  
Board Chairperson

4/20/23



<b>MCMHA Board Action Request Mental Health Administrative Contract(s) / Amendments</b>	<b>FY 2022-23</b>	<b>April 19, 2023</b>
---	-------------------	-----------------------

**Action Requested:** Approval Requested for the Mental Health Administrative Contracts Listed Below:

Contractor name	Department	Request	Budget	Contract Term	Service Description
Relias	Agency	Renewal of Relias software	\$16,496.82	7/1/23-6/30/24	Renewal of Relias software-Employee training platform
Pulse For Good	Agency	3 customer service feedback kiosks  3 at \$6,000/year 30% discount of \$5,400 One time fee for standing units \$4,500	\$17,100.00	One year	This contract is for 3 real time consumer satisfaction survey kiosks. One will be placed in our main lobby, one coming out of the doctor's hallway and one at the Benesh building.

RECOMMENDATION: As reviewed by the MCMHA Board Business Operations Committee on April 19, 2023 approval of the contract(s) listed on MCMHA Board Action Mental Health Administrative Contract(s) / Amendments on or before April 26, 2023.

MCMHA Board Action Request Mental Health Service Contract(s) / Amendments				FY 2022-23		April 19, 2023
<b>Action Requested:</b> Approval Requested for the Mental Health Service Contracts Listed Below:						
Provider Name	Contract Term	Service Description(s) include	CPT code	FY 20-22 Rate/Unit	FY 22-24 Rate/Unit	Additional Information/Background
<b>Hospitals:</b>						
<b>Community Living Supports/Supported Empl/Respite</b>						
Livingston County Community Mental Health Authority	4/1/23-3/31/24	One time setup fee Monthly Monitoring Service	S5160 S5161	\$1,031.25 \$2,442.01	\$1,440.27 \$2,475.33	Personal Emergency Response System (PERS)- Used to replace 24 hour CLS when appropriate for a consumer.
<b>Autism/Waiver Services</b>						

RECOMMENDATION: As reviewed by the MCMHA Board Business Operations Committee on April 19, 2023 approval of the contract(s) listed on MCMHA Board Action Mental Health Service Contract(s) / Amendments on or before April 26, 2023.

## Monroe County

### SECTION IV: RECOMMENDATIONS TO THE GOVERNING BOARD

The ORR & Advisory Committee recommends the following:

1	When considering service and program changes, be mindful and vigilant about protecting rights and ensuring consumer safety.
2	Ensure that recipients of services are aware of and receive the services to which they are entitled. This includes the sufficient staffing of mental health professionals.
3	Ensure quality of services is considered when awarding or renewing contracts.
4	Continue to fund the Rights Office at it's current level & contract with Washtenaw County for the provision of rights protection.
5	

**COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN  
REGULAR BOARD MEETING MINUTES  
April 12, 2023**

**Members Present:** Judy Ackley, Patrick Bridge (remote), LaMar Frederick, Bob King, Molly Welch Marahar, Alfreda Rooks, Mary Serio, Holly Terrill, Ralph Tillotson

**Members Absent:** Roxanne Garber, Annie Somerville

**Staff Present** Kathryn Szewczuk, Stephannie Weary, James Colaianne, Matt Berg, Nicole Adelman, Connie Conklin, Stacy Pijanowski, CJ Witherow, Heather Schubbe

**Guests Present:** Margaret Debler, Andrew Brege

- I. Call to Order  
Meeting called to order at 6:03 p.m. by Board Chair B. King.
- II. Roll Call
  - Quorum confirmed.
- III. Consideration to Adopt the Agenda as Presented  
**Motion by R. Tillotson, supported by M. Welch Marahar, to approve the agenda**  
**Motion carried**
- IV. Consideration to Approve the Minutes of the 2-8-2023 Meeting and Waive the Reading Thereof  
**Motion by J. Ackley, supported by M. Serio, to approve the minutes of the 2-8-2023 meeting and waive the reading thereof**  
**Motion carried**
- V. Audience Participation  
None
- VI. Old Business
  - a. Board Information: March Finance Report – FY2023 as of February 28<sup>th</sup>
    - M. Berg presented.
- VII. Closed Session with CMHPSM Attorneys on Lawsuit  
**Motion by B. King, supported by M. Serio, to go into closed session to discuss litigation and trial strategy with attorneys regarding Case No. 2:16-cv-10936-PDB-EAS, pending in the Eastern District of Michigan, because discussion in open session will be detrimental to our financial, settlement, and trial positions in the case**  
**Motion carried**  
Roll Call Vote  
Yes: Ackley, Frederick, King, Welch Marahar, Rooks, Serio, Terrill, Tillotson  
No:  
Non-voting: Bridge  
Absent: Garber, Somerville

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***

- The Regional Board entered into closed session to meet with attorneys M. Debler and A. Brege. Staff members J. Colaianne, C. Witherow, and S. Weary were also present.
- All other meeting attendees were excused from the meeting.

**Motion by M. Serio, supported by R. Tillotson, to re-enter in to open session**

**Motion carried**

Roll Call Vote

Yes: Ackley, Frederick, King, Welch Marahar, Rooks, Serio, Terrill, Tillotson

No:

Non-voting: Bridge

Absent: Garber, Somerville

- Meeting attendees were re-admitted into the meeting.

VIII. CEO Performance Review Committee Update

- M. Serio presented the compiled SWOT feedback from board members, OPB members, and CMH directors. The positive review does not require any corrective action related to CEO performance.
- The CEO Evaluation Committee and J. Colaianne will meet to develop clear and tangible goals for next year's review.

IX. New Business

a. Board Action: FY2023 Q1 QAPIP Status Report

- C. Witherow presented.
- There were no significant risks for any of the indicators.

**Motion by M. Welch Marahar, supported by R. Tillotson, to approve status report of the FY2023 Q1 Quality Assessment and Performance Improvement Program (QAPIP)**

**Motion carried**

b. Board Action: SIS Assessor Transition / SIS Quality Lead Elimination

**Motion by R. Tillotson, supported by A. Rooks, to approve recommended job title changes for CMHPSM positions #112, #113 and #128. Reduce one position to a temporary status through 9/30/2023. Approve elimination of CMHPSM position #114 effective 4/12/2023.**

**Motion carried**

c. Board Action: Contracts

**Motion by M. Welch Marahar, supported by M. Serio, to authorize the CEO to execute the contracts/amendments as presented**

**Motion carried**

d. Board Information: CEO Contract Authority Update

- J. Colaianne approved the region's participation of the CMHPSM at 5.4% of an Michigan Consortium of Healthcare Excellence (MCHE) project with the other 8 MCHE members, enacted within CEO contract authority.

e. Board Information: Annual Board Governance Review

- The Board will review the Board Governance Manual and policies listed below and forward any concerns/questions to the CEO. These items will be presented to the board in June for approval.
  - i. Board Governance Manual
  - ii. CMHPSM Bylaws
  - iii. CMHPSM CEO Authority – Employee Position Control and Compensation
  - iv. CMHPSM CEO General Scope of Authority
  - v. Conflict of Interest Policy

**CMHPSM Mission Statement**

***Through effective partnerships, the CMHPSM shall ensure and support the provision of quality integrated care that focuses on improving the health and wellness of people living in our region.***

- vi. Financial Stability & Risk Reserve Management
- vii. Investing
- viii. Procurement

X. Reports to the CMHPSM Board

- a. Board Information: FY2023 Q1-Q2 Strategic Metrics Report
  - J. Colaianne presented the 6-month report.
  - Going forward, an explanation of quadruple aim will be included in the report.
- b. Board Information: CEO Report to the Board
  - J. Colaianne’s written report includes updates from staff, regional and state levels. Please see the report in the board packet for details.
- c. Update on CMHPSM Finance Department Incident
  - J. Colaianne advised the board of a situation in which the PIHP sent money to a false vendor based on a bad actor gaining control of a provider’s email address. Staff didn’t follow established process in verifying contact through phone or video call.
  - The PIHP continues to work with the Ann Arbor Police Department, the Michigan Municipal Risk Management Authority (MMRMA), and JP Morgan Chase bank fraud department, in an attempt to reclaim the money.
  - The funds will have to come out of PBIP, which are the only local dollars the PIHP has.
  - J. Colaianne will continue to update the board.
- d. Lakeshore PIHP Deficit Lawsuit Update
  - Lakeshore won their lawsuit against the state of Michigan, regarding the use of current year’s funds to pay past-year’s deficits.

XI. Adjournment

**Motion by A. Rooks, supported by M. Serio, to adjourn the meeting**

**Motion carried**

Meeting adjourned at 7:45 p.m.

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Judy Ackley, CMHPSM Board Vice-Chair



MONROE  
COMMUNITY  
MENTAL  
HEALTH

February 2023

Board Report

# Table of Acronyms

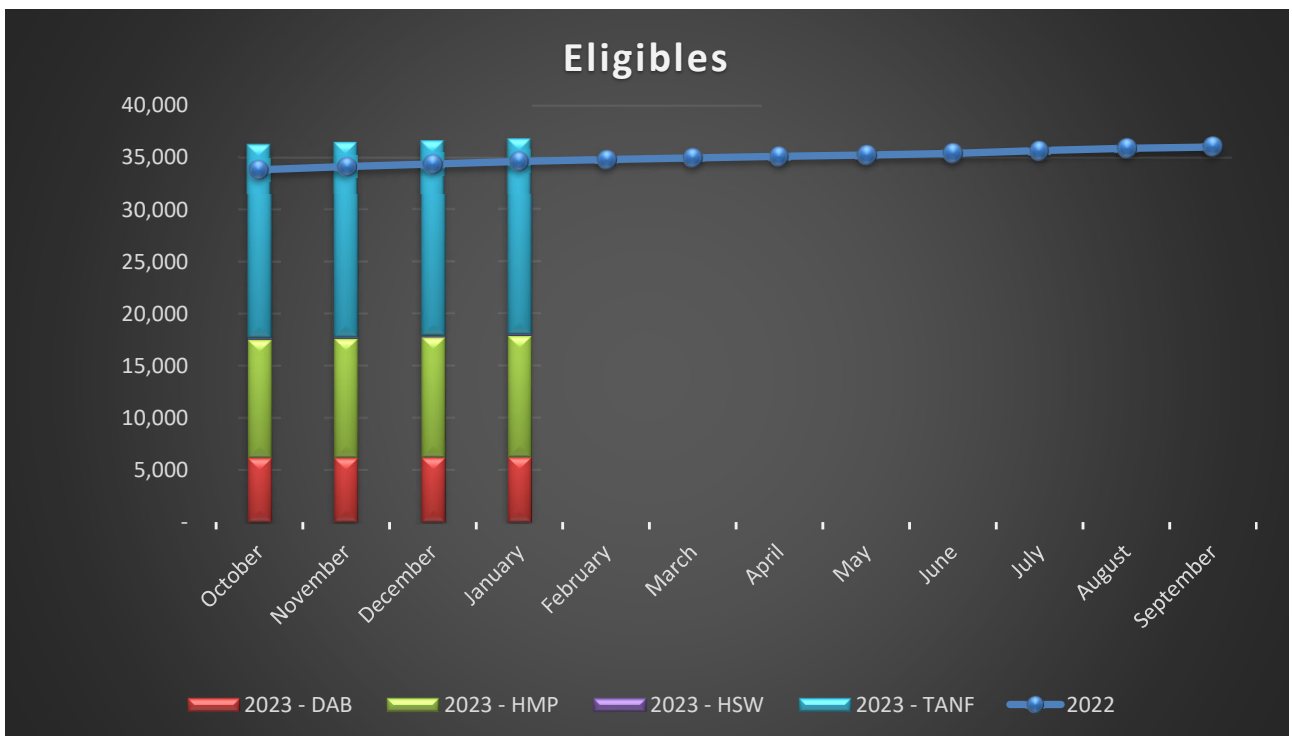
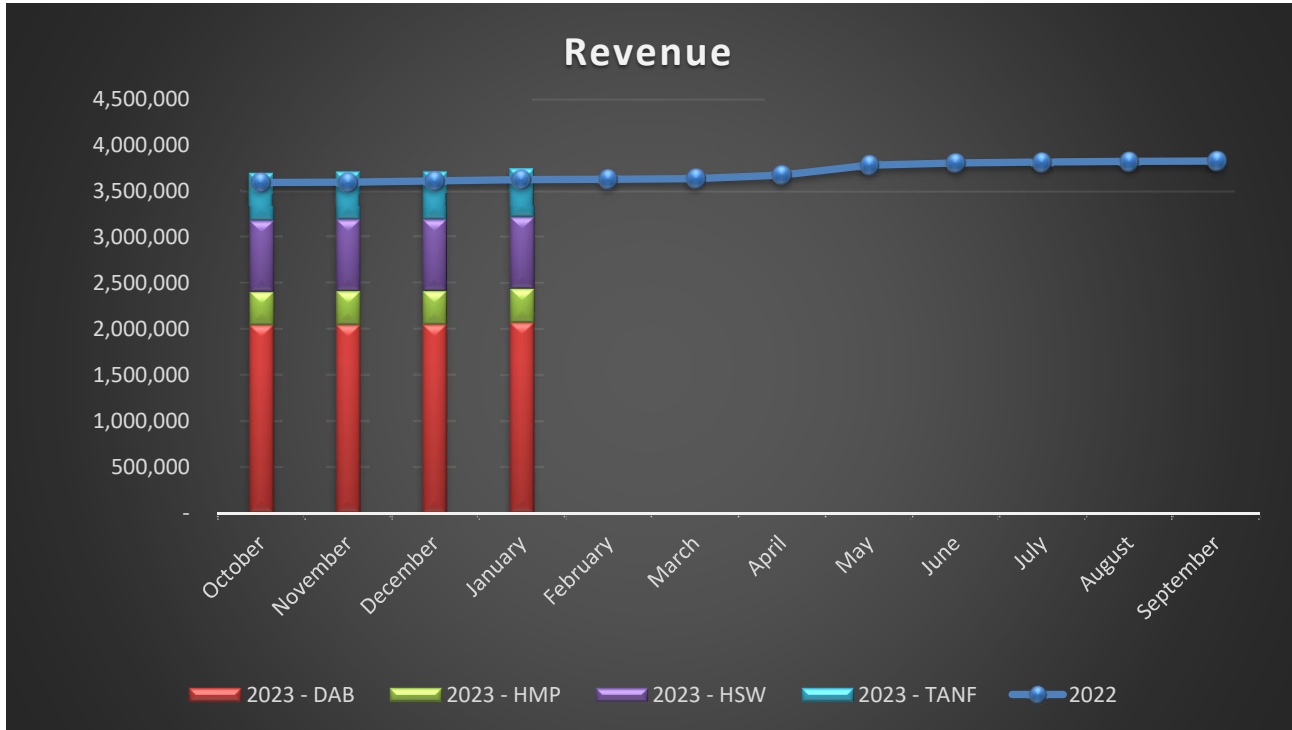
<u>Acronym</u>	<u>Full Description</u>
DAB	Disabled, Aged, & Blind
HMP	Healthy Michigan Plan
HSW	Habilitation Supports Waiver
TANF	Temporary Assistance for Needy Families
CWP	Child Waiver Program
SEDW	Severe Emotional Disturbance Waiver
HHBH	Health Home - Behavioral Health
CMHSP	Community Mental Health Services Program
PIHP	Prepaid Inpatient Health Plan



# MONROE CMH

## February 2023 Trends

### MDHHS Payments



For internal use only. These financial statements have not been audited, and no assurance is provided.

# MONROE CMH

## Comparative Charts September 2022 & February 2023

### Assets



### Liabilities



### Net Position



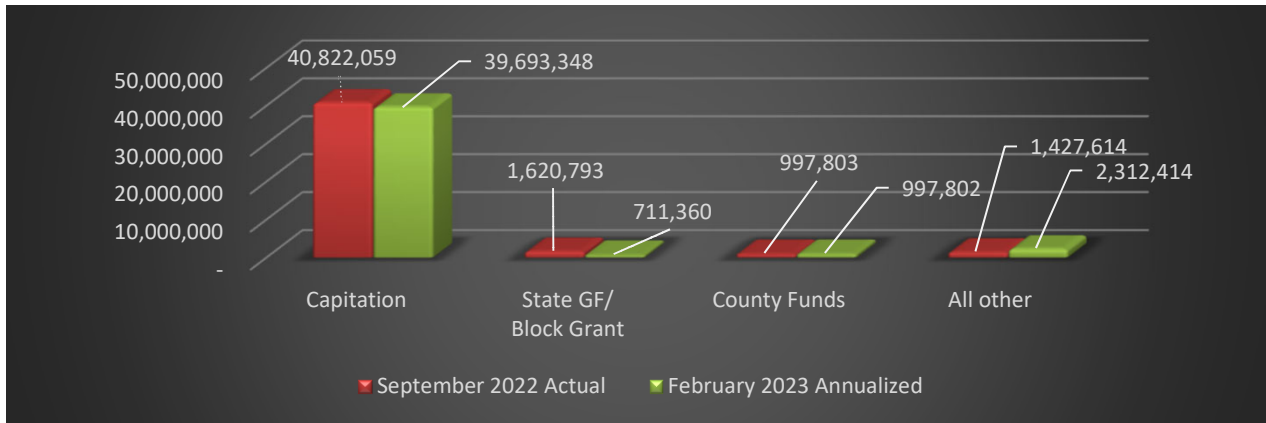
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# MONROE CMH

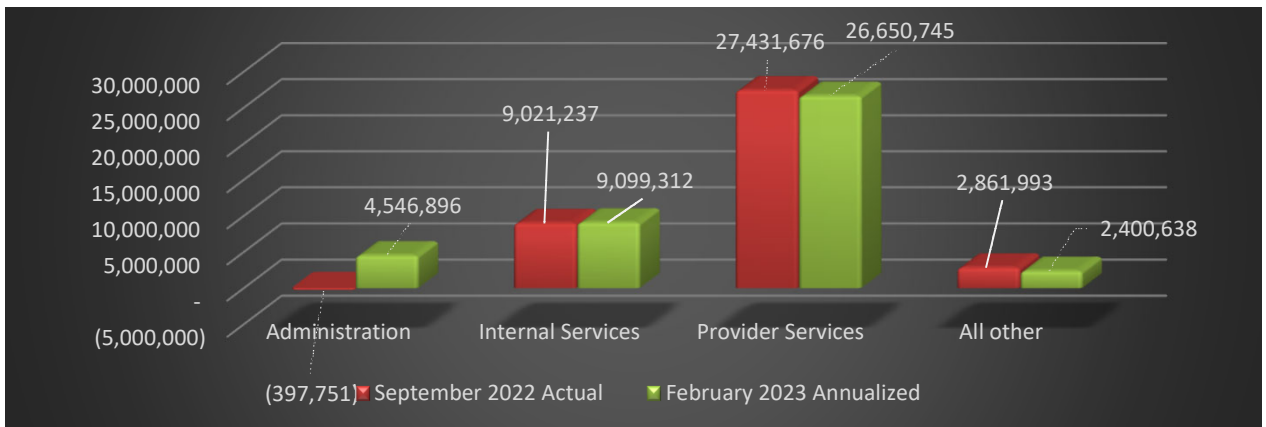
## Comparative Charts

September 2022 Actual & February 2023 Annualized

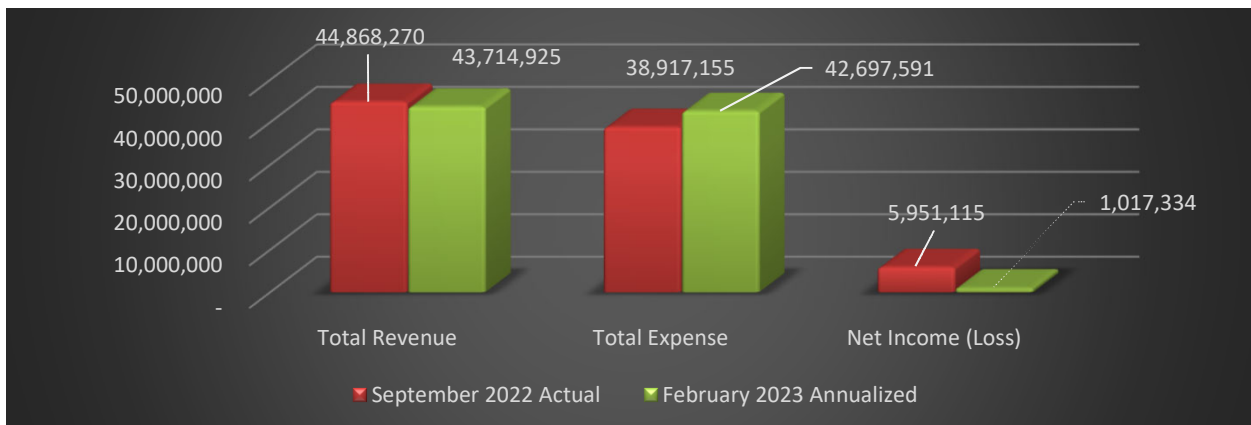
### Revenues



### Expenses



### Net Income



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## INCOME STATEMENT BY FUND SOURCE

# MONROE CMH

## Fiscal 2023 Revenues and Expenses by Fund Source

October 1, 2022 through February 28, 2023

Medicaid/Autism Combined	2023 Budget	YTD Budget	2023 Actual	Favorable (Unfavorable)
Revenue	\$ 39,991,864	\$ 16,663,277	\$ 16,645,494	\$ (17,783)
Expense	39,991,864	16,663,277	15,389,043	1,274,234
<b>Revenue over/(under) expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,256,451</b>	<b>\$ 1,256,451</b>
Healthy Michigan	2023 Budget	YTD Budget	2023 Actual	Favorable (Unfavorable)
Revenue	\$ 3,071,966	\$ 1,279,986	\$ 1,255,328	\$ (24,658)
Expense	3,071,966	1,279,986	1,126,454	153,532
<b>Revenue over/(under) expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 128,874</b>	<b>\$ 128,874</b>
Total CMHPSM	2023 Budget	YTD Budget	2023 Actual	Favorable (Unfavorable)
Revenue	\$ 43,063,830	\$ 17,943,263	\$ 17,900,822	\$ (42,440)
Expense	43,063,830	17,943,263	16,515,497	1,427,766
<b>Revenue over/(under) expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,385,325</b>	<b>\$ 1,385,325</b>
State General Fund	2023 Budget	YTD Budget	2023 Actual	Favorable (Unfavorable)
Revenue	\$ 1,729,985	\$ 720,827	\$ 720,825	\$ (2)
Expense	1,729,985	720,827	296,400	424,427
Redirects	-	-	-	-
<b>Revenue over/(under) expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 424,425</b>	<b>\$ 424,425</b>
All Other Grants/Local	2023 Budget	YTD Budget	2023 Actual	Favorable (Unfavorable)
Revenue	\$ 3,001,878	\$ 1,250,783	\$ 1,402,589	\$ 151,807
Expense	3,001,878	1,250,783	967,357	283,425
Redirects	-	-	-	-
<b>Revenue over/(under) expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,232</b>	<b>\$ 435,232</b>

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## BASIC FINANCIAL STATEMENTS

# MONROE CMH

## Statement of Position

February 28, 2023

	(Unaudited) September 30 Balance	Balance September 30 2022	Favorable (Unfavorable)
<b>ASSETS &amp; DEFERRED OUTFLOWS</b>			
Current:			
Cash and cash equivalents	\$ 5,348,224	\$ 4,973,206	\$ 375,018
Accounts receivable, net	193,996	181,010	12,986
Due from other funds	278,767	-	278,767
Due from PIHP	5,082,078	6,464,550	(1,382,472)
Due from State of Michigan	530,804	29,938	500,866
Due from other governmental units	459,928	477,916	(17,988)
Prepaid items	403,926	222,167	181,759
<b>Total current</b>	<b>12,297,723</b>	<b>12,348,787</b>	<b>(51,064)</b>
Noncurrent:			
Capital assets not being depreciated	47,000	47,000	-
Capital assets being depreciated, net	2,647,935	2,770,752	(122,817)
Deferred outflows - Pension & OPEB	4,731,347	4,731,347	-
<b>Total noncurrent</b>	<b>7,426,282</b>	<b>7,549,099</b>	<b>(122,817)</b>
<b>Total assets and deferred outflows</b>	<b>19,724,005</b>	<b>19,897,886</b>	<b>(173,881)</b>
<b>LIABILITIES &amp; DEFERRED INFLOWS</b>			
Current			
Accounts payable	6,193,266	5,294,786	(898,480)
Accrued liabilities	29,304	1,007,289	977,985
Due to State of Michigan	1,088,521	664,096	(424,425)
Unearned revenue	83,789	83,789	-
Long-term debt, due within one year	-	-	-
Compensated absences, due within one year	49,458	49,458	-
<b>Total current liabilities</b>	<b>7,444,338</b>	<b>7,099,418</b>	<b>(344,920)</b>
Noncurrent			
Long-term debt, due beyond one year	1,377,250	1,366,492	(10,758)
Compensated absences, due beyond one year	249,770	249,770	(0)
Lease liability	667,954	817,511	149,557
Net pension liability	4,273,142	4,273,142	-
Net OPEB liability	9,416,377	10,213,906	797,529
Deferred inflows - leases	16,898	23,259	6,361
Deferred inflows - Pension/OPEB	7,710,654	7,710,654	-
<b>Total noncurrent liabilities</b>	<b>23,712,045</b>	<b>24,654,734</b>	<b>953,447</b>
<b>Total liabilities and deferred inflows</b>	<b>31,156,383</b>	<b>31,754,153</b>	<b>608,527</b>
<b>NET POSITION</b>			
Net investment in capital assets	2,010,083	1,976,981	(33,102)
Unrestricted	(13,442,461)	(13,833,248)	(390,787)
<b>Total net position</b>	<b>\$ (11,432,378)</b>	<b>\$ (11,856,267)</b>	<b>\$ 423,889</b>

For internal use only. These financial statements have not been audited, and no assurance is provided.

# MONROE CMH

## Statement of Activities

October 1, 2022 through February 28, 2023

	Mental Health YTD	Projected Annual Activities	Prior Year Total Activities	Favorable (Unfavorable)
<b>Operating revenue</b>				
Capitation:				
Medicaid	\$ 16,645,494	\$ 39,949,186	\$ 37,739,923	\$ 2,209,263
Medicaid - Settlement	(1,256,451)	(3,015,482)	105,849	(3,121,332)
Healthy Michigan	1,255,328	3,012,787	2,751,508	261,279
Healthy Michigan - Settlement	(128,874)	(309,298)	216,356	(525,653)
Behavior Health Home	23,398	56,155	8,423	47,732
State General Funds	720,825	1,729,980	1,756,848	(26,868)
State General Funds - Carryover	(424,425)	(1,018,620)	(136,055)	(882,565)
County appropriations	415,751	997,802	997,803	(1)
Charges for services	69,742	167,381	195,659	(28,278)
Other grants	851,734	2,044,162	1,182,266	861,895
Other revenue	42,030	100,872	49,689	51,183
<b>Total operating revenue</b>	<b>18,214,552</b>	<b>43,714,925</b>	<b>44,868,270</b>	<b>(1,153,345)</b>
<b>Operating expenses</b>				
Administration				
Salaries	958,280	2,299,872	2,095,778	204,094
Benefits	258,878	621,307	(3,679,675)	4,300,983
Other	677,382	1,625,717	1,186,146	439,570
Internal Services				
Salaries	1,932,093	4,637,023	3,990,650	646,373
Benefits	1,272,993	3,055,183	3,966,143	(910,960)
Other	586,294	1,407,106	1,064,445	342,661
Provider Network Services	11,104,477	26,650,745	27,431,676	(780,931)
Facility costs	299,347	718,433	1,010,753	(292,320)
Vehicle costs	83,054	199,330	59,978	139,352
Grant expenses	361,163	866,791	894,905	(28,113)
Other expenses	9,797	23,513	5,175	18,338
Room & Board	246,905	592,572	891,182	(298,610)
<b>Total operating expenses</b>	<b>17,790,663</b>	<b>42,697,591</b>	<b>38,917,155</b>	<b>3,780,436</b>
<b>Change in net position</b>	<b>423,889</b>	<b>1,017,334</b>	<b>5,951,115</b>	<b>\$ (4,933,781)</b>
<b>Net position, beginning of year</b>	<b>(11,856,267)</b>	<b>(11,856,267)</b>	<b>(17,807,381)</b>	
<b>Net position, end of year</b>	<b>\$ (11,432,378)</b>	<b>\$ (10,838,933)</b>	<b>\$ (11,856,267)</b>	

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# MONROE CMH

## Statement of Activities

Mental Health - Budget to Actual

October 1, 2022 through February 28, 2023

	Annual Budget	YTD Budget	YTD Actual	Over (Under) YTD Budget
<b>Operating revenue</b>				
Capitation:				
Medicaid	\$ 43,063,830	\$ 17,943,263	\$ 16,645,494	\$ (1,297,769)
Medicaid - Settlement	-	-	(1,256,451)	(1,256,451)
Healthy Michigan	-	-	1,255,328	1,255,328
Healthy Michigan - Settlement	-	-	(128,874)	(128,874)
Behavior Health Home	-	-	23,398	23,398
State General Funds	1,729,985	720,827	720,825	(2)
State General Funds - Carryover	-	-	(424,425)	(424,425)
County appropriations	997,803	415,751	415,751	(0)
Charges for services	133,051	55,438	69,742	14,304
Other grants	1,824,838	760,349	851,734	91,385
Other revenue	46,185	19,244	42,030	22,786
<b>Total operating revenue</b>	<b>47,795,692</b>	<b>19,914,872</b>	<b>18,214,552</b>	<b>(1,700,320)</b>
<b>Operating expenses</b>				
Administration				
Salaries	2,783,392	1,159,747	958,280	(201,467)
Benefits	844,931	352,055	258,878	(93,177)
Other	1,665,098	693,791	677,382	(16,409)
Internal Services				
Salaries	5,424,884	2,260,368	1,932,093	(328,275)
Benefits	2,149,387	895,578	1,272,993	377,415
Other	1,181,405	492,252	586,294	94,042
Provider Network Services	30,077,687	12,532,370	11,104,477	(1,427,893)
Facility costs	1,215,555	506,481	299,347	(207,134)
Vehicle costs	90,660	37,775	83,054	45,279
Grant expenses	1,450,561	604,400	361,163	(243,237)
Other expenses	7,194	2,998	9,797	6,799
Room & Board	904,868	377,029	246,905	(130,124)
<b>Total operating expenses</b>	<b>47,795,622</b>	<b>19,914,843</b>	<b>17,790,663</b>	<b>(2,124,180)</b>
Change in net position	70	29	423,889	423,860
<b>Net position, beginning of year</b>	<b>(11,856,267)</b>	<b>(11,856,267)</b>	<b>(11,856,267)</b>	<b>-</b>
<b>Net position, end of year</b>	<b>(11,856,197)</b>	<b>(11,856,238)</b>	<b>(11,432,378)</b>	<b>423,860</b>

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