



**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**March 19, 2025**

**Present:** Michael Humphries, Chairperson; Susan Fortney, Vice Chairperson; Catherine Bernhold, Secretary; Rebecca Pasko; John Burkardt; LaMar Frederick; Becca Curley; Dawn Asper; and Ken Papenhagen

**Excused:** Pam Ray, Naomi Stoner, and Deb Staelgraeve

**Absent:**

**Staff:** Lisa Graham

**Guests:** 8 guests were present

**I. CALL TO ORDER**

The Board Chair, Mike Humphries, called the meeting to order at 6:02 p.m.

**II. ROLL CALL**

Roll Call confirmed a quorum existed.

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mike Humphries.

**IV. CONSIDERATION TO ADOPT THE DRAFT AGENDA AS PRESENTED**

Ken Papenhagen moved to adopt the draft agenda as presented. Rebecca Pasko supported. Motion carried unanimously.

**V. CONSIDERATION TO APPROVE THE MINUTES FROM THE FEBRUARY 19, 2025 BOARD MEETING AND WAIVE THE READING THEREOF**

Catherine Bernhold moved to approve the minutes for the February 19, 2025 Board Meeting and waive the reading thereof. Rebecca Pasko supported. Motion carried unanimously.

**VI. BOARD MEETING EVALUATION REPORT**

The Board Meeting Evaluation Report from the February 19, 2025 Board Meeting was reviewed.

Catherine Bernhold expressed her disappointment that only 7 out of 11 evaluations were submitted and asked board members to take the time to complete following the Board Meeting or online.

Susan Fortney suggested to discuss at the Executive Committee.

Mike Humphries took a moment to recognize Reda Biniecki, Joan Canning, and John Burkardt, as they were appointed by the Monroe County Commissioner's at their Tuesday meeting to the Monroe CMH Authority Board of Directors. Their terms begin April 1, 2025 through March 30, 2028.

The month of March is the last month for board members Pam Ray and Catherine Bernhold. Their terms end March 30, 2025.

**VII. PUBLIC COMMENTS**

There were no public comments.

**VIII. PRESENTATIONS, RECOGNITION, AND CELEBRATIONS**

- a. Clinical Report – Crystal Palmer presented the Clinical Report Executive Summary for January and February:
  - i. MCMHA continues to recruit and hire staff for current vacancies, which is six (6) compared to 14 two months ago.
  - ii. To ensure accountability, the Data Analyst created a report within the system to monitor CCBHC quality measures.
  - iii. There were 56 universal referrals made in January and February. 77% received some type of follow-up, services authorized, etc. 0% declined any further intervention, and 23% MCMHA either didn't have enough information for follow-up or no response.
  - iv. Certified Peer Support Specialists (CPSS) continue to provide support at the ALCC. The CPSS did engage in two (2) programs/activities and three (3) 1:1 meeting during the month of February.
  - v. Crisis Mobile was deployed 63 times in January and February, which averaged 2.66 hours of face-to-face interaction time.
  - vi. The average response time for Crisis Mobile was approximately 14.20 minutes, which is likely due to 71% of the calls from the 48161 and 48162 zip codes.
  - vii. There were multiple referral sources for Crisis Mobile; 65% were from the Monroe County Sheriff's Department and Monroe City Police; 33% were from Access Dept/CMH, and 2% were self-referral.
  - viii. Enrollment for the CCBHC has decreased by 60 members over the last two months. This is a 2.8% decrease in enrollment from the previous report.
  - ix. The data for incoming calls being answered is at 96% for FY25, which meets MCMHA's goal of 95%.
  - x. There were 274 appointments scheduled for the Benesh Building in FY25 with 85% occurring in the office.
  - xi. MCMHA currently has 62 enrollees in the Behavioral Health Home program.
- b. 2024 Patient Experience of Care Survey Report – Crystal Palmer commented that this survey is a requirement for CCBHC and is new to us and we are reviewing the data. Crystal provided a brief overview of the Executive Summary that was attached to the full report provided in the Board Packet.

Crystal Palmer commented that currently there is not a way to compare CCBHCs in the state of Michigan, however, if we are able to in the future, will bring those measures to the Board for review.

- c. Other Comments:
  - i. Rebecca Curley asked if CMH has sent a Peer Support Specialist to the ALCC for children. Crystal Palmer commented that we have and found we had very little success with children engaging with the peer. The last time attempt for engagement was August 2024.

**IX. ITEMS FOR BOARD CONSIDERATION**

- a. Service Contracts as Presented - Alicia Riggs presented the Service Contracts for Board consideration.

**X. FISCAL FINANCE REPORT**

- a. Fiscal Finance Report: Ken Melvin presented the January financials, highlighting:
  - i. Revenue is trending/projected higher than last year, as expected. This is due to budgetary, and rate increases from the PIHP capitation and CCBHC.
  - ii. Spending is largely in line with the prior year with the exception of provider network. We expect to have increased costs as we pushed out DCW increases and targeted specialized residential rates. We also have a conservative IBNR estimate to account for other potential increases and ABA rate changes.
  - iii. Expecting to add \$30,825 to fund balance. Amount continues to trend down as we try to reduce non-Medicaid spending and increase service delivery to Medicaid individuals.
  - iv. Revenue is trending/projected higher than budget for Medicaid as we see slight increases for waiver payments. CCBHC revenue is lower than expected as we have lags with T-1040 reporting. County appropriation revenue is lower than budgeted due to timing. We expect to receive the full budget.
  - v. Salary and benefit expense are trending lower than budget in total. Mostly due to lower than anticipated benefit costs in addition to vacancies of staff positions.
  - vi. Provider network expense is higher than anticipated as mentioned in the bullet above.
  - vii. The CCBHC Medicaid program is showing a surplus of \$446,821 through this reporting period. However, CCBHC non-Medicaid is trending over budget.
  - viii. Traditional State General Fund spending is lower than budgeted. This is a result of efforts around Medicaid enrollment and tracking of deductibles.
- b. Other Comments:
  - i. Ken Melvin commented that additional pages have been added to the financial report. The addition is monthly expenditures for the provider network and outside vendors. Finance submitted the FSR Report to the state this week and is wrapping up its financial audit.
  - ii. LaMar Frederick has concerns of Medicaid cuts and asked if Finance is hearing any information and how can we be prepared. Richard Carpenter commented that there are a number of conversations happening and the department is not communicating any position on this at this time. The informal conversation is that we will wait until there is something enacted at the federal level. From Richard's perspective, we as a system, need to articulate the value of the services that CCBHC can bring. There are a wide variety of communities that are CCBHC, and we need to be prepared to tell the story of the people that would not get services if we did not have this program. When the time comes that we have more concrete information, we will be prepared.
  - iii. Richard Carpenter provided a sneak preview of the financial audit. The results on paper were better than what we expected due to our conservative approach. Richard reminded the Board, there is a quality bonus payment related to CCBHC for 2024 but cannot accrue it until 2025. We don't know what we could earn and hoping that this will come in May. Other CCBHCs that earned it, it has been over 1 million. Let's say we get even half a million. Instead of taking money out of the rainy-day fund we would have money to put into the rainy-day fund. If we do earn a bonus, it will be put in the rainy-day fund for 2025. From Richard's perspective, the CCBHC program lost a little money, it would have been a positive when considering the bonus payments and to consider this for 2025.
  - iv. The non-Medicaid issue continues. This is not a CCBHC caused issue. We do have an option to consider, and it is an operational consideration. We have the ability to decide on ability to pay.

Ken Melvin commented that we as an organization are recredentialing with Medicaid, however, we have not heard back if we have been accepted. There has been a delay there. Mike Humphries commented that any governmental sponsored health care plan through the ACA should pay at least something. Mike commented on the importance of credentialing and thinks to pursue this before we have a conversation about ability to pay.

Lisa Graham commented that these are good conversations to have, and it is an important conversation to have moving forward to really know what the cost of the decisions we are going to have to make regarding the non-Medicaid issue.

Richard Carpenter commented that there are other options to consider. What do the other CCBHCs do that have similar issues? There are 6 other CCBHC that now have a millage program that helps support them. When you talk about the different options, we need to be aware that the ability to pay option exists.

There is not a recommendation for the Board to consider right now, this was to start the thought process and begin the conversation. If a millage is attractive to the Board, then we can begin talking about it.

- v. We had one Billing & Claims Specialist position, and the primary responsibility was billing claims. Rehmann has been helping us to do those tasks while posting for this position as it has been vacant for some time. Lisa Graham would like to continue to post for another 3 months for this position and if at 3 months we still don't have a candidate, Rehmann has come up with a proposal that Lisa would bring to the Board for review and consideration. Since we have increased volume, there may be a need for two Billing & Claims Specialists.

#### **XV. NEW BUSINESS**

There was no new business.

#### **XVI. PUBLIC COMMENTS**

There were no public comments.

#### **XVII. BOARD MEMBER ANNOUNCEMENTS**

Dawn Asper commented on people needing services and the feeling of confidence when reports are being presented, it is encouraging.

Rebecca Pasko commented it was nice to see Richard Carpenter and thanked him for coming.

John Burkardt likes what is happening at the River Raisin Clubhouse and is looking forward to his additional three-year term as he was appointed by the County Commissioners at their Board Meeting earlier this week.

LaMar Frederick asked how the Bedford Business Fair went. Lisa Graham commented that there was the Bedford Business Fair and also the Veteran's event and will include information in the Directors Report for next week.

Rebecca Curley commented on enquiring about insurance so that when someone comes into Monroe CMH that we know what their benefits are and what their experience will be. Ken Melvin commented that they get connected with Brooke Berry right away for insurance information.

Mike Humphries thanked Richard Carpenter, CFO, for attending in addition to Ken Melvin, Deputy CFO. Mike asked the Board, that with 2 Board Meetings a month, if anyone has suggestions on other days of the week for meetings to email mike to discuss.

#### **XVIII. ADJOURNMENT**

Mike Humphries adjourned the meeting at 7:29pm.

Submitted by,

  
Catherine Bernhold, Secretary

LG/dp  
3/21/25